



SANTA ANA COLLEGE

Academic Senate

Business Meeting Agenda

Tuesday, October 10, 2023 ~ 1:30pm – 3:30pm

Location: Johnson Center 219

Attendance: Alejandro Moreno, Ann Cass, Annie Knight, Arjun Nair, Cara Pierce, Christina Axtell, Darren Hostetter, Gabriel Shweiri, Helen Serrano, Jennifer McAdam, Justin Tolentino, Kim Smith, Kyle Bradley, Louise Janus, Mario Robertson, Michelle Vasquez, Reza Mirbeik, Sara Kelley, Stacy Russo, Steve Bautista, Tiffany Heremans, Tim Murphy, Luz E Fernandez, Mike Taylor, Anthony Macias, Sara Butler, Jaki King, Jorge Lopez, Rebecca Vasquez Ortiz, Adam Morgan, Karen Bravo, Jennie Beltran, Madeline Grant, Andrew Barrios, Merari Weber, Amberly Chamberlain, Claire Coyne

Preliminaries

- 1) Call to Order – 1:32 pm
- 2) Parliamentary Procedure Update
Alejandro Moreno – Reminder for voting, please email Andrew Barrios 24hr before meeting about a proxy or come with a note if last minute
- 3) Approval of Agenda
1st – Reza Mirbeik – motion to approve October 10, 2023 agenda
2nd – Steve Bautista
Approved unanimously
- 4) Land Acknowledgement
- 5) Introduction of Guests (if any)
Luz Fernandez, Jeffrey Lamb, Sara Butler
- 6) Public Comments – Limited to 3 minutes per person and 10 minutes total
Kyle Bradley (email for public comment) – keep math center in math building/division
- 7) Approval of Minutes
 - a) September 26, 2023
1st - Louise Janus – motion to approve September 26, 2023 minutes
2nd - Gabe Shweiri
Approved unanimously

Reports (45 minutes)

1.1. Officers

1.1.1. President

Claire Coyne

Updates on college councils – approved theatre technical positions. Any needs your program needs, include them in your program review and RARs

Dual Enrollment – conversations w/ Annebelle Nery and Jeffrey Lamb. Groups have admin, faculty, and school districts. All groups bring concerns to meetings. Recommendation is to become a subcommittee under enrollment management which can be reported to college council

Campus Safety – a classified employee brought up concerns about the evacuation procedure from the science building. Determined current route is unsafe, but found alternate routes for evacuation

CTE Summit – SAC and SCC AS President will be on a panel related to CTE. Industry leaders will also be present to discuss CTE and scholarships

Reorganization meeting held this Friday. Claire shows reorganization draft map.

Faculties Priorities – submissions deadline is Friday October 13th.

RSCCD Police & Campus Safety Advisory Committee – just developed, but no meetings yet. Looking for a senate appointee. District needs a name by November 14th

Merari Weber – credit and non credit?

Amberly Chamberlain – did the committee come from facilities committee?



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Claire Coyne – committee developed by district

Looking for faculty leads in OER/ZTC Coordinator, Outcomes Assessment Faculty Coordinator, Academic Senate Scholarship Screening Committee. Needs more faculty scholarship readers
ZTC Acceleration Grant Funding – Chancellor’s Office has developed a Zero Cost Textbook program – due November 1st

1.1.2. Vice President Culture and Engagement

Amberly Chamberlain

C&E Hour next Friday, wanted to show Adjunct Faculty their space. Meeting with faculty about the faculty/chair handbook, but many issues do fall under union. Also interested in hearing from CTE chairs – meeting on 23rd of October

16 responses to survey – wanting more professional development on Senate duties

How is info from senate making it back to division? Mostly senior senators with verbal/written reports. Some at division meetings or just to chairs. An issue of reporting in a timely manner has been brought up.

Met with new faculty on Friday – surprises for new faculty: SLOs, moving from PT to FT, impressed by colleagues, students, and programs, impressed by how many services SAC offers students. Excited about the support they are receiving. PT to FT workload was overwhelming but grateful for the more consistent position, excited to come to work, having an institute for all positions would be helpful

1.1.3. Vice President Community Operations

Merari Weber

Sent checks to part time, but Juliana Rico has not responded

Madeline Grant – HR hasn’t sent a forwarding address?

1.1.4. Historian

Andrew Barrios

1.2. Standing Committee Chairs

1.2.1. Curriculum and Instruction Council

Madeline Grant

CIC Division Reps have provided feedback from their divisions regarding Meta upload of SLOs to Canvas. The consensus is the SLOs should be locked in Canvas when they are uploaded and used for assessment purposes as identified in the approved CORs. An information session regarding upcoming updates to Gen Ed patterns as outlined in AB928 (CalGETC) and local gen ed patterns will be held on Zoom on Nov 1 from 12:30 – 1:30 PM. This will be the kick off to forming the Work Group that will address these updates for the upcoming catalogs. All are invited to attend the upcoming Regional Curriculum Institute on Sat, Oct 21 from 9:30am – 3:30 pm at Orange Coast College

Steve Bautista – Plan A update with SCC, work laterally or same plan at both campus?

Madeline Grant – same categories right now, but we can decide what’s in our categories. Maybe more prescriptive in the future so may not have a lot of wiggle room anyways

1.2.2. Distance Education Advisory Group

Jaki King

Meeting twice a month now, working with SCC – annual resource (Pronto, Turn it in, NameCoach)

New tool: Canvas Impact – pop up FAQ for new features on Canvas. Rolled out by the end of the semester, but have to pay implementation

Working with SCC on resolutions for professional credits – simplifying process

1.2.3. Intersectionality, Race and Social Justice Advisory Group

Annie Knight

Sent in report – courageous leadership institute

1.3. Participatory Governance Co-Chairs

Professional Development – Amberly Chamberlain – Upcoming events - Planning Summit on Friday 9am-1pm, Friday SLOs, sending people to State Academic Senate Plenary, funding for Speaker Series came through, looking for faculty to lead workshops on CEU, looking for more Senate opportunities, & funding breakdown for professional development
Jeffrey Lamb – all sources for funding?

Amberly Chamberlain – fund 12 (equity) & 13 (general) – only online training and conferences

SACTAC – Adam Morgan – review report

Ann Cass – Spanish & Vietnamese for Canvas?

Adam Morgan – just the CEC Website



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Special Reports

- 1) SAC ASG Anely Guadarrama
- 2) SCC Academic Senate Mike Taylor
Faculty request due last Friday – hired 12 faculty last year, 36 requests this year. Postponing resolution on optional syllabus template until next semester. VP of Academic Affair – awarded grant for MESA center

Old Business – Action Items

Old Business – Discussion (15 minutes)

- 1) Academic Senate Scholarships Merari Weber
Foundation asked if it could be increased to \$1500 each
Madeline Grant – Want to look at revenue, expenses before making a decision to make sure it is sustainable. Not against increasing though
Merari Weber – wanted to have a conversation with faculty before making a decision. Would also prefer to have more due paying faculty rather than increasing the dues. AS pays for scholarships, honorariums, conferences
Amberly Chamberlain – foundation dues are \$10 per month
Kim Smith – where is the form for the paying dues?
Merari Weber – AS website, “Academic Senate Payroll Deduction Form”
Steve Bautista – can we do a QR code?
Merari Weber – the form must have a signature
Steve Bautista – can we email it out to make it easier for everyone to submit?
Tiffany Heremans – maybe a brief explanation what the dues are used for?
Kim Smith – can there be additional voluntary contributions to scholarships?
Justin Tolentino – the form supersedes previous forms?
Merari Weber – it supersedes previous payroll deductions form and only affects academic senate, not contributions to foundation.
Jennie Beltran – how many faculty do we have total?
Merari Weber – non credit 400+, credit 600+ part-time and full-time faculty
Jennie Beltran – would like a booth at convocation to support Senate

New Business – Action Items (20 minutes)

- 1) Resolution F23.01: Revival of the California Virtual Campus-Online Education Initiative (CVC-OEI)
Proctoring Network for Online Classes – First Reading
Justin Tolentino – prior to covid, taking in person exam was typical and proctoring services were available to students. Recently, couldn’t list classes with proctoring as online, but instead as hybrid. Not equitable for students to pay for proctoring services. CVC wouldn’t rebuild proctoring network without local support. Looking for support at the statewide level.
Tiffany Heremans – if the class is fully online, and if students have the option to take an in-person exam it must be listed as hybrid?
Justin Tolentino – not sure about the specific situation, but some classes require in-person exam and the network made it more equitable
Claire Coyne – how many courses would be impacted if not listed in CVC?
Jaki King – the class will be listed in CVC, but asynchronous can’t have required meetings. Any hybrid courses should have specific meeting listed
Justin Tolentino – is it recent that hybrid and online courses on CVC?
Jaki King – the classes should be listed
Jeffrey Lamb – must be fully synchronous to be on CVC
Jaki King – CVC is growing and should have both hybrid and online on the CVC
Steve Bautista – clarifying – the resolution is asking for SAC to support statewide support or is SAC to facilitate proctoring?
Justin Tolentino – hoping that SAC with facilitate eventually, but resolution doesn’t specify that



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Rebecca Vasquez Ortiz – consider first nation students and undocumented students when implementing in-person proctoring, maybe marginalizing vulnerable students

Jaki King – new tools / techniques may not replace but supplement in-person proctoring to consider equity issues

Justin Tolentino – the math department has always considered the barrier of taking in-person exams

Madeline Grant – looking for options for students who want to take in-person or online exams. To Steve Bautista's comment, additional resolution could be drafted if college is interested in becoming a proctoring site

Jennie Beltran – on Rebecca Vasquez Ortiz's note on equity, maybe look into proper funding for students to take online exam

Kim Smith – to Rebecca Vasquez Ortiz's comment – is proctoring or the assessment the issues? Is the proctoring to ensure that the student is answering?

Justin Tolentino – it is both and proctoring is to ensure the student is answering

New Business - Informational Presentations (20 minutes)

- 1) Recognition of the Champions for Equity-Minded and Culturally Responsive Curriculum and Instruction

Andrew Barrios – discussed program. Would like to continue to fund a third 3 year

Helen Serrano – is interested in the program

Cara Pierce – lots of growth is possible and definitely worth the time

Annie Knight – has brought information from institute back to department

Merari Weber – great thing about being a facilitator is able to work with many people across the campus, and also have grown as a facilitator from the first to second year

Other (15 minutes)

Open Discussion

Rebecca Vasquez Ortiz – October 14 – Clocktower unveiling at corner of Flower and 15th

Kim Smith – chair guide will be helpful and I think an adjunct faculty guide would also be helpful

Amberly Chamberlain – dual enrollment is currently working on one for DE instructors and would like to use that for adjunct faculty

Merari Weber – RSCCD Intranet has modules for onboarding

Announcements/Upcoming Events

SAC Planning Summit – Friday, October 13

Undocumented Student Action Week October 16 – 20

Budget Town Hall – Thursday, October 19

Vision 2030 Summit: A Focus on Workforce and Economic Development - Tuesday, October 24

Kim Smith – Thursday night in JSC-219 ceremony for the passing of the first Latina Judge in California and discussion on how to become a lawyer

Adjournment – 3:26 pm

Next Business Meeting October 24, A-210

Future Business: Fall 2023 Plenary Resolutions