



SANTA ANA COLLEGE

Academic Senate

Business Meeting Agenda Minutes

Tuesday, April 23, 2024 ~ 1:30pm – 3:30pm

Location: A-210 (For Senators & Guests) / Hybrid (For Guests) [Zoom Link](#)

Attendance: Andrew Manson, Ann Cass, Annie Knight, Arjun Nair, Ben Hager, Christina Axtell, Darren Hostetter, Gabriel Shweiri, Helen Serrano, Jaime Lopez-Garcia, Jennifer McAdam, Jessica Padilla, Justin Tolentino, Kim Smith, Louise Janus, Maria Davia, Mario Robertson, Michelle Vasquez, Reza Mirbeik, Sara Kelly, Steve Bautista, Susan Hoang, Tiffany Heremans, Tim Murphy, Sara Butler, Jorge Lopez, Anaely Guadarrama, Krystle Taylor Anthony Macias, Matthew Beyersdorf, Monica MacMillen, Tanisha Burrus, Julian Camacho, Chantal Lamourelle, Kristi Blackburn, Jeff Lamb, Heather Arazi, Kathy Walczak, Karen Bravo, Jennie Beltran, Alejandro Moreno, Madeline Grant, Andrew Barrios, Merari Weber, Amberly Chamberlain, Claire Coyne

Preliminaries

1. Call to Order - 1:30pm
2. Parliamentary Procedure Update – no updates
3. Approval of Agenda
Steve Bautista
Susan Hoang
Change workgroup to taskforce on senate bylaws
Approved
4. Introduction of Guests (if any)
Sara Butler
5. Public Comments – Limited to 3 minutes per person and 10 minutes total
Kim Smith – business division recognize Gabe Shweiri for contributions as president. Shoutout to new faculty that brought students to a competition in Las Vegas
Sara Kelly – students took home three scholarships through AGS Honor Society
Christina Axtell – took a group of students to UCR for honor society
Amberly Chamberlain – behalf of music department- growing concerns over buildings
Jennie Beltran – FARSCCD opened voting for elections. Issue over the weekend with computer in labs in science building. No IT support over the weekend to help.
Madeline Grant – if you exit the building on the east side stairs, the bathrooms are overflowing
Amberly Chamberlain – theater department – Home Depot accounts have been suspended for abuse. Affects several courses
Kim Smith – made a statement regarding the RAR email that was sent out. Make sure to get the budget into the RAR process
6. Approval of Minutes
 - a. March 26, 2024
1st - Ben Hager
2nd - Maria Davia
Approved

Reports

1. Officers

1. President Claire Coyne
Moment of Silence for Jodi Coffman – in contact with family to see how faculty can help
Discusses resolution regarding Facilities and M&O and several faculty positions. Responding to public comments – will be meeting with Dr. Nery today about building concerns, immediately spoke with her about the Home Depot cards. Discussed faculty institutes, Plenary 2024, Planning



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Summit, Participatory Governance Committee, the change in RAR process – why was this date selected? Seems late since most faculty leave for Summer.

2. Vice President Culture and Engagement Amberly Chamberlain
Nuventive training this Friday led by Jaki King. PD committee meets tomorrow. Call out for workshops for Flex Week. Looking for more evening workshops and deadline is Monday. Concerns from PD committee – money given to VPs and no processes in place.
3. Vice President Community Operations Merari Weber
Recognizes faculty that worked on the By-laws and updates for the Awards for Excellence.

2. Standing Committee Chairs

1. Curriculum and Instruction Council Madeline Grant
New look and feel to Meta in Fall, creating a training for Meta, implementing phase 1 of AB 1111, course enrollment maximums taskforce – asking for information from faculty, brainstorming session with SCC for GE Plan A
2. DE Advisory Jaki King
2. Intersectionality, Race and Social Justice Advisory IRSJ Representative
Working on Land Acknowledgement.

3. Participatory Governance Co-Chairs

1. Guided Pathways Tanisha Burrus
Discussed success teams and it can be challenging for cap coordinators that are also Deans or Admin. Success coaches working on progress surveys and are looking to increase the ability of success coaches. April is STEM month, success conference for CE is May 10th, and SAC Success emails may have been going to spam.
2. SEAP Chantelle Lamourelle
SAC Team that attended the Guided Pathways Conference in March, SEAP funding cycle closed on April 15th. Contact if anyone instead in SEAP Funding Application, SEAP funded programs will report to meetings, categorizing areas of support for students including transportation, food, & child care. Equity coordinator position is open and director has gone through SEAP committee.
3. Professional Development Amberly Chamberlain

Special Reports

1. SAC ASG Anaely Guadarrama
Sustainapalooza was a success! Recognition for Sexual Assault Awareness. DSPS Senator will be hosting a workshop called EmpowerED: Building Inclusive Communities. Some ASG students were able to attend the SSCCC General Assembly and vote on resolutions.
2. SCC Academic Senate Mike Taylor
4 resolutions – two endorse revisions of 2510, supports for satisfactory language in syllabi, AB98 – language regarding financial aid, a resolution to provide syllabi before the semester, and beginning a process to look at program review process
3. FARSCCD Kelvin Leeds
Matt Beyersdorf - MOU OTC – many part-timers appreciate stipend for their time, currently working on MOU regarding DEIA and Title V part of evaluation. Rep Council meeting will be on Zoom. Jennie Beltran – encouraging everyone to vote. Hoping to measure engagement from who's voting. Reminder about emails that aren't working - update CTA information



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Matt Beyersdorf – FARSCCD continues to meet with HR, executive board going to conference in Costa Mesa

Old Business – Action Items

Old Business – Discussion

New Business – Action Items - First Readings

1. Senate By-Laws *Taskforce* Recommendations Merari Weber
Discussed some major changes, ask faculty to review changes to discuss
2. AR2510 – Participation in Local Decision-Making Claire Coyne
Discussed changes to AR2510
3. Resolution S2024.02 Endorse Revisions to AR2510 Claire Coyne
4. SAC's Educational Master Plan 2024-2028 Claire Coyne
Asked faculty to review EMP and to attend the planning summit. Looking to change specific language in the EMP
5. Resolution S2024.03 Renaming of VRC in honor of John Acuna Steve Bautista
Steve Bautista - Motion to waive first read and approve
Ben Hager
Unanimously approved
6. Credit for Prior Learning (CPL) Form and Process Review Sara Butler
Highlight changes to form – form on A&R website, form should go to counseling first, counselor's responsibility is determining whether the course is eligible for CPL (no – goes back to A&R, yes – goes to discipline expert). Will go to department chair. The process is completely manual at the moment.
Steve Bautista – who in Counseling has been involved?
Sara Butler – all of my workgroups have counseling representatives, but don't want to misspeak.

New Business – Informational (not to exceed 20 minutes per item)

1. HR Presentation Alistair Winter
Discussed recruitment metrics
Amberly Chamberlain – would like training on NEOGOV
Alistair Winter – we can put something together
Madeline Grant – have new admins/managers been trained on hiring process?
Alistair Winter – there can be more training
Merari Weber – Noncredit is a different calendar than credit so I haven't received applications for ESL positions and we will be done on May 27th. What happens if we don't finish on time?
Alistair Winter – will follow up on the application. There will be an arrangement to keep meeting off-contract and won't lose the application
Alistair Winter – we evaluate at each stage of the process: applications received – screening - hiring
2. Exploring International Education on Campus Tina Newton
Discusses the direction and vision of the International Student Program Office, International Week, 360 GLE access to all SAC faculty, and faculty fellowships, grants, & awards
Merari Weber – can international students take online classes?
Tina Newton – all international F1 visa, 9 units must be taken in person, but only 3 units online can count towards full-time status



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Announcements/Upcoming Events

Adjournment 3:13pm

Future Business: Resolution in Support of Academic Freedom