



**SAC FACILITIES MEETING  
MINUTES –FEBRUARY 17, 2015  
1:30P.M. – 3:00P.M.**

Approved 3/18/2015

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Administrators		Academic Senate		CSEA	
Michael Collins, Co-chair(a)	Rhonda Langston	Maria Aguilar Beltran	Susan Sherod	Mike Ediss	vacant
Sherry DeRosa	Loy Nashua(a)	Elliott Jones, Co-chair	Valinda Tivenan(a)	Sarah Salas	Maria Taylor
Bart Hoffman(a)	Omar Torres(a)	Dietrich Kanzler(a)	John Zarske	<b>District Liaison</b>	
Nilo Lipiz	Mark Wheeler	George Moore		Carri Matsumoto	
Eve Kikawa					
Guests				<b>Campus Safety &amp; Security</b>	
Kathy Takahshi				Mike Colver	
Matt Schoeneman				<b>ASG Representative</b>	
				Kyle Murphy	
<b>1. WELCOME AND INTRODUCTIONS</b>					
	Self Introductions were made.			Meeting called to order – 1:32p.m. Adjourned at 2:52p.m.	
<b>2. PUBLIC COMMENTS</b>					
	<p>A concern was raised regarding the electric car stations.</p> <ul style="list-style-type: none"> <li>• Vehicles parked longer than two hours.</li> <li>• Vehicles parked there without college parking permits.</li> <li>• Non-electric cars parking in stations.</li> <li>• Possibly an item that Safety should review.</li> </ul> <p>In addition, it was confirmed that the rate is .50 per kilowatt hour with a 2 hour maximum.</p> <p>A facilities request was brought forward to Mark Wheeler regarding a Skills USA, State Welding Competition in April. George Moore had submitted the request to Omar Torres but needed confirmation in order to let the state know that the event could be held on campus.</p> <ul style="list-style-type: none"> <li>• Mark Wheeler confirmed the request and will be meeting with George regarding the details.</li> </ul>				

3. MINUTES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>The November 18, 2014 meeting minutes were presented for approval.</p>	<p><b>ACTION</b>  Motion was moved by J. Zarske to approve the November 18, 2014 Facilities committee minutes as presented.  2<sup>nd</sup> – M. Wheeler  The motion carried unanimously.</p>
4. PROJECT UPDATES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Carri Matsumoto provided the membership with an overview of the Measure Q projects as well as Active Projects (see attached). Additional comments as noted.</p> <p><b>Chavez Hall Renovation</b></p> <ul style="list-style-type: none"> <li>• Some work will be done under Scheduled Maintenance.</li> <li>• Due to the additional work on this project, a pre-construction group was hired to assist with the investigation of the additional work as well as scoping it out.</li> <li>• The budget is still under review as it is deficient regarding the funds needed to do the additional work for the building.</li> <li>• Once the additional work has been scoped out a new budget target will be defined.</li> </ul> <p><b>Dunlap Hall</b>  This project has suffered some delays and is not expected to complete until September 2015.</p> <ul style="list-style-type: none"> <li>• Work is being conducted in the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> floor restrooms.</li> <li>• Guardrail work continues.</li> <li>• Main activity is the erection of the structural steel.</li> <li>• Reviewing bids for the painting of the interior classrooms.</li> <li>• Unforeseen roof leaks have led to a complete roof replacement.</li> <li>• The roof may be funded through Scheduled Maintenance and/or additional Capital Facilities repair.</li> <li>• Roof replacement will be done before the re-occupancy occurs.</li> <li>• Delay will have domino effect for other projects. <ul style="list-style-type: none"> <li>○ Temporary Village will be there until till next spring.</li> <li>○ Johnson project will be delayed as changes will need to be made to the Village before the relocation of the Johnson building staff can occur – possibly end of spring. <ul style="list-style-type: none"> <li>• The schedule has yet to be defined with the campus.</li> </ul> </li> </ul> </li> </ul> <p>Elevator cards will no longer be required for the elevators in Dunlap.</p> <p><b>Johnson Student Center</b>  It was noted that this project is running behind schedule relative to the overall schedule.</p> <ul style="list-style-type: none"> <li>• If time can be picked up during the design phase that will occur.</li> </ul>	

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><b>Central Plant and Infrastructure</b></p> <ul style="list-style-type: none"> <li>• 5 DSA approvals have been received.</li> <li>• A change in pre-construction consultants has occurred. <ul style="list-style-type: none"> <li>○ McCarthy Building Companies replaced Hensel Phelps. <ul style="list-style-type: none"> <li>▪ They are reviewing the sequencing plan with the intent to validate, change or revise.</li> <li>▪ Currently studying the mechanical upgrades to the 8 building to determine if there are interim housing needs contingent on the sequencing of the work and where it falls in the schedule. <ul style="list-style-type: none"> <li>○ Still under evaluation.</li> </ul> </li> </ul> </li> </ul> </li> </ul> <p>It was noted that the project is still in the developing stage where data is being gathered. Once the data is complete, a plan will be presented to Dr. Lundquist, Dr. Collins and Omar Torres. They will meet with user groups for discussion and validation of the proposal.</p> <ul style="list-style-type: none"> <li>• Any additional needs should be sent to Dr. Collins, Carri or Alison.</li> </ul> <p><b>Stem Building</b></p> <p>Members were updated on a “new add” to the project.</p> <ul style="list-style-type: none"> <li>• The coordination of the offloading of the J building and the relocation of the main electrical distribution. This effects when the demo gets put in and the turn of and relocation of the main electrical distribution.</li> </ul> <p>It was noted that sometimes these crossovers can impact how work is sequenced which in turn impacts how a building is offloaded.</p> <p><b>Health Sciences Building</b></p> <ul style="list-style-type: none"> <li>• If a state bond passes the project will be eligible for 19mil of the 20mil needed to start.</li> </ul> <p><b>Parking Lot at 17<sup>th</sup> and Bristol</b></p> <ul style="list-style-type: none"> <li>• Schedule is still TBD.</li> <li>• Contingent on how much space is needed for parking, construction and lay down.</li> </ul> <p>This project is in the middle of being evaluated.</p> <p><b>Planetarium</b></p> <ul style="list-style-type: none"> <li>• Building has been turned over.</li> <li>• VCR is open and operating.</li> <li>• Restrooms are open.</li> </ul> <p><b>Roofing</b></p> <p>There was an inquiry regarding a roofing smell in the library.</p> <ul style="list-style-type: none"> <li>• It was noted that there are still 5 building roofs that require a final coat as part of the roofing process.</li> <li>• Two of the buildings were done over the holiday weekend that included the library. Although the library roof appeared to be dry, it was not and hence the smell occurred when the HVAC system was turned on.</li> </ul>	

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>The remainder 3 buildings will be done over spring break.</li> </ul> <p>An overview of the Prop. 39 projects was highlighted.</p> <ul style="list-style-type: none"> <li>Currently Year 2 projects are being implemented.</li> <li>In the process of applying for Year 3 projects.</li> </ul> <p>There was an inquiry if the LED conversion included the switches as well.</p> <ul style="list-style-type: none"> <li>Not unless they were on an existing dimmer.</li> </ul> <p>Members were advised that rebates were offered for switches that automatically dimmed the lights based on daylighting.</p> <p>It was also noted that signage regarding the need for lighting has been proven to cut usage by 15% - an inexpensive way to reduce costs.</p>	
<b>5. Standing Reports</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
<b>HEPSS (Health, Emergency Preparedness, Safety and Security Task Force)</b>	<p>An emergency preparedness training occurred during flex week. The Faculty Staff Emergency Guide was discussed. The training also included a review of the two safety videos on the district website.</p> <p>It was noted that the task force went dark for the winter holidays and will resume again next month.</p>	
<b>Facilities Report</b>	<p>The SAC Facilities Report was presented by Mark Wheeler (see attached). Additional comments as noted.</p> <ul style="list-style-type: none"> <li>There was a request to have Theatre next on the list for the Medeco key changeover.</li> <li>A review of the campus trip and fall hazards was done with Don Maus. There is ASCIP monies available for the repairs however there is not enough to pay for the necessary repairs. Additional funds will need to be identified. The goal will be to complete as many as possible.</li> <li>There was a status update request regarding a restroom at CEC in the A building where mold had been identified. <ul style="list-style-type: none"> <li>It was noted that the issue had been noted by M&amp;O however, no action has been taken.</li> <li>A team will be sent to follow up on this item.</li> </ul> </li> <li>There were two schedule power outages this past weekend, one at the Sheriff's Academy and the other at SAC. <ul style="list-style-type: none"> <li>The Sheriff's Academy experienced some issues that are being addressed by Western Powers.</li> </ul> </li> </ul>	
<b>Environmental Task Force</b>	<p>Ms. Sherod gave an overview of two workshops she attended in January regarding Sustainability and Energy Living Labs. (see attached.)</p> <ul style="list-style-type: none"> <li>Members were provided with slides of different options regarding flexible solutions for classrooms.</li> <li>Flexibility is key in this design.</li> <li>Corporate funding is an avenue to consider.</li> <li>Having corporations contribute expertise in the classroom could be an option.</li> </ul>	

Standing Reports (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>• Links were also included that provide information on how to build a living lab.</li> <li>• The potential benefits of living laboratories such as engaging student workforce that could lead to corporate funding as well as a resource for campus facilities was also noted.</li> </ul> <p>These are options that could be considered for STEM building.</p> <p>Ms. Sherod noted that she will be focusing on opportunities for corporate funding as part of her future work on the task force.</p>	
6. Old Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><b>Thermostat set points for summer and fall</b>  Ashrae standards were reviewed and minor changes were made to the set points on campus.</p> <ul style="list-style-type: none"> <li>• The desired set point for the campus is 74 degrees with an allowance of 2 degrees up or down. <ul style="list-style-type: none"> <li>◦ This set point is where the college will recognize the most energy savings.</li> <li>◦ The daily consumption will be monitored.</li> <li>◦ HVAC system start up times have been staggered throughout campus.</li> <li>◦ Working with Dr. Collins and the Edison rep to re-negotiate a different system.</li> <li>◦ Should be able to recognize a difference by the end of summer.</li> </ul> </li> </ul> <p>A recommendation to conserve energy by covering the Village was made and/or installing solar panels.</p> <p><b>Hand washing signs in student restrooms</b>  Educational signage to promote wellness especially during flu season and to show how to properly wash your hands which will help to conserve water.</p> <p><b>Cigarette Recycling</b>  It was reported that in order for the college to begin the cigarette recycling program, receptacles need to be purchased and placement location identified.</p>	<p><b>FOLLOW UP</b>  Mark Wheeler will be meeting with Kyle Murphy on Wednesday, Feb. 18 to discuss supporting this project.</p> <p><b>FOLLOW UP</b>  Mark Wheeler will be meeting with Kyle Murphy on Wednesday, Feb. 18 to discuss the project.</p>
7. New Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><b>Gender neutral restrooms</b>  The student was not present to address the committee on this concern. This item will be tabled to next meeting.</p> <p>It was noted that the new Johnson Center is programmed for a single occupancy restroom as well as the new projects slated on campus.</p> <p>It was also noted that in the past the restroom in the Health Center has been used as a gender neutral restroom.</p>	

8. Other	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><b>HVAC System in Dunlap</b></p> <p>There was an inquiry if the system and/or controls in Dunlap would be modified so that the system would lend itself to only turn on those specific classrooms that are being utilized as opposed to the entire building.</p> <ul style="list-style-type: none"> <li>• It was noted that that has been discussed but currently no change has been planned.</li> <li>• Only bringing cool water to the HVAC system.</li> <li>• Full blown changes to controls or sensors would be a completely different project.</li> </ul>	

SUBMITTED BY Geni Lusk 2/24/2015  
Next Meeting: Tuesday, March 17, 2015  
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