



SAC FACILITIES MEETING
 MINUTES – DEC. 18, 2018
 1:30P.M. – 3:00P.M.

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Jim Kennedy (a)	Marty Rudd, Co-Chair	Susan Sherod (a)	Sarah Salas (a)	Mike Turrentine (a)
Jim Kennedy (a)	Christine Leon (a)	Ben Hager (a)	Tommy Strong (a)		
Vaniethia Hubbard (a)	Mario Gaspar	Monica Zarske (a)	Jaki King (a)	District Liaison	
Jeffrey Lamb (a)	Don Mahany (a)	John Zarske (a)	Roy Shahbazian (a)	Carri Matsumoto	Darryl Taylor
Jennie Adams (a)	Veronica Oforlea	Elliot Jones (a)			
Brian Kehlenbach					
Guests				Campus Safety & Security	
Brian Schroeder (a)	Amy Treat	Aggie Kellett, A&R	Matt Schoeneman	Monte Huotari	
			Rudy Delgadillo	ASG Representative	
				Teddy Moreno (a)	
(a) = absent					
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:35 Adjourned at 1:55	
2. PUBLIC COMMENTS					
	None				
3. MINUTES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Approval of Oct. 16, 2018 and November 20, 2018 meeting minutes.			ACTION Minutes were not approved due to lack of quorum.	
4. PROJECT UPDATES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Project update reports – Carrie Matsumoto, Darryl Taylor, Matt Schoeneman <ul style="list-style-type: none"> Rudy Delgadillo – Science Center project: finalizing the structural steel welding on the roof level, completed the first elevated deck concrete floor, mechanical, electrical and plumbing hangers have been set in the slab, we will proceed with the interior and exterior framing concurrently. Power will be shut down to the East Loop of the campus which includes buildings D, C, N, P, L, A, S & M. 				

	<p>This will take place on December 28th for about one hour, weather permitting. The Child Development Center (CDC) will have not power the full day of December 28th. This already been coordinated with IT and CDC representatives.</p> <ul style="list-style-type: none"> • Matt Schoeneman – Johnson Student Center project: Received Notice to Proceed (NTP) on December 3rd. Crews mobilized on Dec. 3rd and abatement crews did some soft demolition and set up their hazardous containment area. The area is ready for abatement and waiting for the electrical subcontractor agreement so the abatement crews can proceed with the interior demolition. We are expecting fencing next week and hard demolition will take place after the first of the year. • Carri Matsumoto – Window replacement for Building H passed the 2nd water test. They will proceed with the replacement of all windows. Chavez Hall Fire Tech office renovation of the flooring will be completed during the winter break and be ready for move in the beginning of the year. Installation of the Blue Phones was completed at the Digital Media Center. The Sheriffs facility also had the Blue Phones installed. If all goes well, SAC will be next campus to have Blue Phone installations. ADA Transition Planning Update and Self Evaluation was completed and a final report was sent to the Working Group on December 12th. There will be a presentation at the next Managers Council meeting on the summary of findings and next steps to be taken. The Self Evaluations findings and recommendations will be shared at the February 2019 Board meeting. 	
5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
HEPPS (Health, Emergency Preparedness, Safety and Security) Task Force	<p>HEPPS Task Force – Don Mahany</p> <ul style="list-style-type: none"> • Dec. 6, 2018 meeting was dark. 	
Facilities Report	<p>Facilities Report – Mario Gaspar reported the following:</p> <p>Santa Ana College</p> <ul style="list-style-type: none"> • Track renovation – Dec. 17, 2018 – Jan. 11, 2019. The track will be closed during this time. • Cook Gym floor resurfacing – Dec. 19, 2018 – Jan. 10, 2019 • Pyro-Comm alarm testing – Dec. 19 – 28, 2018 • Fire Rise annual inspection – Dec. 17 – 21, 2018 • Campus boilers servicing – Dec. 17 – 21, 2018 • Pool pump installation completed <p>School of Continuing Education</p> <ul style="list-style-type: none"> • Centennial drinking water copper line to be repaired on Dec. 26, 2018. • A copper line in the women’s restroom at Centennial was repaired today. 	
Environmental Task Force	<p>Environmental Task Force – Susan Sherod</p> <ul style="list-style-type: none"> • See attached report 	

6. STUDENT REPORT	No student report	
7. ACCREDITATION	No report at this time	ACTIONS/ FOLLOW UPS
8. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
9. NEW BUSINESS	<ul style="list-style-type: none"> • Shade for Central Mall/SAC Plaza de Artes Proposal 2018 • CEC Building Lease 	ACTIONS/ FOLLOW UPS These items will be discussed at the next Facilities Committee meeting.
10. FUTURE AGENDA ITEMS		
11. OTHER	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Next meeting February 19, 2019	

SUBMITTED BY Maria Cardona