



SAC PLANNING & BUDGET MEETING
MINUTES – MAY 15, 2012
SAC FOUNDATION BOARD ROOM
2:20P.M. – 3:00P.M.

Approved 8/7/2012

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.

Administrators	Academic Senate			CLASSIFIED	Student Rep.
Jim Kennedy, co-chair	Steve Bautista	Elliot Jones(a)	Monica Porter	Tom Andrews	Fernando Antunez(a)
Sara Lundquist	Matt Beyersdorf(a)	Michael Kelcher(a)	George Wright	Judy Arroyo(a)	Guests
Linda Rose	Ray Hicks	Jeff McMillan, co-chair	John Zarske	Vacant (2)	
1. WELCOME					Meeting called to order 2:20p.m.
2. PUBLIC COMMENTS	DISCUSSION/COMMENTS				ACTIONS/ FOLLOW UPS
	No public comments				
3. MINUTES	DISCUSSION/COMMENTS				ACTIONS/ FOLLOW UPS
	March 6, 2012 minutes were not available.				
4. BUDGET UPDATES	DISCUSSION/ COMMENTS				ACTIONS/ FOLLOW UPS
	No discussion.				
5. NEW BUSINESS	DISCUSSION/ COMMENTS				ACTIONS/ FOLLOW UPS
	<p>SB361 Funding A brief overview was provided to members outlining some the responsibilities and opportunities that would be available to the college with the implementation of the new SB361 budget model. Discussion ensued regarding the allocation of monies that have not been earmarked for instructional or program activities.</p> <ul style="list-style-type: none"> • Important to have a contingency budget in place for predictable items such as FON, preventative maintenance, 1300 account and instructional services agreements. <ul style="list-style-type: none"> ◦ Funding the 1300 account generates revenue. ◦ Funding M&O supports and maintains a safe campus. • College will now benefit from the cost savings from personnel vacancies. • This will be a transition year for the new model. • There will be a periodic review by BAPRC of the district purchased services. • Colleges will be responsible for carryovers as well as budget deficits. • College anticipates a carryover this year. • Important to prepare for the state required faculty hires. • Structural deficits need to be addressed. • There needs to be a plan or process in place as to how funds are allocated across the campus. • Planning and budget must be tied together. <ul style="list-style-type: none"> ◦ Budget has to match planned goals. ◦ Shift in mindset on how the college thinks about budget. ◦ Future needs will need to be included in the planning process. 				

NEW BUSINESS(cont.)	DISCUSSION/ COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> o All resources will have to be considered in our planning, fiscal, physical, and human resources. o Schedule and student presence on campus drives the revenue and the deficit. <p>The discussion provided some philosophical guidance as the budget planning process discussions and work begins.</p>	
	<p>Planning and Budget - End of Year Report Due to time constraints the membership did not review the End of Year report. The draft will be sent out one last time for review and input before being forwarded on.</p>	<p>FOLLOW UP Planning and Budget members will be sent the draft copy and be asked to provide input. Once that process has been completed the report will be forwarded on to Bonnie Jaros.</p>
	<p>College Mission Statement Not discussed due to time constraint.</p>	

Adjourned – 3:12p.m.
Next Meeting –Tuesday, June 5, 2012 (if needed)
1:30 – 3:00p.m.
SAC Foundation Board Room
Submitted by G. Lusk 5/24/2012