



**SAC BUDGET MEETING**  
**MINUTES**  
**MAY 8, 2007**

DRAFT FOR APPROVAL

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**Administrators**

President Martinez  
Noemi Kanouse, Committee Chair  
Norm Fujimoto (absent)  
Thom Hill (absent)  
Rhonda Langston  
Sara Lundquist  
Kathy Mennealy  
Sergio Sotelo  
Maria Sugranes (absent)

**Faculty**

Steve Bautista  
Mary Ellen Bobp  
Jeff McMillan  
Renee Miller  
Earl Mitchell (absent)  
Al Siddons  
George Troxcil, Co-Chair  
George Wright

**Classified**

Jana Cruz (absent)  
Denise Phillips  
Pete Paolino (absent)  
Vacant (2)  
Alternates:  
  
**Guests:**  
Dan Goldmann

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**1. Welcome and Introductions**

The meeting was called to order at 1:38 p.m. by Noemi Kanouse, Committee Co-Chair.

**2. Approval of Meeting Minutes for April 10, 2007**

A motion was made to approve minutes for April 10, 2007 (Wright/Phillips) with the following amendments:

- Identify Mrs. Mennealy as present.
- Under #3

**Community College Budget Updates**

**California Lottery Commission Lowers Projection**

Amendment to be added: Management Council will insure the communication of the budget deficit will be communicated to their department staff.

The committee unanimously approved the minutes.

**3. Community College Budget Updates**

• **COLA**

Mrs. Kanouse presented an update on the COLA for 2007/08. The actual rate for the COLA will be 4.53%. It is her understanding that the 4.53% COLA has been built into the tentative budget.

• **May Revise**

Mrs. Kanouse stated that the update projects lower revenues as the May revise approaches signaling budget reductions across the board. Although, the concern is premature, it is a signal to be aware of.

• **Title V**

Mrs. Kanouse presented an update on the proposed changes to Title V Regulations (Assembly Bill 1943) from School Services of California. She highlighted two areas for members, Conditions for local approval of stand-alone courses and Offering courses outside of district boundaries. These proposed changes are required to be in place by August 2007. Dr. Martinez noted that these proposed changes would have a huge impact on FTEs district wide. She briefly detailed some of the efforts by herself, the Chancellor and the President of SCC in regards to this piece of legislation.

**4. 2006-07 FTEs Updates**

A 2006/07 FTE update was presented to members as of May 3, 2007. Mrs. Kanouse brought the committee's attention to the 160.86 FTEs that reflected as under target for SAC. This was due to an adjustment by the auditors related to course repetition. She further noted that the District Enrollment Management Committee has decided that next years' growth will be based on the Actuals from this year plus 1.06%.

Dr. Martinez requested that Mrs. Kanouse confirm that the Positive Attendance Target for Spring is the same that it has always been.

#### **5. Cash Flow**

The combined cash flow report (5/7/07) was presented for Santa Ana College. Mrs. Kanouse reviewed the report for members. The report showed a comparison of the Revised Budget as of 4/30/07 and the Actual Budget (June 30, 2006).

#### **6. Status of bond funds SAC only**

Members were presented with a bond fund summary for Santa Ana College current as of May 2, 2007. The report reflected that 53% of the monies have been expended and/or encumbered. Additionally she added that the track renovation was paid from a combination of district monies designated for SAC that were unused monies from the parking lot work. Mrs. Kanouse clarified the Mens' and Womens' Locker room project was paid for using a combination of two sources, state monies and bond monies.

#### **7. Funding of the Library (books)**

A discussion ensued regarding library funding and if the needs of students and faculty are being met. Specifically, library hours of operation and the escalating cost of books for the paralegal program. It was requested that the minutes reflect that there was a consensus among the Senate that the issue of extended library hours be a priority.

The following motion was made by Mr. Troxcil regarding the library hours of operation. That the library have longer open hours for student success is added to the priority list and the committee would like to know if is going to have any negative impact on other priorities that have been set the committee. The committee would like the information to come back to the group prior to a negative impact being felt.

(1<sup>st</sup> A. Siddons/2<sup>nd</sup> G. Wright) The committee unanimously approved the motion.

Mrs. Kanouse provided a history of library funding breakdown from June 30, 2005 through May 31, 2007. It was stated that the industry average for books is \$6.00 per student and the average for Santa Ana is \$2.00. Mrs. Kanouse stated that the library budget has stayed status quo for the last 4 years as have other departments on campus.

#### **8. Student Assistance Funding**

A Student Assistant Placements Comparison between 2000/01 and 2005/06 was presented to the committee. It was clarified that there had been an increase in hourly wage across the board for all student job opportunities. It was noted that although the hourly wage was increased there is still a shortfall in qualifying students participating in the Federal Work Study Program.

A spreadsheet reflecting Student Assistant (hourly/2380) monies in the General Fund as well as Special Projects was presented to members. The report specifically reflected an increase in the Job Placement Services account. Although the Job Placement Services account reflected unused funds to date, Dr. Lundquist confirmed that all monies allocated in the Job Placement Services account will be spent. In regards to the SAC Student Job placement, Dr. Lundquist had directed that students have the opportunity to earn more money as opposed to increasing the number of student workers at fewer hours. After discussion regarding the interpretation of Student Job Placement being set as a priority, it was clarified that Student Job Placement continues to be a priority.

#### **9. Special Program Funding**

There was an inquiry regarding the "early alert" process/program and the funding impact for Special Programs. Dr. Martinez will provide clarity for the committee.

#### **10. Other**

The committee will meet again late June or early July.

**Adjournment at 3:05 p.m.**