



ACADEMIC SENATE

**SANTA ANA COLLEGE MISSION STATEMENT**

*Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

**APPROVED**

**SAC Academic Senate Business Meeting Minutes**

Date: **Tuesday, November 14, 2017**

Time: **1:30 pm – 3:30 pm**

Place: **I-107**

<u>Members Present</u>		<u>Absent</u>	<u>Guests</u>
Maria Aguilar Beltran	Flo Luppani	Gary Bennett	Andrew Geragotelis
Stephanie Clark	Jane Mathis	Noemi English	Mary Huebsch
Ed Fosmire	Sarah Mathot	Michelle Hardy	Roy Shahbazian
Genice Gilreath	Moises Medina	Osiel Madrigal	
Gina Giroux	Amit Mishal	Ana Meckes	
Benjamin Hager	Trudy Naman	Tim Murphy	
Charles Jang	Marty Rudd	Mila Paunovic	
Louise Janus	Teresa Simbro	Luis Pedroza	
Elliott Jones	John Tashima	Anushi Seneviratne	
Ali Kowsari	Mike Taylor	Brian Sos	
Stacey Littlejohn	Monica Zarske	Tommy Strong	

- I. **Call to Order and Welcome** – President Zarske called the meeting to order at 1:37 pm
- II. **Approval of Additions or Corrections in Agenda** – Agenda reviewed and no corrections or additions requested. Motion moved by Maria Aguilar Beltran; seconded by Genice Gilreath to accept the agenda as written. Approved unanimously by all Senators present.
- III. **Public Comments** (Three-minute time limit)  
A concern was brought up regarding 11-13-2017 BOT meeting agenda item 6.4- adjusting (increase) management salary scale for all administrators- considering recent concerns regarding fiscal difficulties. Monica is going to get clarification on this and bring it back to the Senate.
- IV. **Approval of Minutes** – **October 10, 2017** - Minutes reviewed and corrections requested. (Minor edits made) Motion moved by John Tashima; seconded by Ben Hager to accept the minutes with revisions discussed. Approved unanimously by all Senators present.
- V. **Action Item** - **Self-Assessment Report for Guided Pathways - Monica Zarske**  
President Zarske reviewed the Guided Pathways Self-Assessment report and requested input from senators with some discussion. Key items included:
  - Guided Pathways (GP) are faculty driven, but is a team effort with staff and administrators also having some responsibilities

- Four tiers to GP but our focus is on the first two and it is going well
  - A focus will be placed on funding and if the allocation is supporting what we need to do as well as the time frame in completion of those items
  - Next GP Institute will be on mapping to be held end of November in Bakersfield
- VI. Motion moved by Flo Luppani and seconded by Amit Mishal to adopt the Self-Assessment Report & send it forward to the next stage to apply for funding. Approved unanimously by all Senators present.

**VII. Informational Item- Plenary Resolutions Update- Monica Zarske**

Monica brought forth information on various resolutions presented at the Fall Plenary. Discussion ensued regarding the dispatch from the governor to create a plan to design and deploy a fully online college utilizing Western Governors University model and Resolution 7.12 – FLOW- Flex Learning Options for Workers, endorsing Consortium Approach to Expanding Online Educational Opportunities (option 2). Input is requested with deadline is November 22. Teresa will send out resolution packet, slides from FLOW presentation and link.

**VIII. Informational Item- Academic Freedom Workgroup-Monica Zarske**

Request was made by President Zarske for volunteers to form an Academic Freedom Workgroup to look into what constitutes academic freedom on our campus and how to utilize it appropriately. Maria Aguilar Beltran to Chair. Other members to include Genice Gilreath, Ben Hager, Louise Janus, Jane Mathis and Teresa Simbro.

**IX. Reports**

a. President – Monica Zarske

- Thanks to those who attended Soldiers 2 Scholars fundraiser and to Robin’s Nest for donating food
- Update on Campus Safety new policy on opening classrooms by 7:00am and closing at 10:30 pm to maintain tighter safety controls. Please notify Safety if you are on campus other than those hours and on weekends. To have classrooms opened faculty and staff now need to have their SAC ID with them.
- EEO training – further trainings (3 hour course) on Jan 30. All people on hiring committees now must be EEO certified and renewals are every two years
- Probable number for new faculty hires 10-15 for District with SAC receiving the majority due to separations occurring and to maintain FONs

b. Secretary/Treasurer – Teresa Simbro

- Profiles in Excellence Faculty Awards –look for nomination email and forms. Please consider nominating deserving faculty.
- Thank you to all who attended the DFL on 11-8 by Professor Catherine Emley

c. ASG Representative- Edwin Pulido – no report

d. Curriculum – Brian Sos – no report

e. Planning & Budget – Ed Fosmire

- Budget tax revenue coming in above expected level
- SAC budget looks good and we are at this point under budget by 5-6%

- Matter regarding some funds from District not given to SAC related to disparity of FTES is closer to resolution. FRC & District Council recommended to stick to verbiage in District Allocation Model
  - FTES target for 2017-2018 was 20,400 & although we are up from last year, we are currently projected to achieve a slightly lower target, approximately 20,000 FTES.
- f. Facilities – Elliott Jones
- Challenge for adjunct faculty teaching night classes to get to Copy Center and then to class on time due to parking difficulties. An option discussed was possibly creating some limited time parking spaces near Copy Center
  - Johnson Center demolition now postponed until at least Summer 2018 due to BOT rejection of all bids
- g. SACTAC – Elliott Jones
- SACTAC Computer Replacement Plan- 2016-17 826 computers replaced was target & majority were replaced. 2017-18 target is 365 in addition to the approximately 200+ leftover from last year. 2018-19 target 307; 2019-20 is 217
  - New challenge will be replacing overhead projectors due to new restrictions
  - Elucian portal security issue with Chrome now resolved but continue working on Canvas integration with Elucian which still has issues that need to be resolved
  - Concerns highlighted regarding Publications/Copy Center's services system of submission/copying/delivery and possible solutions for better system. This will be discussed at this Thursday's SACTAC meeting at 2:30. All welcome.
- h. Student Equity & Success – George Sweeney – no report but there will be a meeting this Thursday at 3:00 pm
- i. Basic Skills/Faculty Development – Mary Huebsch
- j. Integrated plan is going to BOT
- AB 705 passed and is effective Jan 2018 & phased implementation will be discussed at Basic Skills meeting. Placement process for math and English and ESL classes using multiple measures
  - Formula for Basic Skills allocation has changed this year and increase within state of 35 million but a decrease for SAC likely due to our non-credit courses not counted in for allocation at this time
  - Flex Requirement Workshops- Thursday 1:30-2:30 & Monday 4:00-5:00 pm
  - Introduction to StrengthsQuest Workshop 3-4:15PM in A-210 on Dec 6
  - Please put Flex classes into system or contact Mary with courses and she will
  - Convocation in Spring will be on Guided Pathways
- k. SCC Senate Secretary/Treasurer– Mike Taylor-no report

X. **Faculty Updates**

- Reading Apprenticeship/Media Practice group meets on some Fridays. Will meet this Friday in I-102
- SAC Choir Concert this Saturday 7:30 pm in Phillips Hall - \$7.99 ticket with ID
- Thank you to Stephanie Clark for designing the concert poster

XI. **Other** -none

XII. **Adjourn** – The meeting was adjourned by President Zarske at 3:20 pm

Respectfully Submitted,

*Teresa*

SAC Academic Senate Secretary/Treasurer