

ACADEMIC SENATE

"The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, and technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community." Vision Themes of Santa Ana College: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. New American Community

Approved Business Meeting Minutes May 13, 2014

Members Present

<i>Cherie Bowers</i>	<i>Renee Miller</i>
<i>Jodi Coffman</i>	<i>Monica Porter</i>
<i>Marley Cervantes</i>	<i>Stacy Russo</i>
<i>Susan Gaer</i>	<i>Gabriel Shweiri</i>
<i>Madeline Grant</i>	<i>Teresa Simbro</i>
<i>Benjamin Hager</i>	<i>Brian Sos</i>
<i>Ray Hicks</i>	<i>Robert Stucken</i>
<i>Jarek Janio</i>	<i>Dou Wilkes</i>
<i>Jungwon Jin</i>	<i>George Wright</i>
<i>Elliott Jones</i>	<i>John Zarske</i>
<i>Jeff McMillan</i>	

Absent

Dana Bassett
Steve Bautista
Victoria Gray
Louise Janus
Luis Pedroza
Madeleine Nguyen
Kristen Robinson
John Ross

Guests

Brian Perez
Joyce Wagner

I. Call to Order

A. President Zarske called the meeting to order at 1:30 pm.

II. Agenda Accepted – A motion to approve the agenda made by Cherie Bowers and seconded by George Wright was unanimously approved.

III. Public Comments —

- A.** Faculty Handbook – an update on the status of the handbook was requested.
- B.** The Math Center Coordinator position has been turned over to the Division office for restructuring. The Math faculty have had received no information regarding these changes. Dr. Rose agrees that there needs to be faculty coordination of the Math Center. The Math department has serious concerns about the communication and planning process.
- C.** West Floral Park Garden Show will be held on Saturday, May 17th.
- D.** The Faculty Workroom is being used and is much appreciated.
- E.** Jarek Janio attended the Scorecard Meeting in Sacramento. There, the importance of goal setting was discussed. The Scorecard uses a 6 year period to evaluate goals and implement change.
- F.** SLOnet was held on April 25th and attended by 34 faculty and deans from across Orange County. Plans are being developed to hold the seminar in the fall as well.

IV. Approval of the Minutes—

A. April 22, 2014– Motion to approve the senate minutes of April 22nd was made by George Wright and seconded by Cherie Bowers. The motion was unanimously approved.

V. Reports—

A. President—John Zarske

John Zarske attended the regional meeting of Senate and college Presidents at CSULB. Topic focused on Common Core and effect on Community Colleges specifically in math and English.

The focus of Board Legislative committee and Trustee meeting was SB 850. 15 pilot schools will be chosen. Each school will fully fund the pilot and cannot offer degree programs currently being offered at CSU or UC. The RSCCD Board voted to support the legislation but we will not necessarily participate. George Moreno made a wonderful presentation to the Board and introduced a student who was accepted to Ohio State to pursue a Welding/Engineering Bachelor's degree. This degree might be a possibility for a Bachelor's degree at CA community college. The POE committee has been asked to rank 15 district budget augmentation requests. There is concern about the current budget situation specifically that the district is not in compliance with the 50% Law. Awards in Excellence will be held in Phillips Hall on Tuesday, May 20th at 2:00 pm.

B. Secretary/Treasurer—Madeline Grant

Please complete your division elections for Junior Senator. A special thank you to Dale Mixer for doing an amazing job as the Chair of the Awards committee. The Keurig coffee pot is in the faculty workroom. BYOM – Bring Your Own Mug – it's only \$1 per k-cup. Enjoy.

C. Curriculum—Monica Porter

Thank you to Paula Canzona for her tireless work to move the ADT and CI-D process. The last ADT for physics was submitted. SAC has reached its goal of 100% submission for ADTs. Timelines for Fall & Spring 2014 Curriculum deadlines were distributed. As of December 2013 topics courses must be approved at the chancellor's office which pushes the timeline out.

D. Facilities —Elliott Jones

Concern about construction noise during mid-terms was brought to the committee and the construction manager will work with his crew to be accommodating during finals. Please communicate with Elliott Jones if you are affected by the D Building move and do not receive notification by May 16th. D must be empty by the end of the semester. The Village will be available in August. Thank you to Mark Wheeler for his timely communication and email updates.

E. SACTAC – George Sweeney

SACTAC is meeting to prioritize technology needs across campus. Remote email update will be functioning in Fall which will include Windows 2013. Adobe license purchase is approved. Lucien mobile will make WebAdvisor user friendly in a mobile application. College Council will receive restructure for SACTAC Wednesday, May 14th.

F. Accreditation — John Zarske

Co-chairs please review draft and provide John with any comments or input.

G. SCC —Joyce Wagner

SCC Senate Election results: Corina Evett – President, Craig Rutan – Vice President, Michael DeCarbo – Secretary/Treasurer, Joyce Wagner – Curriculum Chair. The Board is considering the purchase of Riverdale Elementary School as an off-site location for SCC. Armed security was discussed and concerns were expressed regarding cost. Based on enrollment management committee research, intersession was cost effective and SCC will decide soon if they will offer classes in 2015.

H. FARSCCD – Jeff McMillan

Hard copies of the FARSCCD contract are available. George Wright attended his first meeting. Thank you for bringing Distance Ed Handbook to FARSSCD for consideration. The concerns about the DE Handbook were reviewed with the Senate.

I. Planning & Budget —Raymond Hicks

The committee is waiting for the May budget revision but it appears the growth & restoration budget will be reduced from 3% to 2.7%. Discussed the 50% law, how the district will be covering the shortfall, and use of the budget stabilization/ending balance. While the current budget looks good, there is concern about future budgets. An outcome of the recent FRC meeting will be the creation of a taskforce to review what other districts spend on district operations.

J. Student Success/BSI – Mary Huebsch

The updated Student Success Scorecard is available on SAC website. SAC is 3rd in California for Hispanic student enrollment and completion success. SAC will be awarding 2,000 certificates this semester to those who did not submit certificate completion forms. At the BSI Coordinator meeting Chaffey College reporting was highlighted. Looking forward to highlighting SAC math redesign.

K. ASG Representative – Brian Perez

Next week is ASG last meeting. Executive committee will continue to meet. ASG will be distributing school supplies and snacks at the Student Stress Event on June 2nd.

L. Division Senators:

1. Business – CIBE (Center for International Business Education & research) grant application being developed by GBE with CSUF. This will be the first time a community college will be partnering for this grant. The Paralegal Department is one of 23 colleges participating in Legal Pathways program. Online Degree Pathway for Business Administration is launching this Fall. Excited about the two new Accounting faculty who will be joining the division in Fall 2014.
2. Continuing Education – Memorial for Dan Romero on Thursday, May 15th and Shane Chung's funeral will be on Friday, May 16. Immigrant Voices exposition in partnership with SAC Library will open on Thursday, May 15th.
3. Fine and Performing Arts – End of semester concerts are now be held. Please check out the dates and locations at www.sac.edu/fpa
4. Health Science – Clinical site placement severely affected by demand for BA students. Model curriculum for nursing at 36 units while SAC program requires 42 units. Major issues regarding class content. The Nursing Department will be pinning 53 nursing students this semester.
5. Math – Redesign launching in Fall 2014. Title V proposal for \$3 million was submitted.
6. Student Services – 3 Candidates sent forward for final interviews for the Associate Dean position.
7. Technology - The May 3rd Welding Competition was a huge success. The Auto Tech Open House had approximately 150 people in attendance and connected students with employers.
8. No Reports from - Adjunct Faculty , Counseling, Human Services, Humanities, Kinesiology, Library, Science, and Social Science

VI. Topics

- A. **John Follo** – SAC Security Interim Lieutenant, introduced himself to the Senate and outlined the changes being implemented by Security.
- B. **Senate Elections** – Elliott Jones was elected as President Elect and Madeline Grant as Secretary/Treasurer for a second term.
- C. **Sexual Harassment Policy**- Please discuss the Academic Freedom portion of the policy with the division faculty as there are concerns about class content being reviewed by administration. If there are issues, the Senate should be included in these discussions

VII. Action Items:

- A. **Distance Education Handbook** – presented for first read with discussion and vote on May 27th
- B. **Math Center Resolution** – presented for first read with discussion and vote on May 27th
- C. **Freshman Experience Resolution** – presented for first read with discussion and vote on May 27th

The meeting was adjourned at 3:00 pm.

Respectfully submitted,



Madeline A. Grant
Secretary, SAC Academic Senate