

## SAC Planning and Budget Committee Meeting

October 7, 2025

1:30pm - 3:00pm

[Zoom](#)

**THE PLANNING and BUDGET COMMITTEE** is the participatory governance committee responsible for recommending budget priorities, procedures, and processes to the College Council. The Planning and Budget Committee also functions as a community liaison for fiscal affairs with the college community.

Santa Ana College Participatory Governance Structure Handbook (May 27, 2015)

### Agenda

1. Welcome and Introductions	
2. Public Comments	
3. Approval of Minutes: <b>September 2, 2025</b>	ACTION
4. Action Items <ul style="list-style-type: none"> <li>FON Recommendation – <b>Dr. Bart Hoffman &amp; Dr. Tommy Strong</b></li> </ul>	ACTION
5. Updates/Reports <ul style="list-style-type: none"> <li><a href="#">Review P&amp;B Committee Goals</a> – <b>Dr. Bart Hoffman</b></li> </ul> Student Update (5min) – <b>Minh Le</b>	INFORMATION
6. Periodic Reports <ul style="list-style-type: none"> <li></li> </ul>	INFORMATION
7. Unfinished Business <ul style="list-style-type: none"> <li></li> </ul>	ACTION/APPROVAL
8. New Business <ul style="list-style-type: none"> <li>Committee Charge (<a href="#">Participatory Governance Handbook 2022-2023</a>) – <b>Dr. Bart Hoffman</b></li> <li>Constituent Inquiries – <b>Dr. Tommy Strong</b></li> <li>SCFF Deep Dive (Schedule for 10/07/25) – <b>Mark Reynoso</b></li> </ul>	DISCUSSION/RECOMMENDATION
9. Future Agenda Items <ul style="list-style-type: none"> <li>Assess Tasks on Committee Calendar – to be assessed by Goals Workgroup (planning next meeting date)</li> </ul>	INFORMATION
General Information <a href="https://www.rscdd.edu/Departments/BusinessServices/Pages/Fiscal-Resources-Committee.aspx">https://www.rscdd.edu/Departments/BusinessServices/Pages/Fiscal-Resources-Committee.aspx</a>	INFORMATION
<b>Next Meeting: November 4, 2025</b>	

***Santa Ana College Mission Statement:** Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

**Planning and Budget Committee  
Academic Year 2025-2026**

**MEMBERSHIP**

- VP, Admin Services Co-Chair or voting alternate – **Bart Hoffman**
- Academic Senate Co-Chair – **Tommy Strong**
- VP, Academic Affairs or voting alternate – **Jeff Lamb**
- VP, Student Services or voting alternate – **Vaniethia Hubbard**
- VP, Continuing Education or voting alternate – **Jim Kennedy**
- Academic Senate President – **Claire Coyne**
- Senate VP Community Operations – **vacant**
- Up to 6 faculty representatives appointed by Academic Senate President, 3 in even years and 3 in odd years.

**Silvia Castillo**

**Reza Mirbeik Sabzevary**

**Kelly Nguyen**

**Luis Pedroza**

**Linda Sung**

**John Zarske**

- Up to 4 Classified representatives – **Mark Ou** | **Jimmy Nguyen** | **Liliana Oropeza** | **Jessica Avalos**
- Student Representative – **Minh Le**
- A Dean or Manager from Academic Affairs – **Kristi Blackburn** | **Bill Reardon** (alternate)
- A Dean or Manager from Student Services – **Lorena Valencia** | **Mark DeAsis** (alternate)

**Planning & Budget Committee  
Meeting Schedule  
Academic Year 2025-2026  
(1:30pm -3:00pm)**

**September 2, 2025**

- Membership for Current Academic Year
- SCFF Reports – End of Semester and Year Metrics
- Budget Reports – (Year End Budget & Adopted Budget)

**October 7, 2025**

- Review P&B Committee Goals

**November 4, 2025**

- Quarter 1 Budget Performance Report
- Budget Priorities for RAR Process (1<sup>st</sup> read)
- Resource Allocation Request (RAR) Summary
- FON Recommendation

**December 2, 2025**

- Budget Priorities for RAR Process (2<sup>nd</sup> read)

**February 3, 2026**

- SCFF Reports – End of Semester Metrics – (*for trending purposes only*)
- Quarter 2 Budget Performance Report
- Governor's Proposed Budget Presentation

**March 3, 2026**

- First Read of Meeting Calendar for next AY
- Review Tentative Budget Assumptions
- Presentation – Technology Replacement Plan
- Presentation – SAC/CEC Marketing Plan

**\*Friday, April 17, 2026, from 10:30am – 12pm  
(Recommendation given April 7<sup>th</sup> is Spring Break)**

- SAC/CEC Marketing Plan (2<sup>nd</sup> Review)
- Approval Meeting Calendar for Next AY (2<sup>nd</sup> Read)
- Technology Replacement Plan (2<sup>nd</sup> Review)
- Review of District Resource Requests (Program Reviews)

**May 5, 2026**

- Tentative Budget & Fund 13 Expenditure Plan presented (recommendations discussed for AB)
- Quarter 3 Budget Performance Report
- Assessment of Committee Goals

**May 26, 2026**

- State Budget Update (May revision)