



**SAC FACILITIES MEETING**  
**MINUTES – SEPT. 15, 2020**  
**1:30P.M. – 3:00P.M.**  
 Zoom Meeting

*Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair (a)	Stephanie Paramore	Marty Rudd, Co-Chair	Jaki King	Sarah Salas (a)	Mike Turrentine (a)
Jim Kennedy	Christine Leon	Ben Hager (a)	Roy Shahbazian (a)		
Vaniethia Hubbard	Mario Gaspar	Monica Zarske (a)	Nicole Patch	District Liaison	
Jeffrey Lamb (a)	Veronica Oforlea	John Zarske	Crystal Jenkins	Carri Matsumoto	Darryl Taylor
Jennie Adams		John Strong			
			(a) absent		
Guests				Campus Safety & Security	
Matt Schoeneman	Rudy Delgadillo	Dawn McKenna	Brian Schroeder	Sgt. Houtari	
Doug Manning	Marilyn Flores			ASG Representative	
				Lilly Angel	
<b>1. WELCOME AND INTRODUCTIONS</b>					
	Self-Introductions were made.			Meeting called to order at 1:35pm Adjourned at 2:45 pm.	
<b>2. PUBLIC COMMENTS</b>					
	Dr. Manning expressed his gratefulness for the support of SAC's Administrative Services Department as well as the District's Facility Planning, District Construction and Support Service Department for their assistance in completing projects for the Kinesiology Department.				
<b>3. MINUTES</b>					
	<b>DISCUSSION/COMMENTS</b>			<b>ACTIONS/ FOLLOW UPS</b>	
	Approval of May 19, 2020 minutes			Motion moved to approve May 19, 2020 minutes by John Zarske, 2 <sup>nd</sup> by Jaki King. Motion carried unanimously.	

4. PROJECT UPDATES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><a href="#">Project Update Report</a> – Carri Matsumoto/Matt Schoeneman/Rudy Delgadillo</p> <p>Carri Matsumoto reported that the Science Center project has been delayed again due to window testing failing and an adhesion issue. There is a non-adhesion issue on the window sealant. There is no new move-in schedule. The remediation work may continue through December, but this is not a certain date. She also reported that during the Summer, there were elevator issues in the Johnson Student Center. The new open date for this project is Summer 2021. Meetings will be scheduled with each department moving into the Johnson Center regarding move in dates. Carri went over some of the projects referenced in the attached Project Update Report.</p> <p>Rudy Delgadillo reported on the Science Center project. The interior systems start-up have been completed. The commissioning process is on its last leg. All the systems (access control, climate control, data and communication) are panning out as designed. The commissioning should be completed in the next two weeks. After the remediation work is completed, the furniture and equipment can be moved in. The final punch list for the exterior will follow.</p> <p>Matt Shoeneman reported that the Student Johnson Center is 75% complete. The exterior wood panels are going up, as well as the store front window and doors. All windows have been tested and passed. On the first floor, tile is being placed in the bathrooms and café. Coiling doors and overhead rolling doors are being installed in the student store and warehouse. The bulk of the ceiling is installed including the decorative clouds. The second floor is not too far behind in the installation of tile. The low voltage, electrical trim and makeup of all the wires will be installed. The serving kiosk (Express West) is up. The kitchen equipment was delivered and will be putting them in their place. This project is near completion.</p>	
5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Student Report	No report at this time.	
Facilities Report	<p>Mario Gaspar reported on the following:</p> <ul style="list-style-type: none"> <li>• Fulfilling PPE requests</li> <li>• Painting of various classrooms</li> <li>• Carpet cleaning</li> </ul>	
6. ACCREDITATION		ACTIONS/ FOLLOW UPS
	Marty Rudd reported that he and Mario Gaspar are close to the writing part of	

	the accreditation report. Mario Gaspar added that their team has compiled evidence that will be used for their report.	
<b>7. OLD BUSINESS</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
<b>8. NEW BUSINESS</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
	<ul style="list-style-type: none"> <li>• <a href="#">Facilities Committee Governance Participatory Structure</a></li> </ul> <p>This is a first look at this document. It needs to be reviewed and approved. Carri would like to see the purpose of this Participatory Structure re-worded. The changes will be made and reviewed.</p>	
<b>9. FUTURE AGENDA ITEMS</b>	<ul style="list-style-type: none"> <li>• District Safety Special Event Form</li> </ul>	
<b>10. OTHER</b>	<b>DISCUSSION/COMMENTS</b>	
	Next Meeting: Oct. 20, 2020	

SUBMITTED BY Maria Cardona