



SAC Facilities and Safety Committee Meeting  
March 18, 2025  
1:30pm – 3:00pm  
Zoom: <https://rscdd-edu.zoom.us/j/88366133789>

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***THE FACILITIES and SAFETY COMMITTEE** is the participatory governance committee responsible for identifying scheduled and other maintenance projects to ensure an aesthetic and safe environment for faculty, staff, students, and community. It serves as an information and exchange body on facilities projects that are in construction or that are being planned.*

*Santa Ana College Participatory Governance Structure Handbook (March 2022)*

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### Agenda

1. Welcome and Introductions	
2. Public Comments	
3. Approval of Minutes February 19, 2025	ACTION
4. Action Items •	
5. Facility Planning, Construction and District Support Services Reports – <b>Carri Matsumoto</b> • <a href="#">Current Capital Projects Update</a>	INFORMATION
6. Standing Reports (5 mins) • Student Report – <b>Litzy Chevez &amp; Sarah Cainelli</b> • Facilities Report – <b>Shannon Kaveney</b> • Safety & Security – <b>Lt. Mike Jensen</b> • Risk Management – <b>Don Maus</b>	INFORMATION
7. Accreditation – Monica Zarske (5 mins)	INFORMATION
8. Unfinished Business • Campus Maintenance Subcommittee Status • <a href="#">Goal Setting Template Update</a> – <b>Dr. Bart Hoffman</b> • Blanket Purchase Orders for Emergency Purposes Update – <b>Dr. Bart Hoffman</b>	ACTION
9. New Business • Criminal Justice Classroom Cleanliness • Workgroup on the Unhoused/Homelessness Update – First Meeting March 20, 2025	ACTION
10. Future Agenda Items • Key Access Issues • Review Accreditation Standards • Total Cost of Ownership of Facilities (April 15, 2025)	INFORMATION
<b>Next Meeting: April 15, 2025</b>	INFORMATION

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***Santa Ana College Mission Statement:** Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

**Facilities & Safety Committee  
AY 24-25**

**Membership**

- VP, Admin Services Co-Chair or voting alternate - Bart Hoffman
- Faculty Co-Chair – Suzanne Freeman
- VP, Academic Affairs or voting alternate – Jeff Lamb
- VP, Student Services or voting alternate – Vaniethia Hubbard
- VP, Continuing Education or voting alternate – Nicole Gallegos
- Assoc. Dean, DSPS – Krystle Taylor
- Director, Physical Plant & Facilities – Shannon Kaveney
- Director, Auxiliary Services – Jennie Adams
- **2 Additional Administrators** – Bill Reardon and Kristi Blackburn
- **6 Academic Senate Reps** (3 appointed in even years and 3 in odd years) –  
Rashida Mosley  
Darren Hostetter  
Alejandro Moreno  
Nicole Patch  
Marty Rudd  
Monica Zarske
- **Up to 2 Faculty Representatives from the Campus Maintenance Subcommittee** – item to be addressed in upcoming meeting and added to agenda
- Up to 3 Classified Reps – Liliana Oropeza
- District Safety & Security Rep – Lt. Michael Jensen
- Risk Management Rep – Don Maus
- Health and Wellness Rep – **TBD**
- CSEA Representative – Mark Ou
- Student Representative – Litzy Chevez & Sarah Cainelli

**Facilities & Safety Committee  
Meeting Schedule**

AY 24-25  
(1:30pm – 3:00pm)

**Sept. 17, 2024**

- Review Committee Goals
- Membership for Current Academic Year

**Oct. 15, 2024**

**Nov. 19, 2024**

**Dec. 17, 2024** – recommend cancelling

**Feb. 18, 2025**

**Mar. 18, 2025**

**Apr. 15, 2025**

- Total Cost of Ownership
- Present Next AY Meeting Schedule

**May 20, 2025**

- Approval of Meeting Schedule
- Safety and Security Training Calendar