



**SAC PLANNING & BUDGET MEETING
MINUTES – Feb. 8, 2022
1:30PM – 3:00PM
Zoom Meeting**

Santa Ana College Mission Statement: *Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

Administrators	Academic Senate		Classified	Guests	
Bart Hoffman, co-chair	William Nguyen, co-chair	Monica Zarske	Omeline Garcia	John Steffens	Darren Hostetter
Jim Kennedy	Jim Isbell	Brandon Rocke	Mark Ou	William Reardon	Kelvin Leeds
Jeffrey Lamb	John Zarske	Jennie Beltran		Mark Liang	Mark Reynoso
Vaniethia Hubbard	Merari Weber	Joshua Mandir	Student Representatives	Annabelle Nery	Claire Coyne
Robert Manson	Kelly Nguyen				
Madeline Grant					
				Bold = present	
1. WELCOME and INTRODUCTIONS					Meeting called to order 1:35pm Meeting adjourned at 2:21pm
	Welcome and introductions were made.				
2. PUBLIC COMMENTS	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	<p>Kelvin Leeds expressed concern on classrooms not being cleaned and presentable for students. This could cause students not feeling safe and not wanting to attend our college or encourage potential students from attending SAC.</p> <p>Kelly Nguyen added that math colleagues visited their classrooms a week prior to the start of the semester and discovered that the classrooms in the I, L, and H buildings were not cleaned, trash was not emptied, media and clocks on the wall were not working. Faculty had to clean their classrooms themselves. She also added that many faculty computers are not loading properly. A math colleague complained that the Johnson Student Center was closed before her class began. Therefore, her students had no options to purchase food or drinks except for vending machines. Her class ended at 10:00pm.</p>				

	As an institution, we spend lots of our outreach energy to recruit students, we must at least provide our students with clean and decent classroom if we want to keep our students.	
3. APPROVAL OF MINUTES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Approval of December 7, 2021 minutes	Motion was moved to approve December 7, 2021 minutes by Jim Isbell and 2 nd by John Zarske.
4. BUDGET UPDATE	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Budget Updates Dr. William Nguyen shared the budget updates attached (here). He gave emphasis to the following topics:</p> <ul style="list-style-type: none"> • January Budget <ul style="list-style-type: none"> ✓ Government proposes 5.33% COLA ✓ Hold Harmless 2.0 <p>Madeline Grant asked if there's discussion about changing/lowering # of FTES for campus size (large, medium, small). Dr. Nery shared that she doesn't think there's discussion about change in numbers of FTES sizes for the college. William Nguyen added that while a district is in hold harmless, changing definition of size of a college makes no difference financially.</p> <p>Budget Priorities FY22.23 – Mark Reynoso</p> <p>William Nguyen suggested that last year budget priority was on FTES improvement, partly because we panicked.</p> <p>Q2 Financial Statements for Fund 11 and Fund 13 – Mark Reynoso</p> <p>William Nguyen suggested to look into other areas provide support (academic, student services, etc.) to improve student success and retention. He also encouraged committee members to bring budget priority to their areas for feedback & discussion.</p>	
5. SCFF REPORTS	DISCUSSION/COMMENTS	
	FTES, Supplemental and Student Success Metrics will be reported at the next meeting.	

6. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	No report	
7. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	No report	
8. STUDENT UPDATE	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	No report	
9. SACTAC	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	No report	
10. ACCREDITATION	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	No report	
11. FUTURE AGENDA ITEMS		
	<ul style="list-style-type: none"> Strategies to improve revenue of Student Centered Funding Formula (SCFF) Metrics 	
GENERAL INFORMATION		
	https://www.rscgd.edu/Departments/Business-Operations/Pages/Fiscal-Resources-Committee.aspx	
NEXT MEETING	March 1, 2022	

Submitted by Maria Cardona