



# SAC BUDGET MEETING MINUTES JULY 9, 2007

APPROVED 9/4/07

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## Administrators

President Martinez (absent)  
Noemi Kanouse, Committee Chair  
Norm Fujimoto  
Thom Hill (absent)  
Rhonda Langston  
Sara Lundquist  
Kathy Mennealy (absent)  
Sergio Sotelo (absent)  
Maria Sugranes

## Faculty

Steve Bautista  
Mary Ellen Bobp (absent)  
Jeff McMillan (absent)  
Renee Miller (absent)  
Earl Mitchell (absent)  
Al Siddons  
George Troxcil, Co-Chair  
George Wright

## Classified

Jana Cruz (absent)  
Denise Phillips  
Pete Paolino (absent)  
Vacant (2)

## Alternates:

## Guests:

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## 1. Welcome and Introductions

The meeting was called to order at 9:05 p.m. by George Troxcil, Committee Co-Chair. Mr. Troxcil noted that there will be a change in the Academic Senate membership. Steve Bautista was thanked for his term of service.

## 2. Approval of Meeting Minutes for May 8, 2007

Unable to approve meeting minutes due to lack of quorum.

## 3. Budget Updates

### • Community College Update – Countdown to New Fiscal Year

Mrs. Kanouse presented an update from School Services of California. The update provided an overview of the Proposition 98 package for community colleges. The overview indicated a 13.8 million increase for non-credit career development and an 80 million apportionment reduction to community colleges. Mrs. Kanouse shared a concern that this reduction could eventually become a deficit for the district. It was clarified that the funds reflected in the proposition were value added funds.

## 4. 2006-07 FTES Updates

A 2006/07 FTE update was presented to members as of June 28, 2007. Mrs. Kanouse was pleased to announce that the district has exceeded their target to date, despite the adjustments that were made.

A discussion ensued regarding class costs and class size to make. Mr. Fujimoto noted the efforts in the division offices in assisting students with other class options when their class is cancelled. Furthermore, there has been some discussion in regards to the option of a 24/7 enrollment line.

## 5. Tentative Budget Review

Mrs. Kanouse presented and reviewed for members the Tentative Budget as it was presented to the Board on June 24<sup>th</sup>. She noted that this will be the first year that SB361 monies will be received. In addition, she noted an increase in allocation for Continuing Education. She reminded members of unused Basic Skills monies that will be rolled over into next year. She also reminded members that the final numbers for the budget will be sometime in August. The tentative budget was developed on the projection on a 1.6 growth for the district.

Mrs. Kanouse noted to members that in creating the Datatel numbers, some object codes were changed; some object codes were consolidate or moved to a different area. Mrs. Kanouse also alerted members that the 3000 accounts will be reflected in the budgets. Mr. Troxcil mentioned to members that incentives to manage your budget is an item for discussion at BAPR committee.

Mr. Troxcil requested a comparison of supply expenditures for 06/07 and 07/08 for SAC be placed on the meeting agenda once it is ready.

It was clarified that the District dollars/percentage reflected in the budget is a combination of fixed and discretionary funds. Members were informed that Dr. Martinez is lobbying to move some of the fixed

dollars such as rents and leases at CEC from discretionary to fixed. Currently Santa Ana incurs 60% of the overall fixed cost expense for the district. Furthermore, Mrs. Kanouse noted that Dr. Martinez made a motion at the board meeting that fixed expenses would be reviewed.

A discussion ensued regarding the process for new positions; the need for clarity of the process was emphasized. Mr. Fujimoto was asked to provide clarification the following for the September meeting:

- Faculty hiring process
- Classified hiring process
- Process for obtaining equipment
- Process for hiring classified at the district

It was noted that a decision has not been made by the board whether or not the district will pursue another bond.

#### **6. Status of bond funds SAC only**

Members were presented with a bond fund summary for Santa Ana College current as of June 30, 2007 to review at their leisure.

#### **7. Library Update**

- Library Supervisor

Mr. Fujimoto informed members that currently there is no money and no administrative position. It is highly unlikely that the district will provide SAC with the position. This item has been discussed by Cabinet and they are looking at other alternatives.

- Hours of Operation for Fall

Mr. Fujimoto stated that there is no funding available for additional staffing hours, however extended hours have been planned for during finals week as in the past. Mr. Troxcil has requested that for the next meeting the cost associated with extending the hours of operation be presented. He would like that information to reflect separately extended coverage for hours from 8:00 a.m. – 9:00 p.m. and hours from 8:00 a.m. – 10:00 p.m. Monday thru Thursday. In addition, Committee member Denise Phillips will provide a summary on the library usage for the next meeting.

It was noted that there is an inconsistency on how monies are being distributed between the different objects codes in regards library book accounts. Mrs. Kanouse recommended to committee member, Denise Phillips to initiate the budget transfers in regards to library book accounts so that the Adopted Budget will reflect correctly.

#### **8. 2007/08 Meeting Schedule**

It was reiterated that the Academic Senate membership will be changing after the Senate retreat. Classified leadership is currently looking for new members to serve.

August meeting cancelled. Meetings will resume in September

#### **9. Lottery Update – discussed in the Tentative Budget Review**

#### **10. Other**

A request was made that Task Force Update be added as a regular agenda item for the Budget and Planning meeting.

**Adjournment at 10:35 a.m.**