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| Acdemic Senate VP of Culture and Engagement Report | | | |
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| Date: | 3/26/24 | |  |
| Time: | **1:30-3:30** | |  |
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# Topics

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|  | Department Chair Guide/ Chair Institute Trainings | Chairs be on the lookout for a survey regarding Chair duties and needed trainings. Will be holding two trainings in April:   * Program Review and How to Input in Nuventive - April 26th @ 12:00pm * Schedule Builds & Collecting Data to Inform Them – TBD   Ideas for extending the New Faculty Institute – should non tenure meet as a cohort, perhaps quarterly. How do we empower the non-tenure voice through courageous leadership? |  |
|  | Dual Enrollment Workgroup | With concerns over AB359, if departments are interested in recommending courses from their programs for DuE, they can contact Ashly Bootman, or the Dual Enrollment Office directly, Matthew Velarius or Refugio Rodriguez. If high schools are requesting courses the department feels are not appropriate for DuE, they can contact Ashly as well to set up a meeting with Matt and Refugio to discuss the issue and possibly develop a more appropriate "menu" of courses for the high schools.  The Dual Enrollment Workgroup are currently working on an internal policies and procedures document specifically for SAC. This document is meant to ensure we have processes in place for DuE on our end. If faculty have any suggestions for items that might be included in this document, policies/procedures that they want to see codified, they can contact Ashly with suggestion or send interest to join the subgroup. (Suggestion: Statement addressing behavioral issues in faculty syllabi.)  Encourage Chairs to send a survey on Dual Enrollment courses at the end of the term. There are continued problems we aren’t aware of, as many part-time faculty aren’t always aware when a violation is being made. Example, changing of days off, such as spring break, students leaving class for athletics, etc. |  |
|  | Senators | How can Exec help you disseminate information more frequently?   * Need division names/emails * Need to be added to the Chair meetings * Senate meeting note before minutes are approved (looking at ways to assist with this)   Be aware of schedules and need to attend Senate meetings when having upcoming nominations. |  |
|  | PD Committee | Will be resuming meetings this Wednesday. See eblast for upcoming trainings. Please start submitting ideas for Fall PD Week; particularly, needing evening offerings. Plan to have headshots and wayfinding tour. Dual enrollment and part-time onboarding to occur in the evening. |  |