

ACADEMIC SENATE

"The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, and technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community." Vision Themes of Santa Ana College: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. New American Community

Approved

Business Meeting Minutes September 23, 2014

Members Present

<i>Matt Beyersdorf</i>	<i>Madeleine Nguyen</i>
<i>Cherie Bowers</i>	<i>Kim Nutter</i>
<i>Jodi Coffman</i>	<i>Luis Pedroza</i>
<i>Susan Gaer</i>	<i>Monica Porter</i>
<i>Genice Gilreath</i>	<i>Kristen Robinson</i>
<i>Andrew Gonis</i>	<i>John Ross</i>
<i>Victoria Gray</i>	<i>Elizabeth Saliba</i>
<i>Benjamin Hager</i>	<i>Max Serrano</i>
<i>Elissa Hassel</i>	<i>Gabriel Shweiri</i>
<i>Mary Huebsch</i>	<i>Teresa Simbro</i>
<i>Jarek Janio</i>	<i>Brian Sos</i>
<i>Louise Janus</i>	<i>Robert Stucken</i>
<i>Jungwon Jin</i>	<i>John Zarske</i>
<i>Elliott Jones</i>	
<i>George Moore</i>	

Absent

Claire Coyne
Dan Goldman
Kristen Guzman
Ray Hicks
Sandra Wood

Guests

Briana Brennan
Michael DeCarbo
Crystal Jenkins
Rhonda Langston
John Olivares
George Sweeney

I. Call to Order

- A. President Zarske called the meeting to order at 1:30 pm.
- B. Motion to re-order the agenda was made by Cherie Bowers and seconded by Ben Hager. Motion was unanimously approved.
 1. Madeline Grant will be moving to Administrative Services as the Interim Dean of Business. Assignment was approved by the Board of Trustees (BOT) at last evening's BOT meeting. President Zarske read a letter on behalf of Madeline thanking the Senate for being able to serve as Secretary/Treasurer.
 2. Louise Janus was appointed and approved by acclamation by the Senate as the new Secretary/Treasurer.

II. Agenda Accepted – A motion to approve the amended agenda was made by Cherie Bowers and seconded by Ben Hager. Motion was unanimously approved.

III. Public Comments —

- A. An inquiry was made in regard to the "Enrollment Management" document and the objective of it. Concern was expressed in regard to aligning classroom capacity (seats available) with course enrollment (maximum classroom size). It was suggested that we look at the use of facilities campus wide so classes that need to accommodate more students have the room capacity to do so.
- B. There was an inquiry in regard to the availability of Senate LHE. John reported that all Senate LHE has been assigned.
- C. An inquiry was made in regard to notification of an Emergency Drill and how faculty/staff will be alerted. It was reported that an alarm went off in The Village, and no prior notice had been given.

John will address this with College Council, and he stated that drills are usually scheduled in advance.

- D. A reminder was made in regard to captioning of all videos used campus wide. You can contact the Disabled Students Programs and Services (DSPS) Office at x6264 and ask for Angela Tran if you have further questions or concerns.

IV. **Approval of the Minutes**—

- A. A motion to approve the amended senate minutes of September 9, 2014 was made by Cherie Bowers and seconded by Brian Sos. Motion was unanimously approved.

V. **Reports**—

A. **President**—John Zarske

1. Enrollment Management update: President Martinez is looking to bring someone on campus to provide professional development to administration and chairs regarding enrollment management and to re-establish the enrollment management workgroup. There will be enrollment training for faculty and administrators.
 - a. Questions from Senate body:
 - Was a directive given to the deans to make unilateral cuts?
 - With regard to shared governance procedures, were conversations taking place between deans and faculty prior to cutting of classes at beginning of fall semester?President Zarske will report the issues and concerns at the next College Council meeting.
2. Faculty Evaluations: The District will be going back to the old way (scantron evaluations), starting this fall.
3. Faculty need to begin to assess department faculty needs. The Faculty Priorities Committee Meeting is scheduled to meet on October 24th from 9:00-12:00pm.
 - a. President Zarske will send out the forms.
 - b. Departments need to email Secretary Louise Janus to advise her who will be attending the meeting as the representative for their division. The Senior Senator from each Division is expected to be in attendance, however, if neither Senator can attend, please notify Secretary Janus who the designee will be. Adjunct Faculty cannot attend.
 - c. At this time, it is not known how many faculty the district will be hiring next year. If all retirees are replaced district-wide, it's about 12- 15, with growth positions at about 5. More positions may go to SCC because they had more growth this year.
4. There will be an Open Forum with Chancellor Rodriguez, tomorrow, September 24th from 9:00-10:00am at The Spot.
5. Current ASCCC ROSTRUMS are available. This is the quarterly newsletter from the state Academic Senate.
 - a. Craig Rutan, SCC Physics Faculty, wrote an article regarding submitting revisions in your Discipline (the process is mentioned). Other articles included infusing cultural competency, student success, curriculum, course repeatability and online learning.
6. President Zarske was quoted in the SAC "El Don" in regard to what happened at the Board Meeting on 9/8/14 in regard to BP 4026.
 - a. President Zarske clarified there are too many unanswered questions in regard to the bachelor's degree.
 - b. Objections to BP4026 is about the process of consulting with the faculty and with students.
 - c. Our concern is where the money is going to come from to have classes toward the bachelor's.
7. The next Board Meeting is Monday, October 13th at 4:30pm at SAC at The Spot.
8. An item on the last Board Meeting agenda was in regard to the r-Smart Company, a cloud-based solution. For a description, go to the Docket, Item 5.5.

B. **Secretary/Treasurer**—Louise Janus

Secretary Janus thanked the Senate for their support. A reminder was made to discuss with colleagues in the divisions about supporting Academic Senate through the Payroll Deduction Request Form for Senate dues. No budget report was made.

C. Curriculum—Monica Porter

1. Dialogue is still in progress with the State Chancellor Office clarifying language related to course designation of hours to units.
2. Monica will be attending a Curriculum Regional Meeting on Saturday, October 18th at Riverside Community College from 9:00-3:00pm. If anyone is interested in attending please let Monica know.

D. Facilities —Elliott Jones

1. January 2015 is the expected date of the completion of the Planetarium and June 2015 for Dunlap Hall.
2. The Central Plant Infrastructure Project, a phased installation over the entire campus, is targeted to begin June 2015 and to be completed in Fall 2017.
3. Johnson Center will be rebuilt versus renovated. Rebuilding was determined to be more cost effective in the long run. Work on Johnson Center is slated to begin Fall 2016. Next inhabitants of the Village will be faculty and staff from Johnson Center.
4. Upgrades to Hammond Hall are targeted for January 2015.
5. Arborist Report: Unfortunately, the tree (which Jeff McMillan spoke about at the last Senate Meeting) will need to be cut down. The report indicated that due to current root damage, the tree would not survive a move to a different location, and in its current location the tree will interfere with the new infrastructure. There is a plan to have a new silk floss tree planted.
6. Faculty provided input to Elliot to take back to Facilities:
 - a. Possible removal of eucalyptus trees located near Hammond Hall.
 - b. Shading provided on new windows of Hammond Hall to assist with use of Media. The amount of light that currently enters the window makes viewing of media difficult.

E. FARSCCD – Jeff McMillan—No report.

F. Planning & Budget —No report.

G. SACTAC –

1. Representatives are needed from each Division.
2. There is a sizeable amount of money from the state for educational technology (not a grant). Prioritizations have been put forth to the Planning and Budget Committee. The main goal is to reinstitute a budget for multimedia services and overall faculty requests.
3. Adobe Suites has been approved and purchased. Faculty can make request to ITS for installation on work computers. Work is being done on “at home” license.

D. Student Success/BSI — Mary Huebsch

1. Professional development opportunity on Friday, September 26th, 8:30am-2:30pm. Topic will be Sustaining Professional Development. You can register online (3CSM).
2. A draft of the Basic Skills report is available for viewing.
3. The Student Success Committee has reviewed the SSSP plan. Lots of changes are happening in counseling and student support services. Much of the current membership is from student services and the committee would like further representation from academic faculty. The committee meets three times during the semester on a Thursday from 3:00-4:30pm in S-215.
4. The Student Equities Committee is pushed back to January.

E. SCC —Michael DeCarbo

1. SCC is going for growth money.
2. Student Equity plan has been completed.
3. Joyce Wagner provided presentation regarding Common Core.
4. SCC continues to discuss SB 850. No one is opposed but not in favor of participating in pilot program based on current information.
5. There will be a screening of the movie “Up” on Thursday, September 25th.
6. Two current action items include BSI and Committee commitments across the campus.

F. ASG Representative – Briana Brennan

1. ASG is working independently regarding SB 850.
2. Dean of Student Affairs has been working with ASG to provide students the opportunity to learn more about the Accreditation process through accreditation forums.

3. ASG members plan on attending California Association of Associated Student Governance conference on October 17-19 in Los Angeles.
4. There is a Latino Heritage event next Wednesday from 11-1pm.

G. Division Senators:

1. Adjunct Faculty – No report.
2. Business – With Madeline Grant moving into the position of Interim Dean, Gabriel Shweiri was elected to serve as Chair. There is a preliminary agreement with CSU, Fullerton regarding articulation with SAC’s International Business Degree. It was recommended that SAC works on its own Cyber Grant for next time. The University of Northern Iowa has agreed to articulate with us for the International Business Degree.
3. Counseling – There is a new counselor, Leo Pastrana, who comes from the Middle College High School.
4. Continuing Education –No Report.
5. Fine and Performing Arts – There is an article in SAC’s “El Don” about Domestic Violence and it pays tribute to faculty member Keisha Hondo. There will be a Domestic Violence Awareness seminar on October 30th from 3:00-5:00pm and fundraising efforts in the near future.
The play, Julius Cesar, will be showing at Phillips Hall beginning October 3rd. New slips for credit for attendance will be available for instructors’ students. Further information can be found at sac.edu/fpa.
6. Health Science –Department is currently working on the Self-Study in Nursing.
7. Human Services –Concerned that information wasn’t widely known amongst faculty that if 20 students could be identified a course would still be offered and not cut.
8. Humanities – No Report.
9. Kinesiology – Department has concern regarding new GPA requirement of 3.8 that CSU, Fullerton, is requiring for AA-T degree when the entrance GPA degree requirement for all ADT’s is 3.0. This ADT is the 2nd largest program at CSUF, causing concern among students attending SAC who plan to transfer into the program. It is recommended that the State Senate talk to the Faculty Senate of the CSUs and UCs.
10. Library – The new Junior Senator Representative is Elizabeth Saliba. The Library is currently celebrating “Your Right to Read”. Please stop by the Library to see about the banned books to read.
11. Math – The new pilot program for Math 083/084 has started and is going well.
12. Science - No Report.
13. Social Science – No Report.
14. Student Services – The new Associate Dean of Disabled Student Programs and Services (DSPS) is Sherry DeRosa and Mark Turner is a new Faculty member/ Learning Disability Specialist. Faculty should now be receiving accommodation letters via email. Senators were encouraged to report back to faculty to not hesitate to contact DSPS regarding any accommodation. The DSPS faculty is available to assist other faculty.
15. Technology – No Report.

VI. Action Items:

A. OER Task Force Recommendations

A motion to approve the OER recommendations for implementation was made by Susan Gaer and seconded by Teresa Simbro. Motion was unanimously approved.

VII. Topics:

- A.** The Centennial Celebration plans and role of the Open House Sub-Committee were discussed by Monica Porter, Sub-Committee Faculty Co-Chair. Any questions can be directed to Monica.
- B.** Top 5 Quotes for Dr. Martinez can be submitted to Louise Janus. A second email from Louise will go out this week, per senators’ requests.
- C.** Leadership Institute was discussed and suggestions were requested.

- D. A process for the Credit By Exam is being reviewed and developed so that it is in line with Title 5. Members of the committee will include John Zarske, Susan Gaer, Andy Gonis, and Teresa Simbro.
- E. A process for developing department name changes needs to be developed. Committee members will include John Zarske, Monica Porter and Genice Gilreath.

VIII. Upcoming Events:

- A. The Accreditation Team will be on campus the week of October 6th, 2014.
- B. The Faculty Priorities Committee Meeting is Friday, October 24th, 2014, 9am-noon.
- C. There is a Latino Heritage event sponsored by ASG on Wednesday, October 1st, in the quad area.

The meeting was adjourned at 3:35 pm.

Respectfully submitted,

Louise Janus
Secretary/Treasurer
SAC Academic Senate