

SAC Planning and Budget Committee Meeting

December 2, 2025

1:30pm - 3:00pm

[Zoom](#)

THE PLANNING and BUDGET COMMITTEE is the participatory governance committee responsible for recommending budget priorities, procedures, and processes to the College Council. The Planning and Budget Committee also functions as a community liaison for fiscal affairs with the college community.

Santa Ana College Participatory Governance Structure Handbook (May 27, 2015)

Agenda

1. Welcome and Introductions	
2. Public Comments	
3. Approval of Minutes: November 4, 2025	ACTION
4. Action Items • Budget Priorities for RAR Process (2nd read) – Mark Reynoso	ACTION
5. Updates/Reports • Student Update (5min) – Minh Le	INFORMATION
6. Periodic Reports •	INFORMATION
7. Unfinished Business • Categorical Funds – Mark Reynoso & Tommy Strong	ACTION/APPROVAL
8. New Business •	DISCUSSION/RECOMMENDATION
9. Future Agenda Items • Assess Tasks on Committee Calendar – to be assessed by Goals Workgroup (Next Meeting: December 4, 2025)	INFORMATION
General Information https://www.rscd.edu/Departments/BusinessServices/Pages/Fiscal-Resources-Committee.aspx	INFORMATION
Next Meeting: February 3, 2026	

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

**Planning and Budget Committee
Academic Year 2025-2026**

MEMBERSHIP

- VP, Admin Services Co-Chair or voting alternate – **Bart Hoffman**
- Academic Senate Co-Chair – **Tommy Strong**
- VP, Academic Affairs or voting alternate – **Jeff Lamb**
- VP, Student Services or voting alternate – **Vaniethia Hubbard**
- VP, Continuing Education or voting alternate – **Jim Kennedy**
- Academic Senate President – **Claire Coyne**
- Senate VP Community Operations – **Merari Weber**
- Up to 6 faculty representatives appointed by Academic Senate President, 3 in even years and 3 in odd years.

Silvia Castillo

Reza Mirbeik Sabzevary

Kelly Nguyen

Luis Pedroza

Linda Sung

John Zarske

- Up to 4 Classified representatives – **Mark Ou** | **Jimmy Nguyen** | **Liliana Oropeza** | **Jessica Avalos**
- Student Representative – **Minh Le** | **Leticia Perez**
- A Dean or Manager from Academic Affairs – **Kristi Blackburn** | **Bill Reardon** (alternate)
- A Dean or Manager from Student Services – **Lorena Valencia** | **Mark DeAsis** (alternate)

**Planning & Budget Committee
Meeting Schedule
Academic Year 2025-2026
(1:30pm -3:00pm)**

September 2, 2025

- Membership for Current Academic Year
- SCFF Reports – End of Semester and Year Metrics
- Budget Reports – (Year End Budget & Adopted Budget)

October 7, 2025

- **Committee Charge (subject to vote in March 2026)**
- Review P&B Committee Goals

November 4, 2025

- Quarter 1 Budget Performance Report
- Budget Priorities for RAR Process (1st read)
- Resource Allocation Request (RAR) Summary
- FON Recommendation

December 2, 2025

- Budget Priorities for RAR Process (2nd read)

February 3, 2026

- SCFF Reports – End of Semester Metrics – (*for trending purposes only*)
- Quarter 2 Budget Performance Report
- Governor's Proposed Budget Presentation

March 3, 2026

- First Read of Meeting Calendar for next AY
- Review Tentative Budget Assumptions
- Presentation – Technology Replacement Plan
- Presentation – SAC/CEC Marketing Plan

***Friday, April 17, 2026, from 10:30am – 12pm
(Recommendation given April 7th is Spring Break)**

- SAC/CEC Marketing Plan (2nd Review)
- Approval Meeting Calendar for Next AY (2nd Read)
- Technology Replacement Plan (2nd Review)
- Review of District Resource Requests (Program Reviews)

May 5, 2026

- Tentative Budget & Fund 13 Expenditure Plan presented (recommendations discussed for AB)
- Quarter 3 Budget Performance Report
- Assessment of Committee Goals

May 26, 2026

- State Budget Update (May revision)