

ACADEMIC SENATE

**Approved
Business Meeting Minutes
October 23, 2012**

<u>Members Present</u>		<u>Absent</u>	<u>Guests</u>
<i>Cherie Bowers</i>	<i>Dena Montiel</i>	<i>Dana Bassett</i>	<i>Mike Everett</i>
<i>Paula Canzona</i>	<i>Mila Paunovic</i>	<i>Steve Bautista</i>	<i>Joyce Wagner</i>
<i>Jodi Coffman</i>	<i>Monica Porter</i>	<i>Elliott Jones</i>	
<i>Monica Collins</i>	<i>Chuck Ramshaw</i>	<i>Marilou Morris</i>	
<i>Susan Gaer</i>	<i>Mario Robertson</i>	<i>Rene O'Dell</i>	
<i>Madeline Grant</i>	<i>Stacy Russo</i>	<i>Luis Pedroza</i>	
<i>Herschel Greenberg</i>	<i>Max Serrano</i>	<i>John Ross</i>	
<i>Ray Hicks</i>	<i>Gabriel Shweiri</i>		
<i>Jarek Janio</i>	<i>Ken Sill</i>		
<i>Louise Janus</i>	<i>Brian Sos</i>		
<i>Bonita Jaros</i>	<i>Robert Stucken</i>		
<i>Michael Kelcher</i>	<i>Doug Wilkes</i>		
<i>Jeff McMillan</i>	<i>John Zarske</i>		

I. Call to Order

A. President Hicks called the meeting to order at 1:35 pm.

II. Agenda Accepted –

A. A motion to approve the agenda made by John Zarske and seconded by Monica Collins was unanimously approved.

III. Public Comments — (Three-minute time limit)

- A. Student Services Division shares concerns of removal of N05 & N47 from SAC credit schedule and the issues this may cause for students receiving financial aid. Concerned that students be notified of the changes in a timely manner.
- B. The cast, including President Ray Hicks were recognized for their outstanding performance in American Soldiers.

IV. Approval of the Minutes—

A. October 9, 2012 – Motion to approve the senate minutes of October 9th with corrections was made by George Wright and seconded by Susan Gaer. The motion was unanimously approved.

V. Reports—

A. President—Ray Hicks

Ray attended the Legislative & External Policy meeting in San Jose. State Academic Senate Plenary is scheduled for Nov 8-10, 2012 in Irvine. The election results and the affect on funding will be a primary topic of discussion. Questions are also being raised as to a potential attack on Shared Governance based on current situation at San Francisco City College. Discussions about the 50% law as well as fulltime to adjunct ratio are also happening.

Grants process - who should be informed & what should the process be?

John Zarske attended the Board of Trustee meeting on behalf of Ray Hicks. Both the SCC & SAC Academic Senate Presidents raised concerns that the Board of Trustees did not unanimously support Prop. 30. Trustee Hanna asked if the concerns had been discussed with outside publications.

New district logos are being considered.

Faculty Priorities Committee will be meeting on Friday, October 26th (9-12 in S215). Assuming Prop 30 passes the district is planning to open 10-12 faculty positions to cover retirements and separations (8-9 at SAC). If Prop 30 does not pass a different hiring plan will be identified. Division representative names & recommendations must be sent to Marta Barker & Madeline Grant by 3:00 Thursday, October 25th.

B. Planning and Budget —Jeff McMillan No Report

C. Facilities —John Zarske

New VP of Admin Services, Michael Collins will join SAC on November 26, 2012. The Great Shake Out was successful. Any issues, concerns, and suggestions from the drill are being discussed.

D. SCC - Joyce Wagner, AS Secretary/Treasurer

Faculty hiring process completed in the Senate. Distance Ed huge topic to determine if want a Faculty Coordinator. Int'l Student Program big deal & may launch.

E. ASG Representative – No Report

Curriculum—Lots of Curriculum items coming through due to changes in repeatability.

The second reading of the Policy for Suspension of Courses took place at CIC council. Council voiced concerns regarding the language of 'on hiatus' and the process for the suspension of a course. Council unanimously voted not to bring forward to the Academic Senate as is.

F. Accreditation —Bonnie Jaros

SLO reports went to Board – informational only. IE&A committee working on oversight for Accreditation process. Concerns about BAPR restructuring are being discussed. Suggesting the idea of a district wide master plan & planning handbook.

G. Secretary/Treasurer—Madeline Grant

Distinguished Faculty Lecture planned for Tuesday, November 27th at 3:30 pm. Presented by Lynn Marecek, Professor of Mathematics titled – Beauty in the Beast.

VI. Topics

A. Shared Governance Concerns – Math Department

This issue has raised awareness of our need to focus on process. Points 1 and 5 of the 10+1 are the areas of concern. It is a curriculum issue, not a right of assignment, which is primary advice. When there is no consultation, can administrators unilaterally say we are no longer offering courses? Who then has control of curriculum if courses are in the catalog? The State Academic Senate does not say faculty controls what is always offered. If a course is in the catalog, it "will be offered" at some point. Curriculum should not be removed by administrative decision – we have a curriculum process. Decisions must be based on the department Program Review process. A Resolution which will include a pathway for communication as it relates to classes/curriculum is being written and will be presented to the Senate for discussion and a vote.

B. 2012-13 Goals – Tabled

C. Special Populations Committee Report – Dena Montiel - Postponed

D. Additional Discipline Listing for Teacher Education – Steve Bautista/Paula Canzona

A motion to support and move the request for an additional discipline listing for teacher education to the Academic Senate Plenary meeting in November made by Monica Collins and seconded by George Wright was unanimously passed.

E. 2012-13 Meeting Topics – Tabled

VII. Division Senators:

1. Adjunct Faculty – No report
2. Business – Faculty Office Hours is Nov 14th at Alcatraz Brewing Company a good day? Can John Zarske make 10+1 presentation at convocation? John offered a 9-10am flex week presentation on Thurs, Jan 24, 2013.
3. Continuing Education – Shift of math curriculum still a topic of discussion. Working with credit but still a lot to work out. Student notification a big concern. SLO training completed.
4. Counseling – No Report
5. Fine and Performing Arts – No Report
6. Health Science – Community College Nursing Advisory Committee met to discuss awarding of BS degrees at Community Colleges due to the high demand in the field. (By 2020 there will be 36,000 nursing positions open). Still opposed by the Nurses Assoc. San Diego City College will pilot. Ed Code does not allow for background check prior to entering a program however students cannot take the Nursing Exam with a criminal record. Working to reconcile the issue.
7. Human Services – Dr. Rose will be attending the Department Chairs' meeting to discuss SLO studies.
8. Humanities – No report
9. Kinesiology – No report
10. Library – No Report
11. Math – Moving on redesign Lots of collegial work happening.
12. Science – No report
13. Social Science - Questions raised about the validity of the current online student evaluation considering the low number of participants. Curricunet - faculty upset about having to enter data in empty COR shells. Migration of data from WebCMS was a mess.
14. Student Services – AB540 students applying for transfer do not have to pay for applications. Should not apply for FAFSA to avoid entering the federal system. Contact Financial Aid for information about an alternative system.
15. Technology – Currently updating courses, names & certificates. Fletcher Jones MBZ - internship program filled 2 available positions with 2 SAC students from a national pool of applicants. Please clarify issues regarding liability for faculty when writing student Letters of Recommendation for job, college transfer and scholarships.

VIII. Other

- A. Department goals due to Deans by October 30th on DPP.

The meeting was adjourned at 3:20 pm.

Respectfully submitted,

Madeline A. Grant

Madeline A. Grant
Secretary, SAC Academic Senate