

Funded RARs Academic Affairs OTHER FY 16-17.xlsx

Type	Division	Department/Program	Item Description	Request Type Technology/Equipment/ Facilities/Personnel/Supplies/Consumables	How does your request relate to course/program Student Learning Outcomes (SLOs) (Academic Depts) and Service Unit Outcomes (SUOs) (Administrative/Support Depts)	How does your request relate to dept/division goal?	How does your request relate to the Strategic Plan?	Is this a multi-disciplinary or campus wide request? Yes/No- Please explain	Estimated Cost FY 16/17	POTENTIAL SOURCE OF FUNDS General Fund/ Grants/Other	GL Account
INST SUPPLIES	SM&MS	Chemistry	Increase in funding for supplies: \$3000 per year (ongoing)	Supplies	Provide students with instructional materials in the Chemistry labs.	Allows us to continue to offer the maximum number of lab offerings.	Since Sp'13, Chemistry has experienced a 47% rise in the number of course offerings and a 31% rise in FTEs generation. However, over this same timespan, funding of their open PO's has only increased 4%.		\$ 4,000	Lottery	12-2390-190500-16420-4310
INST SUPPLIES	SM&MS	Geology/Earth Science	Laboratory Supplies	Supplies	In order to serve our students within the lab courses, up-to-date supplies and samples are a necessity.	Samples and supplies are necessary in offering laboratory courses.	From Strategic Plan Area I: Student Achievement. 73% of SAC Students will successfully complete their courses by 2015-2016. Expand high demand gen ed courses for students and offer adequate co-curricular learning resources within and beyond the classroom. Laboratory supplies are necessary for completion of the gen ed courses offered through Geology/Earth Science department.	This request would serve all students taking geology and earth science courses. During 2013-14 academic year 194.8 FTEs were generated through Geology and Earth Science offerings, which is up 14% from 2012-2013.	\$ 2,000	Lottery	12-2390-191400-16434-4310
SOFTWARE	HST	Pharmacy Technology	Software	Software-Technology, License Renewals	Career: to ensure adequate supplies and medications for lab practice in all lab classes. To prepare students for externship, graduation, and eventual employment. To be compliant with program re-accreditation and Board of Pharmacy requirement. SUO: the department needs to continue to receive high, possibly higher, satisfaction surveys from students, preceptors, and employers.	To provide enrollees with knowledge and skills necessary to obtain licensure, certification, and employment. To enhance student access, achievement, skill attainment, and retention throughout program. To maintain program re-accreditation.	Career: Students will develop the knowledge and skills necessary to select and develop careers.		\$ 3,320	Lottery	12-2390-122100-15719-5950
SOFTWARE	Business Division	EMS (Educational Media Services)	Professional Audio Enhancement Filters	Software License, Technology	Removes audio noise and adds dynamic color to audio	6. Improve the quality of video produced by adopting High Definition Video standards 9. Increase Turn Around Speed for Video Projects	SP AREA II: Provide Technology that promotes effective instruction & student success --Updates hardware to improve quality and amount of produced videos SP AREA IV: INNOVATION --Increase production capacity for online education/distance education		\$ 500	Requested in 2014 & 2015. If funded in 2015, remove.	Not funded in FY 16/17
SOFTWARE	Business Division	GBE	PIERS or Import Genius / Intl database	Software License, Technology	Access for students to all department courses	Providing resources for student success	Provide technology infrastructure that promotes effective instruction, and student success.	No - Specific to GBE courses	\$ 2,100	Lottery	12-2390-050600-15165-5950
SOFTWARE	Business Division	GBE		Software License, Technology	Access for students to all department courses	Providing resources for student success	Provide technology infrastructure that promotes effective instruction, and student success.	No - Specific to GBE courses	\$ 2,200	Lottery	12-2390-050600-15165-5950
SOFTWARE	Business Division	GBE	Simulation software	Software License, Technology	Access for students to all department courses	Providing resources for student success	Provide technology infrastructure that promotes effective instruction, and student success.	No - Specific to GBE courses	\$ 1,980	Lottery	12-2390-050600-15165-5950
SOFTWARE	Business Division	ACCTG	G-Metrix License for one year, Quickbooks testing site license.	Software License, Technology	Student will be able to combine critical thinking skills and technical knowledge to solve problems .	Provide/teach the latest technology & accounting/business software.	SP Area I: Student Achievement - Workforce Development - 1. Launch and update CTE programs to meet regional employer needs. 2. Maintain and enhance CTE programs to meet industry and accreditation/licensing body standards.	No: Accounting	\$ 4,950	Lottery	12-2390-050200-15115-5950
SOFTWARE	Business Division	ACCTG	QuickBooks software	Software License, Technology	Student will be able to combine critical thinking skills and technical knowledge to solve problems .	Provide/teach the latest technology & accounting/business software.	SP Area I: Student Achievement - Workforce Development - 1. Launch and update CTE programs to meet regional employer needs. 2. Maintain and enhance CTE programs to meet industry and accreditation/licensing body standards.	No: Accounting	\$ 1,500	Lottery	12-2390-050200-15115-5950
SOFTWARE	Business Division	BATS	G-Metrix License for one year. This is a program that prepares students to take the Microsoft Office Specialist Certification (MOS) Exam.	Software License, Technology					\$ 2,500	Lottery	12-2390-051400-15120-5950
SOFTWARE	Business Division	BATS	G-Metrix Adobe License for one year. This is a program that prepares students to take the Adobe Certification Exam.	Software License, Technology					\$ 1,800	Lottery	12-2390-051400-15120-5950

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SOFTWARE	Business Division	CMPR	Dreamspark	Software License, Technology					\$ 2,000	Lottery	12-2390-070600-15140-5950
SOFTWARE	Business Division	LEGAL	Lexus/Nexus - License for online research, Technology	Software License, Technology	The curriculum requires students to have access to the online research tools. Part of the SLO's for the research classes and the PLOs require students to have access to the online research tools. The requested cost is a small increase over prior years, with a large increase in the number of licenses which will assist the College in meeting the ABA requirement for access to the legal materials. Since the last visit	2. To provide the paralegal students with a quality legal education that provides them with an ethical foundation, applied skills, proficiency and the ability needed to perform tasks competently and succeed in their paralegal career. 3. The Santa Ana College paralegal graduate shall be able to perform many tasks normally handled by an attorney, such as preparing and understanding needed	Workforce Development. Meets requirements from the ABA. Provide technology infrastructure that promotes effective instruction and student success by providing the technology required to meet the curriculum for the research classes.	No: Legal Studies	\$ 3,600	Lottery	12-2390-140200-15175-5950
SOFTWARE	Business Division	ENGR	Autodesk Master Suite, Microstation, ArcGIS, CATIA, Creo, Solidworks	Software License, Technology	Software license is essential for instruction. Students must use latest industry-utilized CAD software to be competitive for jobs.	Helps prepare students for jobs & transer	Area I: course completion, degree/cert/transfer completion, workforce development	No: Engineering	\$ 15,500	Lottery	12-2390-092400-15150-5950
<b>INSTRUCTIONAL SUPPLIES &amp; SOFTWARE</b>									<b>\$ 47,950</b>		
MARKETING	Business Division	Bus Div	Publication costs for brochures and promotional materials.	Marketing	Success and retention	Building enrollment and retention by providing up to date informational materials	Promote awareness of college programs and services regionally		\$ 5,000	OT	13-0001-601000-15105-5940
MARKETING	Business Division	ACCTG	Publication costs for brochures and promotional materials.	Marketing	Success and retention	Building enrollment and retention by providing up to date informational materials	Promote awareness of college programs and services regionally	Promotion of the specific Acct programs	\$ 2,000	OT	13-0001-601000-15115-5940
MARKETING	Business Division	BATS	Posters, flyers, brochures	Marketing	Need to update Business Applications brochures to include course and program changes.				\$ 2,000	OT	13-0001-601000-15120-5940
MARKETING	Business Division	CMPR	Publication costs for brochures and promotional materials.	Marketing	Success and retention	Building enrollment and retention by providing up to date informational materials	Promote awareness of college programs and services regionally	Promotion of the specific CMPR SCI programs	\$ 2,000	OT	13-0001-601000-15140-5940
MARKETING	Business Division	ENGR	Brochures, mailings	Marketing	Helps ensure program success. Courses must "make" in order for student to complete and to get jobs	Helps prepare students for jobs	Area III: promote awareness of programs	No	\$ 2,000	OT	13-0001-601000-15150-5940
MARKETING	Business Division	GBE	Publication costs for brochures and promotional materials.	Marketing	Success and retention	Building enrollment and retention by providing up to date informational materials	Promote awareness of college programs and services regionally	Promotion of the specific GBE programs	\$ 2,000	OT	13-0001-601000-15165-5940
MARKETING	Business Division	LEGAL	Publication costs for brochures and promotional materials.	Marketing	Success and retention	Building enrollment and retention by providing up to date informational materials	Promote awareness of college programs and services regionally	Promotion of the specific LEGAL programs	\$ 2,000	OT	13-0001-601000-15175-5940
MARKETING	Business Division	Bus Div	A Building Monitor/Equipment	Marketing	Success and retention	Building enrollment and retention by providing up to date college information in a digital formate	Promote awareness of college programs and services.		\$ 3,000	OT	13-0001-601000-15105-5940
MARKETING	Business Division	GBE	Pathway posters for GBE programs	Marketing	Success and retention	Providing environment to improve collaborative and team building skills as well as communication and learning	Successful course completion - Offer adequate co-curricular learning resources within & beyond the classroom.	No - Specific to classrooms	\$ 2,000	OT	13-0001-601000-15165-5940
<b>Marketing Materials</b>									<b>\$ 22,000</b>		
OTHER - NON PERSONNEL	Business Division	Legal	ABA Fees	Other-Outside Agency Fees	Manadated to maintain ABA approval.	Compliance issue to maintain ABA approval.	Manadatory to maintain ABA approval of the program.	No, directly related to the Paralegal program	\$ 1,500	Fd 11	11-0000-140100-15175-5895
OTHER - NON PERSONNEL	Business Division	GBE	NASBITE International/Accreditati on	Other-Outside Agency Fees	Student success - careers	Accreditation for CGBP	Maintain and enhance CTE programs to meet industry and accreditation/licensng body standards.	Required Accreditation for IB student success	\$ 2,000	Fd 11	11-0000-050600-15165-5895
OTHER - NON PERSONNEL	Business Division	Legal	ABA site visit	Other-Outside Agency Fees	Compliance issue to reimburse visitation team costs.	Compliance issue.	Mandatory to maintain ABA approval.	No.	\$ 5,000	OT	13-0000-140100-15175-5895
OTHER - NON PERSONNEL	Business Division	LEGAL	Orange County Paralegal Association annual dues	Other-Outside Agency Program Costs	Meets the requirements and goals for the accreditation/approval from the ABA outside agency. Membership and attendance of both fulltime faculty was a recommendation from the last site visit. By attending the meetings the attendee shall acquire information necessary for the proper revision and preparation of curriculum and slos for students.	6. To ensure and maintain the high quality of teaching. Attend the AAFPE meetings. 7. To continue to assess and respond to the needs of the local legal community. 9. To maintain relationships with the Orange County Bar Association, local and national paralegal associations like NFPA, NALA, Orange County Paralegal Association, Los Angeles Paralegal Association and AAFPE. 11. To continue to maintain contacts and presence in the local legal community for the employment of our paralegal program undergraduates and graduates.	Workforce Development. Allows access to data only members of the OCPA have regarding jobs, salaries, benefits and employment requirements. Allows networking with employers and educators. Promote awareness of college programs and services regionally by participating in the Pathway program the college has and will be included in materials from the California State Bar and the State Chancellor's office.		\$ 550	Fd 11	11-0000-140200-15175-5895

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OTHER - NON PERSONNEL	Business Division	LEGAL	AAFPE annual dues	Other-Outside Agency Program Costs	Meets the requirements and goals for the accreditation/approval from the ABA outside agency. Membership and attendance of both fulltime faculty was a recommendation from the last site visit. By attending the meetings the attendee shall acquire information necessary for the proper revision and preparation of curriculum and slos for students. The full time faculty participate in the list serve which is a constant updating of information on Paralegal Education programs and the requirements of the ABA approval process.	6. To ensure and maintain the high quality of teaching. Attend the AAFPE meetings. 7. To continue to assess and respond to the needs of the local legal community. 9. To maintain relationships with the Orange County Bar Association, local and national paralegal associations like NFPA, NALA, Orange County Paralegal Association, Los Angeles Paralegal Association and AAFPE. 11. To continue to maintain contacts and presence in the local legal community for the employment of our paralegal program undergraduates and graduates.	The membership of both full time faculty is a recommendation on the last ABA site visit. The membership allow the faculty to attend the reginal conference and the annual conference where there are breakouts on paralegal education and on the ABA approval process.	No: Legal Studies	\$ 650	Fd 11	11-0000-140200-15175-5895	
OTHER - NON PERSONNEL	Business Division	Legal	Pathway to Law School - Annual MOU Cost of Particapation	Other-Outside Agency Fees					\$ 5,000	Fd 11	11-0000-140200-15175-5895	
OTHER - NON PERSONNEL	Business Division	ACCTG	Stipend for adjunct faculty and for program administrator to update and revise CTEC courses to ensure compliance and to be able to offer the courses online.	Other-Outside Agency Program Costs	Student will possess the basic tax knowledge foundation to build upon to pursue a career as a tax preparer .	Accreditation for CTEC TAX PREPARATION CLASSES.	Increase number of students earning AA/AS/AS-T degrees and certificates that will provide them with marketable business skills & increase student success for transfer	No: Accounting	\$ 5,000	Not funded		
OTHER - NON PERSONNEL	HST	Pharmacy Technology	Re-accreditation Fee	Other-Re-accreditation Fee	Career: to ensure adequate supplies and medications for lab practice in all lab classes. To prepare students for externship, graduation, and eventual employment. To be compliant with program re-accreditation and Board of Pharmacy requirement. SUO: the department needs to continue to receive high, possibly higher, satisfaction surveys from students, preceptors, and employers.	To maintain program re-accreditation.	Career: Students will develop the knowledge and skills necessary to select and develop careers.		\$ 2,400	Fd 11	11-0000-122100-15719-5895	
OTHER - NON PERSONNEL	HST	OTA	Accreditation Fees	Other - Accreditation fees	The OTA program will prepare students for employment as a COTA.	Students must graduate from an accredited program to become a COTA	Prepares students for employment in the community	no	\$ 3,760	OTA	13-2057-121800-15718-5895	
OTHER - NON PERSONNEL	HST	OTA	Dues for CA Fieldwork Counsel	Other- Dues	Students will be placed in fieldwork sites that provide a variety of clinical experiences and a supportive learning environment	Participation is the California fieldwork counsel contributes to the success of the academic feildwork coordinator	Prepares students for employment in the community	no	\$ 200	OTA	13-2057-121800-15718-5895	
OTHER - NON PERSONNEL	HST	OTA	Required AOTA forms for fieldwork evaluation	Other- Dues	The OTA program will prepare students for employment as a COTA.	Students must have these forms completed for fieldwork	Prepares students for employment in the community	no	\$ 150	OTA	13-2057-121800-15718-5895	
OTHER - NON PERSONNEL	HST	Pharmacy Technology	Institutional Membership	Other - Professional Membership	To be compliant with program accreditation requirement. <u>SUO</u> : the department needs to continue to receive high, possibly higher, satisfaction surveys from students, preceptors, and employers.	To maintain program re-accreditation by ASHP (American Society of Health-System Pharmacists)	The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.		\$ 690	Fd 11	11-0000-122100-15719-5300	
OTHER - NON PERSONNEL	AA	Distance Education (Add'l OER duties)	Faculty Stipends for Pathway courses to develop OER material, or adopt with assistance, (\$10,000), Open Ed conference (3 faculty, \$5,000)	Other-Textbooks	Students need textbooks from the first day of classes, especially in an accelerated course. The majority do not purchase textbooks in the first two weeks, if at all. Having their textbooks would assure student course and degree completion and transfer success.	No excuses is the motto of the OER course. Students have all their materials from the first day of class, and studies have shown this to dramatically increase student completion and success. Additionally, the tools (hardware/software/training) available in DE help faculty to develop this material or add to and incorporate already existing OER materials into their course.	Student Achievement: A. Transfer/Program Completion & E. Eliminate economic barriers for students  Innovation: A. Academic - redesign of student pathways & C. Access/Outreach, enhance opportunities for student access to non-traditional delivery modes.	Multiple Disciplines & Campus-Wide	\$ 15,000	Student Equity		
									<b>Other/ Other Licenses &amp; Fees</b>	<b>\$ 36,900</b>		

**Total Funded \$ 106,850**