



SAC Facilities and Safety Committee Meeting
May 20, 2025
1:30pm – 3:00pm
Zoom: <https://rscdd-edu.zoom.us/j/83077374353>

***THE FACILITIES and SAFETY COMMITTEE** is the participatory governance committee responsible for identifying scheduled and other maintenance projects to ensure an aesthetic and safe environment for faculty, staff, students, and community. It serves as an information and exchange body on facilities projects that are in construction or that are being planned.*

Santa Ana College Participatory Governance Structure Handbook (March 2022)

Agenda

1. Welcome and Introductions	
2. Public Comments	
3. Approval of Minutes April 15, 2025	ACTION
4. Action Items •	
5. Facility Planning, Construction and District Support Services Reports – Carri Matsumoto • Total Cost of Ownership of Facilities	INFORMATION
6. Standing Reports (5 mins) • Student Report – Litzy Chevez & Sarah Cainelli • Facilities Report – Shannon Kaveney • Safety & Security – Lt. Mike Jensen • Risk Management – Don Maus	INFORMATION
7. Accreditation – Monica Zarske (5 mins)	INFORMATION
8. Unfinished Business • Campus Maintenance Subcommittee Status – Dr. Bart Hoffman • Goal Setting Template Update – Dr. Bart Hoffman	ACTION
9. New Business • Approval of 2025-2026 Meeting Schedule • Safety and Security Training Calendar • Active Shooter Silent Alarm in SC Bldg. and Other Newer Facilities	ACTION
10. Future Agenda Items • Key Access Issues	INFORMATION
Next Meeting: September 16, 2025	INFORMATION

***Santa Ana College Mission Statement:** Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

**Facilities & Safety Committee
AY 24-25**

Membership

- VP, Admin Services Co-Chair or voting alternate - Bart Hoffman
- Faculty Co-Chair – Suzanne Freeman
- VP, Academic Affairs or voting alternate – Jeff Lamb
- VP, Student Services or voting alternate – Vaniethia Hubbard
- VP, Continuing Education or voting alternate – Nicole Gallegos
- Assoc. Dean, DSPS – Krystle Taylor
- Director, Physical Plant & Facilities – Shannon Kaveney
- Director, Auxiliary Services – Jennie Adams
- **2 Additional Administrators** – Bill Reardon and Kristi Blackburn
- **6 Academic Senate Reps** (3 appointed in even years and 3 in odd years) –
Rashida Mosley
Darren Hostetter
Alejandro Moreno
Nicole Patch
Marty Rudd
Monica Zarske
- **Up to 2 Faculty Representatives from the Campus Maintenance Subcommittee** – item to be addressed in upcoming meeting and added to agenda
- Up to 3 Classified Reps – Liliana Oropeza
- District Safety & Security Rep – Lt. Michael Jensen
- Risk Management Rep – Don Maus
- Health and Wellness Rep – **TBD**
- CSEA Representative – Mark Ou
- Student Representative – Litzy Chevez & Sarah Cainelli

**Facilities & Safety Committee
Meeting Schedule**

AY 24-25

(1:30pm – 3:00pm)

Sept. 17, 2024

- Review Committee Goals
- Membership for Current Academic Year

Oct. 15, 2024

Nov. 19, 2024

Dec. 17, 2024 – recommend cancelling

Feb. 18, 2025

Mar. 18, 2025

Apr. 15, 2025

- Total Cost of Ownership
- Present Next AY Meeting Schedule

May 20, 2025

- Approval of Meeting Schedule
- Safety and Security Training Calendar