



ACADEMIC SENATE

SANTA ANA COLLEGE MISSION STATEMENT

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

SENATE BUSINESS MEETING MINUTES

Date: **Tuesday, March 26, 2019**

Time: **1:30 p.m. to 3:30 p.m.**

Location: **I-102**

<u>Members Present</u>		<u>Absent</u>	<u>Guests</u>
Maria Aguilar Beltran	Merari Weber	Gary Bennett	Mary Mettler
Michael Buechler	Cara Pierce	Ali Kowsari	Mary Huebsch
Stephanie Clark*	Leo Pastrana	Flo Luppiani	Cathleen Greiner
Rocio – Gonzalez Santillan	Charles Ramshaw	Osiel Madrigal	Kyla Benson
Ed Fosmire*	Josh Mandir	Jane Mathis	
Roy Shabbazian*	Tim Murphy	Marty Rudd*	
Amit Mishal	Sarah Mathot	Brian Sos*	
Alejandro Moreno	Chantal	Monica Zarske*	
Krystal Meier	Lamourelle		
Mila Paunovic	Luis Pedroza		
Stacy Littlejohn	Tommy Strong		
	Michelle Vasquez		

I. **Call to Order**

- a. (President- Elect) Roy Shahbazian called the meeting to order at 1:33p.

II. **Approval of Additions or Corrections in Agenda**

- a. Agenda would be re-ordered to accommodate John Zarske to offer the facilities report in Marty Rudd’s place.

III. **Approval of Minutes**

- a. Amit Mishal moved to approved 3/12 minutes without corrections, Leo Pastrana seconded. Minutes unanimously approved.

IV. **Public Comments (Three-minute time limit)**

- a. Kyla Benson – Commented on parking passes for guest speakers. She is hoping to solve the problems associated with guest permits, it was once easy to email permits and get guest permits as well as permits for job applicants. Kyla provided a flier that included the history of pass procedures. Currently guests can no longer pick up their passes, it took 40 mins. to get parking pass. Security has to manage 1200 applications a month, and is overwhelmed with the process. Ray in safety feels the process impacts his actual duties. Who is happy? What’s the benefit? Is it worth it? Kyla is proposing investigating the process.

- b. Michael Buechler commented that the 2 week parking permit procedure doesn't work for his department.
 - c. ASG Representative commented that electricians entered Dunlap Hall and study center today, they cleared out the rooms and students are having to sit in the hall because there are no open centers. He would like to see improved communications between facilities and students?
 - d. Leo Pastrana commented that the Transfer Center is ringing bells to celebrate student's transfer admissions into universities.
- V. **Presentation** – Cathleen Greiner - DSN Small Business & Entrepreneurship / Strong Workforce (20 mins)
- a. Cathleen Greiner - presentation
 - b. Strong Workforce & Doing What Matters - Deputy Sector Navigator - introduced herself and academic experience - the DSN is a faster interface with employers and our students/colleges, her position has a special focus on entrepreneurship.
 - c. Cathleen introduced Strong Workforce Program and its site for funding/data. Cathleen shared that funds are dispersed through OCDE. For context, California is number 5 in global economy and has 40 million residents - priority sectors include Advanced Manufacturing, Health, Hospitality, ICT, Transportation, Entrepreneurship - Planning for the future Gig economy is a priority- FinTech example - Shared Centers of Excellence slide provided an OC At-A-Glance Table. Cathleen, as DSN, can help with accessing labor market information and RSCCD has a local Center-of-Excellence. Analysis of Economic Impact of having colleges in regions ([link](#)) – Encouraging us to be prepared for the Gig Economy / Disruptive Economy and assisting the region in preparing students for different economy and new 'World of Work' skills – Recognize that upskilling is part of the freelance world - Review [Loconomics](#) to review current gig opportunities - Makerspaces in Costa Mesa are thriving. Cathleen is open to partnerships with this college, feel free to stop by her office with Cathleen's office - located in Russell Hall.
- VI. **Change in Order**
- a. **Report** - Facilities Report by John Zarske
 - i. Occupancy in Spring 2021 new building.
 - ii. Science Center target occupancy is Summer 2020.
 - iii. Health Sciences building is being planned and target construction is next Spring and occupancy at 2022 at which point Russell Hall will be coming down.
 - iv. HEPSS Taskforce has been taking up interesting issues such as biking and skating guidelines, as well as service animals - all animals must be cleared through DSPS - exploring shade around campus, looking at adding hydration stations - new workgroup of cleanliness and maintenance.

- v. Questions about benches by L building and construction were brought up. Josh Mandir asked about the Health Science center and the potential student computer centers possibly heating up the classrooms.
 - vi. Comments regarding air quality were also brought up leading to comments of timing with construction trucks and their effect on traffic situation on campus.
- VII. **Informational Item** – Brian Sos (absent) - EW and FW Grades – in Brian’s absence, Cara Pierce was asked to give a brief update
- a. FW is something that is not at the college now, considering proposing FW.
 - b. Questions arose regarding if students haven’t paid and then get an FW.
 - c. There appeared to be some confusion about how F and FW and W will actually impact students. Senate would like to hear from Mark his opinion on this option.
 - d. EW is based on circumstances out of the student’s control, doesn’t count against repeatability or units.
 - e. Discussion surfaced regarding how to educate students on this item, perhaps EW could be in the student handbook? Notify students of this option now. Where should it be posted in the future?
- VIII. **Action Item** – Roy Shahbazian - 1st Read: Resolution Re: Drop for Non-Payment Policy
- a. 1st Read - Suspension of Drop for Non-Payment Policy proposal - this may have been the old policy - question of when this would be implemented, but it is not within the purview of Senate to create policy.
 - b. No questions or comments from Senate body during 1st read.
- IX. **Discussion Item** – Stephanie Clark - Planning Retreat Report and local goals for Vision for Success
- a. Meetings to finalize college planning goals alignment with the Chancellor’s Vision for Success will continue through April.
 - b. Faculty are represented, but we could use more each Friday through April.
- X. **Discussion** – Roy Shahbazian - Plenary Resolutions
- a. Roy verbally reviewed the documents as provided. Some items of interest were highlighted.
 - b. Early Childhood Education - regional resolution, state academic senate work with the Chancellor’s Office to support campus early childhood education - support funding and quality services to student parents.
 - c. Chantal shared that our current program is impacted and could use support to expand our program - Lab schools are hands on courses where students learn first-hand their practicum, includes mentorship from Master Teachers - includes the entire family
 - d. Area D resolution - training for the BOG members on collegial consultation.
 - e. Resolution on Accessibility of publisher materials.
 - f. American Studies requirement might be changing through the CSUs.

- g. State Legislature - AB 302 - parking lots for students that are homeless - ASCCC supports AB 302 supports this bill, identify a housing assistant - if the law passes, every college would have to develop a plan for implementation - security, permits, safety, is it a residence?, is it just for students? How would we verify?

h.

XI. **Reports**

a. President – Roy Shahbazian (President-elect)

- i. President - Roy - discussion at Board for ADA plan, addressing deficiencies - setting aside money in budget each year to address these \$2M per year between the district/colleges - projects must be prioritized - there are over 10,000 items - contact Marty to identify questions to ask - Web site ADA compliant - DSPS Policies to be Board Approved.
- ii. Distinguished Faculty Awards of Excellence - April 16 @ 2, Mary 16 @ 2

b. Secretary/Treasurer – Stephanie Clark

- i. GP Report in Fernando's absence – Communication Team has developed a calendar for communicating with students, no core team meetings have occurred since last Senate meeting.

c. ASG Representative- Breanna Ceja

- i. Breanna introduced herself as the ASG President. Gave an update on transferring, American Student association for CC conference in DC where they participated in meetings regarding Pell Grant Funding, Higher Education, DACA - met with state senators and congressmen representing our district - ICC and collaboration - Wednesday 1:00-3 student debate, arguing on stand points for student issues - ASG elections occurring April 29-30 9:30-12:30 and 3-6 - Women's History Event 11-1.
- ii. ASG continues working on College Hour.

d. Curriculum – Brian Sos

e. Planning & Budget – Ed Fosmire

- i. RARs are prioritized - up on Planning & Budget website, funding decisions made during Summer.
- ii. Maria Aguilar Beltran- SAC receive \$160,000 for hunger support, met with health & wellness and assessment center - discussing mobile food distribution & second harvest for establishing a pantry on campus - new vending machine options with card readers for fresh food options - vending machines that might include EBD funds - process and structure of committee for Equity/ Basic Skills meeting must attend to apply for a project.

f. Facilities – Marty Rudd (not present, John Zarske presented earlier)

g. SACTAC – No representative present.

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

- h. Guided Pathways – Fernando Ortiz (not present, brief comment by Stephanie Clark earlier)
 - i. Student Equity & Success – Maria Aguilar Beltran
 - i. No report.
 - j. Basic Skills/Faculty Development – Mary Huebsch
 - i. Mary Huebsch – ‘What Metrics..’ presentation with Janice Love was really informative – there is a Research Plan being developed
 - ii. Equity webinar series tomorrow (27th), a registration link can be sent out, reserved room in the D building - Equity Literacy is an upcoming webinar - 1 hour
 - k. SCC Senate Secretary/Treasurer– Mary Mettler – no report
- XII. **Faculty Updates - none**
- XIII. **Other - none**
- XIV. **Adjourn** – Meeting was adjourned at 3:29 by Roy Shahbazian.