SAC RESOURCE ALLOCATION REQUEST FORM FY 2019/20

SAC MISSION STATEMENT
Santa Ana College inspires, transforms, and empowers a diverse community of learners

Division/Department:	SAC School of Continuing Education
Submitted By:	James Kennedy/Christine Kosko

Directions:

1. Enter items that have been included in your 2019/20 approved or revised program review that require new or additional funding.

2. Sort request by category (i.e Instructional Supplies, Facilities, etc.,) and prioritize by numerical value, **# 1** being highest priority of need.

3. Dean/Director submits an electronic copy of this request along with supporting evidence to the SAC Budget office with a copy to area VP

4. All Resources Allocation Requests need to be submitted no later than Friday **December 21, 2018**

Department/ Program	Item Description	Select request type using the **drop down menu.**	How does your request relate to course/program Student Learning Outcomes (SLOs). **What are you planning to achieve?** (Academic Depts), and Service Unit Outcomes (SUOs) (Administrative/ Support Depts).	How does your request relate to the **Strategic Plan?**	**How will you measure the success of your project?**	Is this a multi-disciplinary or campus wide request? **Yes/No** **If Yes, please explain**	**Priority 1= Highest**	**Estimated Cost FY 19/20.** **(Do not leave this column blank)**	**Potential Source of funds.** **Please link your request to the different innitiatives/programs; (i.e. Guided Pathways, SEAP, SSSP, BSI, SCFF, AB705, etc,.)**	**ITEM FUNDED? YES/NO**	GL Account will be added during the funding period
ASE	2 TVs and mounts for B-33 and B-21	Classroom Technology/Equipment	Televisions mounted in rooms display programand lesson information to keep students informed of classroom policies, upcoming deadlines, and transfer / educational opportunities.	SCE ASE Dept Goal 4	These rooms need a more effective way to present lessons and provide infromation to the students. Vision Themes II	To transition students to SAC	4	$2,400	WIOA/BSI		
ABE	ELMO	Classroom Technology/Equipment	For Remington HSE classroom	ELMO would affect Plan Area I: Student Achievement, improving Basic Skills Completion, Diploma, Certificate & Transfer Completion.	The department will monitor student completion rate.	No - ELMO is for HSE classroom	2	750	WIOA		

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SCE/Career Education	Classroom Equipment/Technology for existing & new courses/CDCP Cert. programs (i.e., construction, accouting, medical billing, digital media, nursing assistant, caregiver, line cook, hospitality, integration etc.)	Classroom Technology/Equipment	Necessary for students to learn the class material, meet the learning outcomes, & successfully complete the course and/or CDCP certificate program. To enhance student success in the workforce & meet employer needs. Provide students with the technical skills needed in today's workforce through high quality & innovative instruction.	Aligned with some of the strategies listed under Student Achievement Plan Broad Goals of College Access, Successful Course Completion, Persistence, ESL & Basic Skills Completion, Diploma, Degree, Certificate, and Transfer Completion, & Workforce Development.	# of course completers & CDCP certificate achievers.	Yes. Amongst other things, this request is for Integrated Education Training & noncredit to credit pathway programs.	1	$30,000	General/Strong Workforce/CTEA/Student Success & Equity		
SCE Counseling	Technology- 30 Laptops for multiple sites with mobile charging cart	Classroom Technology/Equipment	Provide student with access to orientation, advisement and educational planning gear to transition and or job enhancement.	Provide student with access to orientation, advisement and educational planning gear to transition and or job enhancement.	Design the most efficient pathways to completion that are possible for students (engaging the elements of course design, assessment, condensed classes, educational planning, scheduling, and support services necessary for success).	No	9	$75,000			
Inmate Program	45 New laptops, to replace old equipment. 20-Latitude E5510 and 25-Latitude E5520	Classroom Technology/Equipment	Update technology equipment to meet the students needs. To continously improve Student Learning Outcomes (SLOs)	Vision Theme 1, II, & III Student Achievement, Innovation and Use of Technology	Monitoring the number of HiSet completers, CET state and single application certificates	Yes, laptops will serve ESL, ABE, HiSEt and CET students		$45,000			
Classroom Technology/Equipment-Instructional Total Ranked								**$108,150**			
Classroom Technology/Equipment-Instructional								**$153,150**			
Inmate Program	Meeting and Trainings	Conferences	Enhance and support faculty development to beetter serve students. To continously improve Student Learning Outcomes (SLOs)	Vision Themes I, & III, Student Achievement, and Innovation	PT faculty proffesional development	Yes, conferences will benefit PT faculty and students		$2,000			

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SCE Counseling	Professional Conferences	Conferences	Provide faculty with ongoing staff development opportunities to upadate and enhance student delivery programs	Provide ongoing faculty development opportunities	Cultivate a culture of innovation to enhance student success throughout the entire college environment, including course, program, certificate/degree-level; student services and operational support.	No	8	$30,000.00			
Conferences Total Ranked								$30,000			
Conferences Total								$32,000			
SCE Counseling	Digital Counselor Manual	Contracted Services (Non-instructional)	Orient new students to essential college procedures, academic support services in order to provide students with the information and tools needed to be successful in college	To provide ongoing and update information and faculty development opportunities to adjunct counselors	Enhance cooperative efforts between credit and non-credit to encourage success in workforce preparation, transfer and basic skills.	No	5	$1,500.00			
SCE Counseling	Digital/ Hard Copy Transition to College Student Guide updated materials and printing	Contracted Services (Non-instructional)	Orient new students to essential college procedures, academic support services in order to provide students with the	To provide students with access to SAC programs and services	Cultivate a culture of innovation to enhance student success throughout the entire	No	6	$1,500.00			
SCE Counseling	Online Orientation/Technology Curriculum/Digital Television Display	Contracted Services (Non-instructional)	Provide student with access to orientation, advisement and educational planning gear to transition and or job enhancement.	Provide student with access to orientation, advisement and educational planning gear to transition and or job enhancement.	Cultivate a culture of innovation to enhance student success throughout the entire college environment, including course, program, certificate/degree-level; student services and operational support.	No	10	$8,000.00			
Contracted Services - Non-Instructional Total Ranked								$11,000			
Contracted Services - Non-Instructional								$11,000			

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SCE Counseling	Office furniture (Desk chairs and waiting area chairs)	Office-Other Equipment	Office chairs and waiting area chairs have become a hazard due to metal parts being exposed.	Proviode a safe and welcome enviroment for staff and students.	Design the most efficient pathways to completion that are possible for students (engaging the elements of course design, assessment, condensed classes, educational planning, scheduling, and support services necessary for success).	No	7	$10,000.00			
ABE	1 Television + Mount	Office-Other Equipment	Televisions mounted in rooms display program information to keep students informed of classroom policies, upcoming deadlines, and transfer / educational opportunities at REC.	Televisions will be tied to Student Achievement Budget & Infrastructure (Area II).	The department will monitor student completion rate.	Yes - for use at REC.	5	$1,800	WIOA		
SAC SCE Outreach	High Volume Color Printer	Office-Other Equipment	The goal of this request is to provide the department with the tools it needs to perform efficiently.	In order to efficiently do our outreach work, we need the proper tools, the color printer we have does nt work well and we waste a lot of time fixing jams. Sometimes, key color pieces are what makes a presentation board look exceptional.		No		$1,000			
Office-Equipment - Non-Instructional Total Ranked								$11,800			
Office-Equipment - Non-Instructional								$12,800			

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SCE/Career Education	Publications for marketing courses & programs	Other	Needed to attract new students and to current SCE HS, ESL, and ABE grads to facilitate their transition to career ed. courses/programs .	Aligned with some of the strategies listed under the Student Achievement Plan Broad Goals of College Access, Diploma, Degree, Certificate, and Transfer Completion, & Community Awareness and Engagement Plan Broad Goal of Promote Awareness of College Programs and Services Regionally.	FTES	No	7	$5,000	General/Strong Workforce/CTEA		
ABE	Online Professional Development	Other	These funds would pay for online courses such as RA101 and STEM RA101, to help the department reach its goal of implementing a direct-instruction class.	Focus would be on Plan Area I: Student Achievement, improving Basic Skills Completion, Diploma, Certificate & Transfer Completion.	The department will monitor student completion rate.	Yes - ABE and HSE faculty may be involved.	6	$3,750	WIOA		
SCE/Career Education	Student Transition Events (noncredit to credit)	Other	To ehance student success in the workforce & meet employer needs.	Aligned with some of the strategies listed under the Student Achievement Plan Broad Goals of College Access, Successful Course Completion, Persistence, Diploma, Degree, Certificate, and Transfer Completion, & Workforce Development.	# of events offered, attendance at these events, & SCE students who transition to SAC.	Yes, for noncredit to credit pathway programs.	5	$7,000	Student Success & Equity/Strong Workforce/Guided Pathways		

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ABE	HSE scholarships	Other	To subsidize payment for student HSE exams	Focus would be on Plan Area I: Student Achievement, improving Basic Skills Completion, Diploma, Certificate & Transfer Completion.	The department will monitor student completion rate.	No - HSE only	3	$4,000	WIOA, BSI, CAEP		
Inmate Program	Mileage (SACJ-CEC)	Other				Yes		$800			
SAC SCE Outreach	Additional Copies of Mailer and Postcard/s	Other	The goal of this request is to increase enrollment.	Strategic Plan Area III: Community Awareness and Engagement		Yes, this will benefit every department since the function of the materials is		$20,000			
Other - Non-Instructional Total Ranked								$19,750			
Other - Non-Instructional								$40,550			
SCE/Career Education	Software for new & existing courses/CDCD Cert. programs (i.e., construction, accouting, medical billing, digital media, integration etc.)	Software/Licenses/fees (Instructional)	Necessary for students to learn the class material, meet the learning outcomes, & successfully complete the course and/or CDCP certificate program. To enhance student success in the workforce & meet employer needs. Provide students with the technical skills needed in today's workforce through high quality & innovative instruction.	Aligned with some of the strategies listed under the Student Achievement Plan Broad Goals of College Access, Successful Course Completion, Persistence, ESL & Basic Skills Completion, Diploma, Degree, Certificate, and Transfer Completion, & Workforce Development.	# of course & CDCP certificate achievers.	Yes. Amongst other things, this request is for Integrated Education Training & noncredit to credit pathway programs.	6	$15,000	General/Student Success & Equity/CTEA		
Inmate Program	45 Deep Freeze licenses	Software/Licenses/fees (Instructional)	Provide students with the computer & technical skills needed in today's workforce through high quality & innovative instruction. Ensure classroom equipment protection	Update hardware & software standards & replacement criteria. Vision Theme 1, II, & III Student Achievement, Innovation and Use of Technology	Monitoring equipment protection	Yes, laptops will serve different student classifications		$700			

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Inmate Program	25 Adobe CS6 licenses	Software/Licenses/fees (Instructional)	Provide students with the computer & technical skills needed in today's workforce through high quality & innovative instruction. Promotes students success.	Update hardware & software standards & replacement criteria. Vision Theme 1, II, & III Student Achievement, Innovation and Use of Technology	Monitoring the number of certifivate completions	Yes, laptops with Abobe software will serve CET students		$700			
ABE	Educational software licenses	Software/Licenses/fees (Instructional)	To pay for licenses for software to supplement instruction in GED/HiSET	Focus would be on Plan Area I: Student Achievement, improving Basic Skills Completion, Diploma, Certificate & Transfer Completion.	The department will monitor student completion rate.	GED/HiSET	4	3000	WIOA		
Software/Licenses/fees (Instructional) - Total Ranked								$18,000			
Software/Licenses/fees (Instructional)								$19,400			
ASE	Technology/Software Lumen Learning software/ Online Math Homework Platform	Software/Licenses/fees (Non-Instructional)	The new math curriculum is being redisigned to meet the needs of students by incorporating software into the courses. The students will need access to licenses for the softwarre.	SCE ASE Dept Goal 4	The math curriculum needs a more effective way to present lessons and provide infromation to the students. Vision Themes II	To transition students to SAC	5	$5,000	WIOA/BSI		
Software/Licenses/fees (Non-Instructional) - Total Ranked								$5,000			
ASE	Blue books	Supplies (Instructional)	Blue books are used by ABE Writing and Composition 1 & 2 students to facilitate writing fluency outcomes in their respective classes.	SCE ASE Dept Goal 2	Blue books would impact primarily Area I.	Yes - Blue books are used with ABE and ASE coursework.	10	$300	BSI		
Inmate Program	Textbooks	Supplies (Instructional)	Facilitate and help students improve their learning potential. To continously improve Student Learning Outcomes (SLOs) and increase certificate completions	Plan Area I: Student Achievement, improving Basic Skills Completion, Diploma, Certificate & Transfer Completion. Increase noncredit course completion in CTE. Enhance student success as determined by student learning outcomes.	By monitoring student progress and certificate completions rate. Ensure that every student access the right textbook to achieve the goals.	Yes, textbooks will meet student needs on ESL, ABE, HiSet and CET programs		$10,000			

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ASE	Outreach Materials	Supplies (Instructional)	Materials help create awareness in the community of our services which allows the program to operate and serve students.	SCE ASE Dept Goal 2	Materials will assist in community outreach, Plan Area III: Community Awareness and Engagement.	Yes - Outreach materials will typically advertise multiple programs.	8	$5,000	WIOA		
ASE	Supplies	Supplies (Instructional)	Mobile science lab kit, LED Aquarium kit, hanging file diplay for B-110. Lesson supplies and materials for all rooms.	SCE ASE Dept Goal 2	Vision Themes I, II and III	To transition students to SAC	9	$5,000	WIOA/BSI		
SCE/Career Education	Textbooks for new & existing course/CDCP Cert. programs (i.e., construction, accouting, medical billing, digital media, nursing assistant, caregiver, line cook, hospitality, integration, etc.)	Supplies (Instructional)	Necessary for students to learn the class material, meet the learning outcomes, & successfully complete the course and/or CDCP certificate program. To enhance student success in the workforce & meet employer needs. Provide students with the technical skills needed in today's workforce through high quality & innovative instruction.	Aligned with some of the strategies listed under the Student Achievement Plan Broad Goals of College Access, Successful Course Completion, Persistence, ESL & Basic Skills Completion, Diploma, Degree, Certificate, and Transfer Completion, & Workforce Development.	# of course completers & CDCP certificate achievers.	Yes. Amongst other things, this request is for Integrated Education Training & noncredit to credit pathway programs.	3	$20,000	General/Student Success & Equity		
SCE Counseling	Easels/Display Tools	Supplies (Instructional)	Provide student with access to orientation, advisement and educational planning gear to transition and or job enhancement information.	Provide student with access to orientation, advisement and educational planning gear to transition and or job enhancement information.	Design the most efficient pathways to completion that are possible for students (engaging the elements of course design, assessment, condensed classes, educational	No	11	$3,000.00			
Inmate Program	Class materials including: Blank certificates, line paper, folders, pens, pencils, markers, hand sanitizers, tape, etc.	Supplies (Instructional)	Required for students to perform their tasks in the classroom and help to improve their learning potential. To continously improve Student Learning Outcomes (SLOs)	Vision Themes I, & III, Student Achievement, and Innovation	By monitoring student progress and certificate completions rate. Ensure that every student access the right class materials to achieve the goals.	Yes, class materials will meet student needs on ESL, ABE, HiSet and CET programs		$5,000			
Software/Licenses/fees (Instructional) -Total Ranked								$33,300			

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Software/Licenses/fees (Instructional)								$48,300			
ABE	Outreach Materials	Supplies (Non Instructional)	Materials help create awareness in the community of our services which allows the program to operate and serve students.	Materials will assist in community outreach, Plan Area III: Community Awareness and Engagement.	The department will monitor student completion rate.	Yes - Outreach materials will typically advertise multiple programs.	7	$1,000	WIOA		
Inmate Program	Toners (for 4 printers and 1 copy machine	Supplies (Non Instructional)	To provide technology information to faculty to meet the students needs. To continously improve Student Learning Outcomes (SLOs)	Vision Theme I and II, Student Achievement, and Student Use of Technology	Monitoring the right use of printing equipment	Yes, printers will benefit all PT faculty		$3,000			
ASE	Textbooks and materials to update curriculum	Supplies (Non Instructional)	Textbooks and materialsfor curriculum	SCE ASE Dept Goals 2 & 5	Vision Theme I, II, III	To transition students to SAC	7	$10,000	WIOA/BSI/AEBG		
SAC SCE Outreach	Promotional Items (Giveaways, Banners, Canopies, Table Cloths)	Supplies (Non Instructional)	The goal of this request is to increase enrollment through advertising, marketing, and awareness.	Strategic Plan Area III: Community Awareness and Engagement. The goal of the Outreach Department is to increase awareness about what SAC SCE offers and ensuring all can ind the value in the offerings. This request will help our outreach efforts by allowing for a budget to buy items for community evnts. This will increase foot traffic to our booths, maximizing the number of people that receive our information.		Yes, this will benefit every department since the function of the materials is student recruitment.		$10,000			
SAC SCE Outreach	Computer Infrastructure for Student Kiosks at AEC, CEC, and REC	Supplies (Non Instructional)	Offer students better support services by allowing for computers where they can get help and learn about how to use their email, WebAdvisor, apply online and more.	Strategic Plan Area II: Student Achievement Budget & Infrastructure		This will serve all students.		$15,000			
Supplies (Non-Instructional) Total Ranked								$11,000			
Supplies (Non-Instructional)								$39,000			

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SCE/Career Education	Renovate classroom CEC E-106 & 107 so it can better equipped to hold existing and new courses/programs (i.e., construction, accouting, medical billing, digital media, nursing assistant, caregiver, line cook, hospitality, integration, SAUSD & other agency professional development offerings, employabilitiy skills, etc.)	Facilities Improvements	Provide student with the technical skills needed in today's workforce through high quality & innovative instruction. Promotes student success.	Aligned with some of the strategies listed under the Student Achievement Broad Goals of College Access, Successful Course Completion, Persistence, ESL & Basic Skills Completion, Diploma, Degree, Certificate, and Transfer Completion, & Workforce Development.	# of course completers & CDCP certificate achievers.	Yes. Amongst other things, this request is for Integrated Education Training & noncredit to credit pathway programs.	10	$50,000	General/Strong Workforce		
SAC SCE Outreach	Improved Outdoor signage for AEC, CEC, and REC	Facilities Improvements	This will allow us to better serve students by helping them easily find their way around campus.	Strategic Plan Area III: It is necessary for our facilities to meet our students needs. Currently, signage is inadequate and students have difficulty finding their way.		Yes, the signage will benefit all students across all departments.		$15,000			
Facilities - Total Ranked								$50,000			
Facilities - Total								$65,000			
ASE	Part Time Faculty Coordinator	Personnel (Instructional)	This coordinator would have three areas of responsibility: oversee creation of social science curriculum, oversee creation of other courses based on community interest and need, coordinate SAC B-33. If filled, this coordinator has the potential to bring new expertise to the ABE and ASE departments and will free up the current ABE and ASE coordinators to begin work on goals 3b and 3c.	SCE ASE Dept Goal 2	This hiring would affect primarily Plan Area I: Student Achievement, improving Basic Skills Completion, Diploma, Certificate & Transfer Completion.	Yes - the coordinator would do work for the ABE and ASE departments.	1	$25,000	WIOA		

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ABE	Part Time Curriculum Writers	Personnel (Instructional)	Faculty to write materials to revise or supplement current courses, create new courses, build pathways, and coordinate between disciplines.	Improved curriculum would affect primarily Plan Area I: Student Achievement, improving Basic Skills Completion, Diploma, Certificate & Transfer Completion.	The department will monitor student completion rate.	Yes - curriculum will be for ABE In Attitudes for Success, GED/HiSET and Leadership	1	$4,000	WIOA		
SCE Counseling	(1) Full Time Counselor	Personnel (Instructional)	Provide student with access to orientation, advisement and educational planning gear to transition and or job enhancement.	Goal 1 (b): Seek funding to replace lost counseling hours due to faculty death/loss, in order to better meet students' critical service needs	Design the most efficient pathways to completion that are possible for students (engaging the elements of course design, assessment, condensed classes, educational planning, scheduling, and support services necessary for success).	No	3	$100,000			
SCE Counseling	Coordination Stipend-to focus on development for cross-curricular implmentation of digital ed plan. Create trasition pathaways from non-credit to credit and provide implementation of AB 705 guidelines.	Personnel (Instructional)	Provide student with access to orientation, advisement and educational planning gear to transition and or job enhancement.	Seek stipend for Faculty to help meet the needs and demands of overseeing the functionality of the Counseling department needs.	Cultivate a culture of innovation to enhance student success throughout the entire college environment, including course, program, certificate/degree-level; student services and operational support.	No	4	$25,000			

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SCE/Career Education	Curriculum Development for integration programs, noncredit to credit pathways, & SAUSD & other agency professional development offerings	Personnel (Instructional)	To ehance student success in the workforce & meet employer needs.	Aligned with some of the strategies listed under the Student Achievement Plan Broad Goals of College Access, Successful Course Completion, Persistence, ESL & Basic Skills Completion, Diploma, Degree, Certificate, and Transfer Completion, & Workforce Development.	# of integration programs created, noncredit to credit pathways &/or articulation agreements established, & courses offered to SAUSD & other agency employees.	Yes. Amongst other things, this request is for Integrated Education Training & noncredit to credit pathway programs.	4	$20,000	CTEA/Strong Workforce		
ASE	Personnel 2 FT Classified positions	Personnel (Instructional)	Because there is a shortage of IAs, students experience a lack of assistance which degrades learning outcomes.	SCE ASE Dept Goal 1 & 3	We requested 3 positions in Oct 13 and were granted one, which was filled. We currently have two fulltime classified position serving over 13,000 students in five rooms, both of which are reasigned to other areas. VTI	To transition students to SAC	2	$75,000	WIOA		
Inmate Program	2 PT Instructional Assistants (19 hours)	Personnel (Instructional)	Assist instructors in and out classroom and help students to better understan teaching materials. To continously improve Student Learning Outcomes (SLOs)	Relates to inmate program objective 7 to enhance student support to better serve them. Goals 1a-1c - IA would increase the number of completions help implement the data collection process	By monitoring students progress to ensure an increase certificate completion rates, CASAS benchmarks, HiSet completers	YES, Ias will assist ESL, HSS, HiSet and ABE PT faculty		$40,000	WIOA		
Personnel (Instructional) - Total Ranked								$249,000			
Personnel (Instructional)								$289,000			

Department/ Program	Item Description	Select request type using the **drop down menu.**	How does your request relate to course/program Student Learning Outcomes (SLOs). **What are you planning to achieve?** (Academic Depts), and Service Unit Outcomes (SUOs) (Administrative/ Support Depts).	How does your request relate to the Strategic Plan?	**How will you measure the success of your project?**	Is this a multi-disciplinary or campus wide request? **Yes/No If Yes, please explain**	Priority 1= Highest	**Estimated Cost FY 19/20.** **(Do not leave this column blank)**	**Potential Source of funds.** Please link your request to the different innitiatives/programs; (i.e. Guided Pathways, SEAP, SSSP, BSI, SCFF, AB705, etc,.)	ITEM FUNDED? YES/NO	GL Account will be added during the funding period
SCE Counseling	(1) FT Student Program Specialist position to oversee flow of front desk, scheduling and student service	Personnel (Non-Instructional)	Adequate classified support enables the division to prepare students for transfer, careers and lifelong intellectual pursuits in a global society. The position would assist in meeting the demands for various sites.	Goal 1 (c): Seek classified position to help meet requirements of the Student Services and Support Program.	Design the most efficient pathways to completion that are possible for students (engaging the elements of course design, assessment, condensed classes, educational planning, scheduling, and support services necessary for success).	No	1	$56,000			
SCE Counseling	(1) FT Counseling Assistant position to oversee flow of front desk, scheduling and student service	Personnel (Non-Instructional)	Adequate classified support enables the division to prepare students for transfer, careers and lifelong intelletual pursuits in a global economy.	Goal 1 (c): Seek classified position to help meet requirements of the Student Services and Support Program.	Design the most efficient pathways to completion that are possible for students (engaging the elements of course design, assessment, condensed classes, educational planning, scheduling, and support services necessary for success).	No	2	$60,000			
Inmate Program	1 part-time coordinator	Personnel (Non-Instructional)	This coordinator would be the main contact between college and jail facility. Provides support to PT faculty in meeting the goals & needs of the ESL, HSS, ABE and CTE programs & students.	Plan Area I: Student Achievement, improving Basic Skills, ESL, HiSet & CTE Completion Certificates. Develop class schedules to increase program pathway completion rates. Enhance student success as determined by student learning outcomes.	By monitoring students progress to ensure an increase certificate completion rates	Yes, coordinator will oversees PT ESL, HiSet, HSS, CET faculty	1	$40,000	WIOA		

Department/ Program	Item Description	Select request type using the **drop down menu.**	How does your request relate to course/program Student Learning Outcomes (SLOs). **What are you planning to achieve?** (Academic Depts), and Service Unit Outcomes (SUOs) (Administrative/ Support Depts).	How does your request relate to the Strategic Plan?	How will you measure the success of your project?	Is this a multi-disciplinary or campus wide request? **Yes/No** If Yes, please explain	Priority 1= Highest	Estimated Cost FY 19/20. (Do not leave this column blank)	Potential Source of funds. Please link your request to the different innitiatives/programs; (i.e. Guided Pathways, SEAP, SSSP, BSI, SCFF, AB705, etc,.)	ITEM FUNDED? YES/NO	GL Account will be added during the funding period
SCE/Career Education	Part-time Job Developer	Personnel (Non-Instructional)	To ehance student success in the workforce & meet employer needs.	Aligned with some of the strategies listed under the Student Achievement Broad Goals of Community Awareness & Engagement Plan Broad Goals of Workforce Development and Internships.	# of job placements in paid or non-paid employment/internships. # of events, like Career Fairs & Job Shadow Days, that are offered & attendance at these events.	No	2	$40,000	General/CTEA		
ASE	Training funds for classified staff, full time faculty, and adjunct faculty	Personnel (Non-Instructional)	Training funds for classified staff, adjunct faculty, and full time faculty for professional development and conferences.	SCE ASE Dept Goals 1 , 2 & 4	VT I, II, III improve accuracy of attendance and grading; improve teamwork; 10 hours per IA and 3 hrs per semester for meetings	To transition students to SAC	3	$12,000	WIOA		
ASE	Curriculum	Personnel (Non-Instructional)	Revision of curriculum for the new math pathway and articulation.	SCE ASE Dept Goals 2 & 5	Vision Themes I and III	To transition students to SAC	6	$6,000	WIOA		
SCE/Career Education	Part-time Instructional Assistant for existing & new courses/CDCP Cert. programs (i.e., construction, nursing assistant, line cook, integration, SAUSD & other agency professional development offerings, etc.)	Personnel (Non-Instructional)	Provides support to faculty in meeting the goals & needs of the students & program.	Aligned with some of the strategies listed under the Student Achievement Plan Broad Goals of College Access, Successful Course Completion, Persistence, ESL & Basic Skills Completion, Diploma, Degree, Certificate, and	# of course & CDCP certificate achievers.	Yes. Amongst other things, this request is for Integrated Education Training & noncredit to credit pathway programs.	8	$24,000	General		

Department/ Program	Item Description	Select request type using the drop down menu.	How does your request relate to course/program Student Learning Outcomes (SLOs). What are you planning to achieve? (Academic Depts), and Service Unit Outcomes (SUOs) (Administrative/ Support Depts).	How does your request relate to the Strategic Plan?	How will you measure the success of your project?	Is this a multi-disciplinary or campus wide request? Yes/No If Yes, please explain	Priority 1= Highest	Estimated Cost FY 19/20. (Do not leave this column blank)	Potential Source of funds. Please link your request to the different innitiatives/programs; (i.e. Guided Pathways, SEAP, SSSP, BSI, SCFF, AB705, etc,.)	ITEM FUNDED? YES/NO	GL Account will be added during the funding period
SCE/Career Education	Professional Development for existing & new courses/CDCP Cert. programs (i.e., construction, accouting, medical billing, digital media, nursing assistant, caregiver, line cook, hospitality, integration, SAUSD & other agency professional development offerings, employabilitiy skills, etc.)	Personnel (Non-Instructional)	Provides support to faculty in meeting the goals & needs of the students & program.	Aligned with some of the strategies listed under the Student Achievement Broad Goals of College Access, Successful Course Completion, Persistence, ESL & Basic Skills Completion, Diploma, Degree, Certificate, Transfer Completion, & Workforce Development, and Excellence in Teaching & Learning.	# of faculty & hours trained. # of course sections offered. # of course & CDCP certificate achievers.	Yes. Amongst other things, this request is for Integrated Education Training & noncredit to credit pathway programs.	9	$3,000	Strong Workforce/CTEA		
Personnel (Non-Instructional) - Total Ranked								$241,000			
							RANKED TOTAL	$788,000			
							TOTAL	$956,200			