



ACADEMIC SENATE

Academic Senate Summer Retreat

Minutes- August 17, 2011

9:00 am- 3:00pm

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.

Members Present

Phillippe Andrade	Jeff McMillan
Matthew Beyersdorf	Dena Montiel
Cherie Bowers	Marilou Morris
Sharon Brown	Rene O'Dell
Jodi Coffman	Mila Paunovic
Monica Collins	Luis Pedroza
Don Dutton	Monica Porter
Madeline Grant	Mario Robertson
Rosemarie Hirsch	Chuck Ramshaw
Raymond Hicks	John Ross
Debbie Hyman	Max Serrano
Jarek Janio	Ken Sill
Bonnie Jaros	Doug Wilkes
Michael Kelcher	John Zarske

Absent

Hilda Baitoo
Paula Canzona
Robert Gallego
John Isaac

Guests

Jennie Beltran
Lisa McKowen-
Bourguignon
Sherri Blake
Mary Huebsch
Brian Kehlenbach
Kimo Morris
Melanie Mowrer
Kristen Robinson
Stacy Russo

I. Call to Order :

A. Meeting called to order at 9:05 am

II. Public Comments — (Three-minute time limit)

A. No public comments

III. Greetings and Introductions

A. President Hicks introduced the Executive Committee of the Academic Senate.

1. John Zarske, Past President
2. Monica Porter, Secretary-Treasurer
3. Bonnie Jaros; Chair, Curriculum & Instruction; Chair, IE&A; Accreditation
4. Jeff McMillan; Co-Chair, Planning & Budget

IV. Review of the role of the Academic Senate and being an Academic Senator

A. Information provided by President Hicks

V. Break out Sessions

A. **Break out 1-** Participants reviewed a draft of the Senate Bylaws reviewing the responsibilities, duties, and connection to divisions, departments and department chairs. Groups identified top recommendations, reported out to the group at large and recommendations were collected.

B. **Break out 2-** Senators and department chairs had group discussion regarding what information should be communicated and how it should be communicated. Top 5 recommendations were identified and reported to group at large. Recommendations were collected for further analysis.

- C. **Breakout 3**-Groups discussed topic of “What works to further Academic Success?” Subtopics included imbedding basic skills into every class and implementing strategies in the classroom. Faculty training opportunities and looking for opportunities for cross-cultural involvement and integration. Top 5 recommendations were identified by each group, reported out to group at large and recommendations were collected for further analysis.

VI. Committee Appointments

- A. President Hicks announced that he would like to appoint George Wright, Mike Kelcher, and Elliott Jones to serve a two-year term as faculty representatives on the Planning & Budget Committee beginning 2012-2013.
1. Motion moved by Brian Kehlenbach, seconded by Jeff McMillan and unanimously approved by the Senate.
- B. President Hicks announced that he would like to appoint Monica Collins, Andy Gonis and alternate Luis Pedroza to serve a two-year term as faculty representatives on the Facilities Committee beginning 2012-2013 and John Zarske to serve as the Facilities Co-Chair.
1. Motion moved by Monica Collins, seconded by Rosemarie Hirsch and unanimously approved by the Senate.

VII. Information Items:

- A. **Course add codes- Mark Liang, Associate Dean of Admissions & Records**
1. Information provided to senate regarding new add code procedures.

VIII. Reports

- A. **President Report**—Ray Hicks
1. No new information regarding the State Budget
- B. **Budget Report**—Co-Chair; Jeff McMillan
1. Item deferred until next regularly scheduled meeting.
- C. **Facilities Report**—Co-Chair; John Zarske
1. Item deferred until next regularly scheduled meeting.
- D. **Curriculum**—Co-Chair; Bonnie Jaros
1. Item deferred until next regularly scheduled meeting.
- E. **Accreditation**—Bonnie Jaros
1. Item deferred until next regularly scheduled meeting.
- F. **Safety and Security Report**—Co-Chair; Monica Collins
1. Item deferred until next regularly scheduled meeting.

IX. Adjournment

- A. Meeting was adjourned at 3:05PM

Respectfully Submitted by,



Secretary/Treasurer
SAC Academic Senate