



ACADEMIC SENATE

SANTA ANA COLLEGE MISSION STATEMENT

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

SAC Academic Senate Business Meeting Minutes

Date: **Tuesday, October 9, 2018**

Time: **1:30-3:30pm**

Place: **I-204**

Members Present

Maria Aguilar Beltran	Tim Murphy
Gary Bennett	Leo Pastrana
Edward Fosmire	Mila Paunovic
Louise Janus	Luis Pedroza
Elliott Jones	Cathryn Pierce
Ali Kowsari	Marty Rudd
Chantal Lamourelle	Roy Shahbazian
Osiel Madrigal	Brian Sos
Joshua Mandir	Tommy Strong
Jane Mathis	Michelle Vasquez
Sarah Mathot	Monica Zarske
Krystal Meier	
Amit Mishal	

Absent

Michael Buechler
Stephanie Clark
Noemi English
Stacey Littlejohn
Flo Luppiani
Mary Mettler
Alejandro Moreno
Fernando Ortiz
Anushi Seneviratne

Guests

Mary Huebsch
Jeff Lamb
Megan Lange
Narges Rabii-Rakin
Gregory Vose (CCCIP)

I. **Call to Order and Welcome** – President Zarske called the meeting to order at 1:35 pm

II. **Approval of Additions or Corrections in Agenda** -

Agenda reviewed, no corrections or additions requested. Motion moved by Marty Rudd; seconded by Louise Janus to accept the agenda as written. Approved unanimously by all Senators present.

III. **Public Comments (Three-minute time limit)**

- Resource fair being hosted by the Disabled Student Program & Services (DSPS) Department on October 24th and 25th from 11:00-1:00 pm in the Central Plaza.

IV. **Discussion Items:**

- **52nd Fall Plenary Session Resolutions:** Resolutions reviewed and discussed by members. Input provided.
- **Resource Allocation Request (RAR):** Members were asked to get input from the faculty as the RAR process will be reviewed at the Planning and Budget committee, in the near future, and broad input will be beneficial.
- **2018-2019 Senate Goals-** due to time, postponed until future meeting.

V. Reports

a. ASG Representative- Theodore Moreno

- ASG working on appropriate representations to committees (legislative branch)
- ASG addressing campus shade issue. ASG has reached out to company that provided shade to child Development. Getting an estimate of cost and investigating how it can be achieved.
- ASG reaching goals for Voter Registration. The last day for ASG will be October 22nd.
- Thankyou for attending and supporting the Homecoming game.
- ASG positions open in the areas of Kinesiology, Counseling and Human Services.

b. President – Monica Zarske

- Due to personal commitments, Noemi English has had to resign from her position at Santa Ana College. The senate thanks her for her service to the campus and to the senate during her tenure as Secretary/Treasurer.
- President Zarske and President-elect Shahbazian are planning on attending the ASCCC Area D meeting this Saturday at Palomar College in San Diego. The ASCCC Plenary session will be held in Irvine, November 1-3.
- Reminder that John Zarske, HR Committee rep, requires feedback regarding the discussion on the need of letters of recommendation during the application process.
- SAC College Council is working on the institutions vision and value statements as part of strategic planning. The Vision of Success document out of the State Chancellors Office will be used to guide in establishing college wide goals.
- The district Planning & Organization Effectiveness Committee (POE) is scheduling a Strategic Planning Retreat. Faculty selected to represent will be those serving on district participatory governance committees. The retreat will take place on Friday, May 10, 2019. The retreat is designed to development the 2019-2022 district strategic plan.
- The district is working on hiring the consultant who will assist the Fiscal Resource Committee (FRC) in creating the new Budget Model based on the new student funding formula. Funds coming from the Institutional Effectiveness partnership Initiative (IEPI) which was a program RSCCCD participated in to look at 3 areas: Strategic Planning, Enrollment Management and Budget Allocation.
- Next weeks Board of Trustees meeting will be held at Santa Ana College in Phillips Hall. A reception is being sponsored by ASG at 4:00pm with the meeting set to begin at 4:30pm. The next BOT meeting will be at Santiago Canyon College. Faculty were encouraged to attend.
- Update on Faculty Priorities. All senators should have received the request form and distributed to faculty in their areas. The date of the committee meeting is November 16th from 9-12pm. Location to be determined.
- In response to resolution passed at the State level, SAC will participate in an Undocumented Student Week of Action which will be held October 15-19, 2018. Watch email for further details.

c. Secretary/Treasurer – No report

d. Curriculum – Brian Sos

- Curriculum will be picking up pace in the next week as deadlines approach.
- Prof. Sos believes that CurricuNET META is ready to go. Recommendation is for the platform to go live in January and make changes once it's under implementation. It can accommodate modifications in the future.
- Faculty can expect to be using CurricuNET META in February.
- SLO's will be back on the COR. Will be transitioned back slowly and over time but should be completed by the next accreditation cycle.

e. Planning & Budget – Ed Fosmire

- Review of Budget Allocation plan for the additional \$3.5 million in funding as reviewed and approved at Planning and Budget.
- Plan will be open to conversations, but document is a starting point to demonstrate to the district as to how money might be allocated.

f. Facilities – No report

g. SACTAC – Elliott Jones

- Next meeting will be held on September 27th.
- Update regarding network outage.
- Some issues also being experienced as we move local systems to hosted (cloud based) services.
- Conversations with ITS continue regarding email archiving system.
- Follow up regarding communication from ITS once a work order has been submitted. A minimum of 3 emails should be received for any help desk request. Technicians will be advised. If faculty are not experiencing this level of communication please reach out to IT.
- Prof. Jones has been working on copy limits. Possible change would be from 200 copies per day to 2500 copies per month. Publications will still be encouraged for large jobs. This is beneficial for budgetary reasons.

h. Guided Pathways – Monica Zarske on behalf of Fernando Ortiz

- A detailed program mapping update/follow-up email went out to all faculty and managers last week.
- Counselors have received an invitation to serve as Program Mapping Counselors (PMC). Selected counselors will work directly with faculty to verify submitted program maps during the intersession and spring semesters.
- Goal is to have all program maps completed and verified by May 31, 2019.

i. Student Success & Equity – Maria Aguilar Beltran

- Meeting will be held next Thursday from 3:30-5:00pm.

j. Basic Skills/Professional Development – Mary Huebsch

- Student Equity and Achievement program will most likely be replacing Basic Skills title.
- Tech skills workshops being held on Monday evenings.
- A StrengthQuest workshop will be held in A-130 on October 17th from 12:00-1:00pm.

- On October 30th a share out from the Student Success Conference will be taking place. All are invited to attend.
- On November 9th, professional development workshop pertaining to AB 540 will be held from 8:00-1:00pm. Reservations are needed.
- Faculty are encouraged to keep putting workshops into the flex program.

VI. **Other** –

- Jane Mathis, FARSCCD representative, reported that the faculty contract has been ratified and will be going to the BOT on October 15th. Jane also reminded faculty that Liability Insurance is available for CTA members.

VII. **Adjournment** - The meeting was adjourned by President Zarske at 3:20 pm

Respectfully Submitted,

Monica Zarske

Monica Zarske
President
SAC Academic Senate