



## AP 4010 Academic Calendar

### References:

Education Code Sections 79020 and 88203;  
Title 5 Sections 55700 et seq. and 58142

**NOTE: This procedure is legally required. Local procedures related to the establishment of the academic calendar may be inserted below, including:**

The number of days that define an academic year is **[ (traditionally, 175 days of instruction and evaluation) ]**

**[ Flexible calendar options, if any ]**

**[ Processes for determining the academic calendar ]**

The District's college[s] and offices of the District shall be closed on the following holidays:

- New Year's Day (January 1)
- Dr. Martin Luther King, Jr. Day (Third Monday in January)
- Lincoln Day (February 12 or see *Note below*)
- Washington Day (Third Monday in February)
- Memorial Day (Last Monday in May)
- Independence Day (July 4)
- Labor Day (First Monday in September)
- Veterans Day (November 11 or see *Note below*)
- Thanksgiving Day (Fourth Thursday in November)
- Christmas Day (December 25)

**NOTE: The following optional language may be added based on local practice or collectively bargained rights. (Education Code Sections 79020 subdivision (k), 79020 subdivision (l), 79020 subdivision (m), and 79020 subdivision (n)).**

- Cesar Chavez Day
- Native American Day
- Genocide Remembrance Day (April 24)
- Lunar New Year
- Juneteenth (June 19)

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**POLICY & PROCEDURE SERVICE**

- Day after Thanksgiving Day
- Christmas Eve Day
- New Year's Eve Day

**Other Holidays** – The Board of Trustees may declare other days to be holidays and close the colleges and offices when good reason exists.

**NOTE:** Please refer to Education Code Section 79020 for laws regulating the scheduling of Lincoln Day, Veterans Day, and holidays that fall on the weekends.

**Revised 10/21, 4/24**

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## AP 4102 Career and Technical Education Programs

### References:

- Title 5 Sections 55600 et seq.;
- 2 Code of Federal Regulations Part 200 (The Federal Education Department General Administrative Regulations, 2nd Edition);
- 34 Code of Federal Regulations Part 600 (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended);
- ACCJC Accreditation Standard 2

**NOTE:** *This procedure is **legally required**. Local practice may be inserted below, which must address:*

- *Establishment of an appointment process for related advisory committees;*
- *Provisions for documenting the competence of students completing career and technical programs; and*
- *Written procedures mandated by The Federal Education Department General Administrative Regulations 2nd Edition.*

Consistent with federal regulations pertaining to federal financial aid eligibility, the **[Chief Instructional Officer]** will ensure that the District complies with the United States Department of Education's disclosure requirements for each of the District's gainful employment programs, by disclosing federally-mandated information about the programs to prospective students. The District shall make the required disclosures available to prospective students in promotional materials and on its website.

The **[Chief Instructional Officer]** shall establish procedures to ensure that the District meets these reporting requirements whenever the District intends to add a new gainful employment program.

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