

Library & Information Studies Review for Information Festival

Week 1

- Parts of the Library
- Defining the Research Question

Week 2

- Video “House that Memory Built”
- What is information
- Creating a record

Week 3

- Online Catalog
 - Understanding bibliographic information
 - Title, subject heading, keywords
 - Basic and Advanced searching

Week 4

- World Wide Web

Week 5 Electronic Index

- Basic and Advanced searching
- Boolean searching
- Field searching

Week 6 Print Index

- Periodical Index
- Searching
- Print index
- Citation

Week 8

- Netiquette and rules : <http://www.albion.com/netiquette/corerules.html>
- Core rules of netiquette and quiz
- Review for IFEST

Review the following Online Tutorials on Information Competency
http://ext.sac.edu/academic_progs/library/informationcompetency/

1. Defining a Research Question
2. Determining Your Information Needs
3. Overview of Databases
4. Using Periodical Databases
5. Using the World Wide Web

Terms and concepts for Information Festival

- **Definition of Information Competency**
- **Characteristics of information**
- **Defining your research question**
 - **Add what, when, where, why**
 - **Identify Concepts, Identify keywords, Identify synonyms**
- **Organization of materials**
 - **Establish rules**
 - **By content**
- **Characteristics of information**
 - **Factual, analytical, subjective, objective, primary or secondary**
- **Library of Congress Call Number and Dewey Decimal System**
- **Library (online) Catalog**
 - **Search by author**
 - **Search by title**
 - **Search by keyword**
 - **Basic and Advanced searching**
 - **Reading the bibliographic record**
- **Identifying parts of the library**
- **Netiquette and e-mail core rules**
 - **Core rules**
 - **Parts of an email**
- **Information and Organization**
- **Formats**
- **Primary vs. secondary**
- **Library of Congress Classification System**
 - **BT, NT, RT**
- **Objective vs. Subjective (point of view)**
- **Call Numbers**
- **Controlled vocabulary**
- **Summary, abstract**
- **Currency of information**
- **Access tools**
- **Fields, records and access points**
- **Full-text database**
- **Bibliographic database**
- **Citations (parts)**
- **Periodicals (Electronic & Print)**
- **Limiters**
- **Boolean Search(ing)**
- **Truncation (what does it do to a search?)**
- **Free-text vs. field text searching**

- **False drops**
- **Periodical database searching**
 - **Search by author**
 - **Search by keyword**
 - **Basic and advanced searching**
 - **Reading the bibliographic record**

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