



SAC Facilities and Safety Committee Meeting
 May 16, 2023
 1:30pm – 3:00pm
 Zoom Meeting

THE FACILITIES and SAFETY COMMITTEE is the participatory governance committee responsible for identifying scheduled and other maintenance projects to ensure an aesthetic and safe environment for faculty, staff, students, and community. It serves as an information and exchange body on facilities projects that are in construction or that are being planned.

Santa Ana College Participatory Governance Structure Handbook (March 2022)

Agenda

1. Welcome and Introductions	
2. Public Comments	
3. Approval of Minutes April 18, 2023	ACTION
4. Action Items	
5. Facility Planning, Construction and District Support Services Reports <ul style="list-style-type: none"> Project Update Report – Carri Matsumoto/Tyler Edwards 	INFORMATION
6. Standing Reports (5 mins) <ul style="list-style-type: none"> Student Report Facilities Report – Shannon Kaveney Safety & Security – Dave Waters Risk Management – Don Maus 	INFORMATION
7. Accreditation – Monica Zarske (5 mins)	INFORMATION
8. Old Business	ACTION
9. New Business <ul style="list-style-type: none"> Protocols for Use of Instructional Space for Events ARs Related to Safety (AR3500, AR3515, AR3516, AR3505) 	DISCUSSION
10. Future Agenda Items <ul style="list-style-type: none"> Total Cost of Ownership of Facilities Scheduled/Deferred Maintenance for Centennial Education Center – DO Facilities Planning Presentation 	INFORMATION
Next Meeting: September 19, 2023	INFORMATION

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

**Facilities & Safety Committee
AY 22-23**

Membership

- VP, Admin Services Co-Chair or voting alternate - Bart Hoffman
- Faculty Co-Chair - Jason Huskey
- VP, Academic Affairs or voting alternate – Jeff Lamb
- VP, Student Services or voting alternate – Vaniethia Hubbard
- VP, Continuing Education or voting alternate – Jim Kennedy
- Assoc. Dean, DSPS – Krystle Taylor
- Director, Physical Plant & Facilities – Shannon Kaveney
- Director, Auxiliary Services – Jennie Adams
- **2 Additional Administrators** – Bill Reardon
- **6 Academic Senate Reps** (3 appointed in even years and 3 in odd years) – Jim Isbell, Monica Zarske, John Zarske, Nicole Patch, Amberly Chamberlain, Darren Hostetter
- **Up to 2 Faculty Representatives from the Campus Maintenance Subcommittee** –
- **Up to 4 Classified Reps** –
- District Safety & Security Rep – Lt. Waters
- Risk Management Rep – Don Maus
- Health and Wellness Rep – Dr. Rebecca Barnard
- CSEA Representative – Mark Ou
- Student Representative: Ruben Hernandez, Alternate – Joseph Jimenez

**Facilities & Safety Committee
Meeting Schedule
AY 22-23
(1:30pm – 3:00pm)**

Sept. 20, 2022

- Review Committee Goals
- Membership for Current Academic Year
- Capital Improvements Report

Oct. 18, 2022

Nov. 15, 2022

Dec. 20, 2022 – recommend to cancel

Feb. 21, 2023

Mar. 21, 2023

Apr. 18, 2023

- Total Cost of Ownership

May 16, 2023

- Approval of Meeting Schedule
- Safety and Security Training Calendar