



SANTA ANA
COLLEGE

SAC Planning and Budget Committee

September 2, 2025

1:30pm - 3:00pm

Zoom: <https://rscdd-edu.zoom.us/j/81340429221>

***THE PLANNING AND BUDGET COMMITTEE** is the participatory governance committee responsible for recommending budget priorities, procedures, and processes to the College Council. The Planning and Budget Committee also functions as a community liaison for fiscal affairs with the college community.*

Santa Ana College Participatory Governance Structure Handbook (May 27, 2015)

Agenda

1. Welcome and Introductions	
2. Public Comments	
3. Approval of Minutes May 6, 2025	ACTION
4. Action Items <ul style="list-style-type: none">•	
5. Updates/Reports <ul style="list-style-type: none">• Membership for Current Academic Year – Mark Reynoso• Budget Reports (Year End Budget & Adopted Budget) – Mark Reynoso	INFORMATION
6. Periodic Reports <ul style="list-style-type: none">• SCFF Reports – End of Semester and Year Metrics – Mark DeAsis or Lorena Valencia	INFORMATION
7. Unfinished Business <ul style="list-style-type: none">•	ACTION/APPROVAL
8. New Business <ul style="list-style-type: none">•	DISCUSSION/RECOMMENDATION
9. Student Update (5 min)	INFORMATION
Future Agenda Items <ul style="list-style-type: none">• Assess Tasks on Committee Calendar – to be assessed by the Goals Workgroup (planning next meeting date)	INFORMATION
General Information https://www.rscdd.edu/Departments/BusinessServices/Pages/Fiscal-Resources-Committee.aspx	INFORMATION
Next Meeting: October 7, 2025	

***Santa Ana College Mission Statement:** Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

**Planning and Budget Committee
Academic Year 2025-2026**

MEMBERSHIP

- VP, Admin Services Co-Chair or voting alternate – **Bart Hoffman**
- Academic Senate Co-Chair – **Tommy Strong**
- VP, Academic Affairs or voting alternate – **Jeff Lamb**
- VP, Student Services or voting alternate – **Vaniethia Hubbard**
- VP, Continuing Education or voting alternate – **Jim Kennedy**
- Academic Senate President – **Claire Coyne**
- Senate VP Community Operations – **vacant**
- Up to 6 faculty representatives appointed by Academic Senate President, 3 in even years and 3 in odd years.
Silvia Castillo
Reza Mirbeik Sabzevary
Kelly Nguyen
Luis Pedroza
Linda Sung
John Zarske
- Up to 4 Classified representatives – **Mark Ou** | **Jimmy Nguyen** | **Liliana Oropeza** | **Jessica Avalos**
- Student Representative – **Julian Gonzalez** | **Minh Le**
- A Dean or Manager from Academic Affairs – **Kristi Blackburn** | **Bill Reardon** (alternate)
- A Dean or Manager from Student Services – **Lorena Valencia**

**Planning & Budget Committee
Meeting Schedule
Academic Year 2025-2026
(1:30pm -3:00pm)**

September 2, 2025

- Membership for Current Academic Year
- SCFF Reports – End of Semester and Year Metrics
- Budget Reports – (Year End Budget & Adopted Budget)

October 7, 2025

- Review P&B Committee Goals

November 4, 2025

- Quarter 1 Budget Performance Report
- Budget Priorities for RAR Process (1st read)
- Resource Allocation Request (RAR) Summary
- FON Recommendation

December 2, 2025

- Budget Priorities for RAR Process (2nd read)

February 3, 2026

- SCFF Reports – End of Semester Metrics – (*for trending purposes only*)
- Quarter 2 Budget Performance Report
- Governor's Proposed Budget Presentation

March 3, 2026

- First Read of Meeting Calendar for next AY
- Review Tentative Budget Assumptions
- Presentation – Technology Replacement Plan
- Presentation – SAC/CEC Marketing Plan

***Friday, April 17, 2026, from 10:30am – 12pm
(Recommendation given April 7th is Spring Break)**

- SAC/CEC Marketing Plan (2nd Review)
- Approval Meeting Calendar for Next AY (2nd Read)
- Technology Replacement Plan (2nd Review)
- Review of District Resource Requests (Program Reviews)

May 5, 2026

- Tentative Budget & Fund 13 Expenditure Plan presented (recommendations discussed for AB)
- Quarter 3 Budget Performance Report
- Assessment of Committee Goals

May 26, 2026

- State Budget Update (May revision)