



SANTA ANA COLLEGE

Academic Senate

Business Meeting Agenda

Tuesday, September 12, 2023 ~ 1:30pm – 3:30pm

Location: Johnson Center 219

Attendance: Alejandro Moreno, Ann Cass, Arjun Nair, Christina Axtell, Gabriel Shweiri, Helen Serrano, Jennifer McAdam, Justin Tolentino, Kim Smith, Kyle Bradley, Louise Janus, Maria Davia, Mario Robertson, Michelle Vasquez, Reza Mirbeik, Sara Kelley, Stacy Russo, Steve Bautista, Tiffany Heremans, Tim Murphy, Madeline Grant, Armando Soto, Anaely Guadarrama, Chantal Lamourelle, Amberly Chamberlain, Jaki King, Anthony Macias, Mike Taylor, Sara Butler, Camilo Romero, Rebecca Vasquez Ortiz, Kelvin Leeds, Jason Huskey, Jennie Beltran, Claire Coyne, Merari Weber, Andrew Barrios

Preliminaries

- 1) Call to Order – 1:32
- 2) Parliamentarian Procedure Update
Alejandro Moreno - acting as Parliamentarian – gave updates on parliamentarian. Must have quorum for action items. If quorum is lost then action items must be moved. If you can't attend for a vote please email Andrew Barrios to submit a proxy. Must be in writing if you walk in for proxy. Motion needs to be submitted by a senator and a 2nd for discussion.
Amberly Chamberlain – do senators need to check out?
Alejandro Moreno – Yes, for quorum
- 3) Approval of Agenda
1st Steve Bautista – motion to approve of agenda
2nd Claire Coyne
1st Amberly Chamberlain - motions to move Safety and Health & Wellness presentations before officer reports
2nd Jennifer McAdam
Approved unanimously
- 4) Land Acknowledgement
- 5) Introduction of Guests (if any)
Kelvin Leeds, Jason Huskey, Camilo Romero, Tiffany (safety officer), Bob (safety officer), Geena Guerrero, Rebecca Vasquez Ortiz, Armando Soto, Chantal Lamourelle, Anaely Guadarrama, Sara Butler, Jaki King, Dr. Lamb, Jennie Beltran, Anthony Macias
- 6) Public Comments – Limited to 3 minutes per person and 10 minutes total
Steve Bautista – reads a statement from Leo Pastrana. Transfer related collaborations. Second time addressing senate
Kyle Bradley – reads a statement from Ben Hager; comments on encounter with individual on campus and Campus Safety's response
Rebecca Vasquez Ortiz –reads a statement from the psychology department about their involvement with Dual Enrollment. The department is concerned about the practices of SAC administration regarding lack of transparency and standard policies with dual enrollment and concurrent enrollment. The department is asking the SAC Academic Senate to address these issues with SAC administration and the Board of Trustees
- 7) Approval of Minutes
 - a) May 23, 2023
1st Christina Axtell – motion to approve minutes from May 23, 2023 meeting
2nd Tiffany Heremans
Approved unanimously
 - b) Fall Retreat
1st Amberly Chamberlain - motion to approve minutes from Fall Retreat meeting
2nd Sara Kelley
Approved unanimously
 - c) August 22, 2023
1st Reza Mirbeik - motion to approve minutes from August 22, 2023 meeting
2nd Christina Axtell
Approved unanimously

Reports (30 minutes)

1.1. Officers

1.1.1. President

Claire Coyne



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Provided updates on Bachelor's degrees, funding for programs, and HR positions at the district. Updates on previous agenda items, transfer agreements, dual enrollment, purchasing timeline, & Digital Media Center.

Meeting with Dr. Nery this Friday about transfer agreements. Ashley Bootman co-chair on the DE workgroup and wants to tackle processes in DE

Kelvin Leeds – no one should be adding students to your class but yourself as a late add

Madeline Grant – deadlines being set and changed are causing issues

Merari Weber – claims purchasing lack support staff

Claire Coyne – the agenda is going to be posted early to review new positions in fiscal services and HR

Amberly Chamberlain – Roy Shahbazian was pushing to have people in house to serve in those positions

Dr. Lamb – have current fiscal deadlines and can provide a timeline to Claire

Jorge Lopez – there is a need in district for staff. How much of the money ends up at the district vs college? Possibly growing beyond what has been agreed upon in the past

Madeline Grant – that should be agreed upon, but money could end up in other areas where they are needed

Jennie Beltran – if district could breakdown the finances in more detail. Specifically, how classified and administration are broken down

Claire Coyne - Updates on ASCCC Survey – Local Senate Visit had the highest vote count. Will contact ASCCC about that visit.

OER Resource team was second highest and will also reach out for that. Presents Faculty Priorities Timeline

Jennie Beltran – previous ranking meeting has gone 3-4 hours

Dr. Lamb – won't know Faculty Obligation Number (FON), but know vacant funded faculty positions. Will most likely replace retired faculty but won't know beyond that

Jennie Beltran – All positions submitted are ranked

Dr. Lamb – president always chooses from that ranked list but not always in that order

Amberly Chamberlain – submit whether you need it right now or not so it is recorded

1.1.2. Vice President Culture and Engagement

Amberly Chamberlain

Held first hour for faculty to work together and discuss issues. Meeting was mostly adjuncts – felt left out/forgotten, not just from administration but also departments. Talked about medical reimbursement and initiative for paid office hours for adjuncts. Many teach at SCC and see many resources (food and drinks) on their campus, but not SAC's.

Jennie Beltran – A-126 is an Adjunct space

Next meeting – 10/13 @ 12:30 PM

1.1.3. Vice President Community Operations

Merari Weber

Updates to Senate website, including distinguished faculty. Will present on budget next meeting

1.1.4. Historian

Andrew Barrios

1.2. Standing Committee Chairs

1.2.1. Curriculum and Instruction Council

Madeline Grant

Will provide information to title 5 updates tomorrow. Serving on enrollment management committee and class caps. Please email if interested

1.2.2. Distance Education Advisory Group

Jaki King

Will be sending out on email about DE

1.2.3. Intersectionality, Race and Social Justice Group

Annie Knight

Just had our first meeting, next meeting will include land acknowledgment accountability

1.3. Participatory Governance Co-Chairs

SEAP – Chantal Lamourelle – AB943 scholarship application open during week 7. Advocacy and Education Collective – discussed supreme court case Mendez vs. Westminster

SACTAC – Adam Morgan (faculty rep) - Discussing getting more powerful computers for students, Cranium café will be sunsetting, Nuventive will be ready to go by 10/3

Tiffany Heremans – do we have enough laptops for students?

Adam Morgan – recommended purchasing more laptops for students

Ann Cass – can email you concerns about technology?

Adam Morgan – yes

PD – Amberly Chamberlain – do not put personal flex project for EEO

Special Reports

1) SAC ASG

Anaely Guadarrama



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2) SCC Academic Senate

End of last spring, SCC passed resolution for choice of technology for faculty

Mike Taylor

Old Business – Action Items

1) Guided Pathways 2.0 Plan – Second Reading*

Chantal Lamourelle
and Armando Soto

Adjournment – 3:30 PM

1st Madeline Grant – motion to extend meeting to complete reports

2nd Kim Smith

Approve unanimously

1st Steve Bautista – motion to approve Guided Pathways 2.0 Plan

2nd Christina Axtell

Chantelle Lamourelle - discussed GP meeting

Armando Soto – acknowledged Chantal Lamourelle, Dr. Toya, & Claire Coyne

Merari Weber – Steering committee should be more specific about the faculty, e.i full time, part time, credit, non-credit

Old Business – Information

1) Senate Retreat IdeazBoard

Claire Coyne

New Business –Action Items

1) Affirmation of At-Large Appointments

Claire Coyne

1st Amberly Chamberlain – motion to affirm At-Large appointments

2nd Tiffany Heremans

Affirmed unanimously

Informational Presentations

1) Campus Safety

Interim Chief Dave Waters

Gave a presentation on dispatch, how to call campus safety, what to expect from responding officers, & what to expect after action has taken place. Safety made references to an event that occur, which was also mention in the public comments. No one was hurt in the incident and the person was removed. Safety says Ben Hager didn't have his phone during the incident and that he passed the blue emergency phones. Officer comes in contact with Chris Wild when arriving on the scene. 2 officers are usually on duty at any time on campus. In the Hager situation, another faculty member fell in the parking lot as the office was trying to arrive to the call. Does not want to send too many Rave alerts to prevent it becoming 'white noise.' From Safety perspective, the outcome was good and didn't know Hager wanted a follow-up on the situation. Thought the situation was over and done with.

Madeline Grant – disagrees with the alerts becoming white noise. Would want to know if there is nothing to worry about rather than seeing something on campus and not knowing what happened or if it is safe. More communication would be helpful

Safety – maybe a job for PIO in many situations, but maybe not RAVE

Ann Cass – Thank you for the information. Maybe more information from PIO would be helpful

Safety – safety bulletins can be sent to faculty, but not students.

ASG – dispatcher 6am – 10pm. When are officer on campus?

Safety – 24 hrs 2 officers during the week, 1 person on the weekend. Officers receive calls on mobile phone after 10pm. Same for weekends.

Kim Smith – not always comfortable calling officers to open doors

Safety – that is part of our duty

2) Health & Wellness

Dr. Geena Guerrido – new psychologist at SAC

Presentation on services that are available to students through the Health & Wellness Center

Helen Serrano – it is inclusive to non-credit students?

Geena Guerrido – yes

Rebecca Vasquez Ortiz – commend the wellness center and their staff. Very welcoming and there was someone immediately to help. Thank you for serving students

Helen Serrano – many student taking online/remote-live courses. Are services available to those students?

Geena Guerrido – Can do in person or virtual visits

Helen Serrano – bilingual? Vietnamese?



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Geena Guerrido – no Spanish or Vietnamese speaking therapist/psychologists at the moment

Merari Weber – can faculty get any services?

Geena Guerrido – may provide some medical service for faculty, but psychological services are mainly for students

Amberly Chamberlain – what is available for students afterhours?

Geena Guerrido – virtual is usually the way to go if students aren't here during usual business hours

Amberly Chamberlain – most of her classes are in the evening and needed assistance. I think there needs to be discussions about a call line or service that can help students in need afterhours

Announcements/Upcoming Events

9/23/20 – theater department fundraiser. Asking for a \$5 donation 7:30pm

Next senate meeting at CEC

Adjournment – 3:40pm

* Roll Call Vote

** No Report for this Meeting

Future Business