



***THE PLANNING AND BUDGET COMMITTEE** is the participatory governance committee responsible for recommending budget priorities, procedures, and processes to the College Council. The Planning and Budget Committee also functions as a community liaison for fiscal affairs with the college community.*

*Santa Ana College Participatory Governance Structure Handbook (May 27, 2015)*

### Agenda

1. Welcome and Introductions	
2. Public Comments	
3. Approval of Minutes April 1, 2025	ACTION
4. Updates/Reports <ul style="list-style-type: none"><li>• <a href="#">Quarter 3 Budget Performance Report</a> – Mark Reynoso</li><li>• <a href="#">FY25.26 Tentative Budget-Fund 11</a> – Mark Reynoso</li><li>• <a href="#">FY25.26 Tentative Budget-Fund 13 Expenditure Plan</a> (recommendations discussed for AB) – Mark Reynoso</li><li>• Assessment of Committee Goals – Dr. Bart Hoffman</li></ul>	INFORMATION
5. Periodic Reports <ul style="list-style-type: none"><li>•</li></ul>	INFORMATION
6. Unfinished Business <ul style="list-style-type: none"><li>• <a href="#">Approval Meeting Calendar for Next AY</a> – Mark Reynoso</li></ul>	ACTION/APPROVAL
7. New Business <ul style="list-style-type: none"><li>• Exhibit C – Dr. Annebelle Nery</li><li>• Review and Approval of Additional Personnel – Dr. Bart Hoffman<ul style="list-style-type: none"><li>○ District Services &amp; Operations (2 positions)</li><li>○ Human Resources (2 positions)</li></ul></li></ul>	DISCUSSION/RECOMMENDATION
8. Student Update (5 min)	INFORMATION
Future Agenda Items <ul style="list-style-type: none"><li>• Assess Tasks on Committee Calendar – to be assessed by the Goals Workgroup (planning next meeting date)</li></ul>	INFORMATION
General Information <a href="https://www.rscdd.edu/Departments/BusinessServices/Pages/Fiscal-Resources-Committee.aspx">https://www.rscdd.edu/Departments/BusinessServices/Pages/Fiscal-Resources-Committee.aspx</a>	INFORMATION
Next Meeting: May 27, 2025	

## Planning and Budget Committee AY 24-25

### Membership

- VP, Admin Services Co-Chair or voting alternate – Bart Hoffman
- Academic Senate Co-Chair – Tommy Strong
- VP, Academic Affairs or voting alternate – Jeff Lamb
- VP, Student Services or voting alternate – Vaniethia Hubbard
- VP, Continuing Education or voting alternate – Jim Kennedy
- Academic Senate President – Claire Coyne
- Senate VP Community Operations – Merari Weber
- Up to 6 faculty representatives appointed by Academic Senate President, 3 in even years and 3 in odd years.  
Reza Mirbeik  
Kelly Nguyen  
Luis Pedroza  
Marty Rudd  
David Sauber  
John Zarske
- Up to 4 Classified representatives – Mark Ou, Jimmy Nguyen, Liliana Oropeza, Jessica Avalos
- Student Representative – Han Nguyen
- A Dean or Manager from Academic Affairs – Kristi Blackburn, Bill Reardon (alternate)
- A Dean or Manager from Student Services – Robert Manson

## Planning & Budget Committee Meeting Schedule AY 24-25 (1:30pm -3:00pm)

### September 3, 2024

- Membership for Current Academic Year
- SCFF Reports – End of Semester and Year Metrics
- Budget Reports – (Year End Budget & Adopted Budget)

### October 1, 2024

- Review P&B Committee Goals

### November 5, 2024

- Quarter 1 Budget Performance Report
- Budget Priorities for RAR Process (1<sup>st</sup> read)
- Resource Allocation Request (RAR) Summary

### December 3, 2024

- Budget Priorities for RAR Process (2<sup>nd</sup> read)

### February 4, 2025

- SCFF Reports – End of Semester Metrics
- Quarter 2 Budget Performance Report

### March 4, 2025

- First Read of Meeting Calendar for next AY
- Presentation – Technology Replacement Plan

### April 1, 2025

- Presentation – SAC/CEC Marketing Plan
- Approval Meeting Calendar for Next AY
- Technology Replacement Plan Update
- Digital Dons

### May 6, 2025

- Tentative Budget & Fund 13 Expenditure Plan presented (recommendations discussed for AB)
- Quarter 3 Budget Performance Report
- Assessment of Committee Goals

### May 27, 2025

- State Budget Update (May revision)