



SAC Facilities and Safety Committee Meeting
 November 15, 2022
 1:30pm – 3:00pm
 Zoom meeting

THE FACILITIES and SAFETY COMMITTEE is the participatory governance committee responsible for identifying scheduled and other maintenance projects to ensure an aesthetic and safe environment for faculty, staff, students, and community. It serves as an information and exchange body on facilities projects that are in construction or that are being planned.

Santa Ana College Participatory Governance Structure Handbook (March 2022)

Agenda

1. Welcome and Introductions	
2. Public Comments	
3. Approval of Minutes October 18, 2022	ACTION
4. Action Items <ul style="list-style-type: none"> ● Recommended Cancellation of December 20th Meeting 	ACTION
5. Project Update Report - Carri Matsumoto/Rudy Delgadillo	INFORMATION
6. Standing Reports (5 mins) <ul style="list-style-type: none"> ● Student Report ● Facilities Report – Shannon Kaveney <ul style="list-style-type: none"> ○ Water Fountain/Hydration Station Update ○ Hammond Hall Elevator Update ○ Parking Lot Lighting ○ Theater Needs – Work Order Items ● Safety & Security – Dave Waters ● Risk Management – Don Maus 	INFORMATION
7. Accreditation (5 mins)	INFORMATION
8. Old Business	ACTION
9. New Business	DISCUSSION
10. Future Agenda Items	INFORMATION
Next Meeting: December 20, 2022	INFORMATION

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

**Facilities & Safety Committee
AY 22-23**

Membership

- VP, Admin Services Co-Chair or voting alternate - Bart Hoffman
- Faculty Co-Chair - Jason Huskey
- VP, Academic Affairs or voting alternate – Jeff Lamb
- VP, Student Services or voting alternate – Vaniethia Hubbard
- VP, Continuing Education or voting alternate – Jim Kennedy
- Assoc. Dean, DSPS – Veronica Oforlea
- Director, Physical Plant & Facilities – Shannon Kaveney
- Director, Auxiliary Services – Jennie Adams
- **2 Additional Administrators** – Bill Reardon
- **6 Academic Senate Reps** (3 appointed in even years and 3 in odd years) – Jim Isbell, Monica Zarske, John Zarske, Nicole Patch, Amberly Chamberlain, Darren Hostetter
- **Up to 2 Faculty Representatives from the Campus Maintenance Subcommittee** –
- **Up to 4 Classified Reps** –
- District Safety & Security Rep – Lt. Waters
- Risk Management Rep – Don Maus
- Health and Wellness Rep – Dr. Rebecca Barnard
- CSEA Representative – Mark Ou
- Student Representative: Ruben Hernandez, Alternate – Joseph Jimenez

**Facilities & Safety Committee
Meeting Schedule**

AY 22-23
(1:30pm – 3:00pm)

Sept. 20, 2022

- Review Committee Goals
- Membership for Current Academic Year
- Capital Improvements Report

Oct. 18, 2022

Nov. 15, 2022

Dec. 20, 2022 – recommend to cancel

Feb. 21, 2023

Mar. 21, 2023

- Total Cost of Ownership

Apr. 18, 2023

May 16, 2023

- Approval of Meeting Schedule
- Safety and Security Training Calendar