



SAC Facilities and Safety Committee Meeting  
 February 21, 2023  
 1:30pm – 3:00pm  
 Zoom meeting

*THE FACILITIES and SAFETY COMMITTEE is the participatory governance committee responsible for identifying scheduled and other maintenance projects to ensure an aesthetic and safe environment for faculty, staff, students, and community. It serves as an information and exchange body on facilities projects that are in construction or that are being planned.*

*Santa Ana College Participatory Governance Structure Handbook (March 2022)*

### Agenda

1. Welcome and Introductions	
2. Public Comments	
3. Approval of Minutes <a href="#">November 15, 2022</a>	ACTION
4. Action Items	
5. Facility Planning, Construction and District Support Services Reports <ul style="list-style-type: none"> <li>• Project Update Report - Carri Matsumoto/Rudy Delgadillo</li> <li>• Bristol and 17<sup>th</sup> Street Study – Carri Matsumoto</li> <li>• Health Sciences Building Completion Delays – Carri Matsumoto</li> </ul>	INFORMATION
6. Standing Reports (5 mins) <ul style="list-style-type: none"> <li>• Student Report</li> <li>• Facilities Report – Shannon Kaveney</li> <li>• Safety &amp; Security – Dave Waters</li> <li>• Risk Management – Don Maus</li> </ul>	INFORMATION
7. Accreditation – Monica Zarske (5 mins)	INFORMATION
8. Old Business	ACTION
9. New Business <ul style="list-style-type: none"> <li>• Work Order Process – Jason Huskey/Shannon Kaveney</li> </ul>	DISCUSSION
10. Future Agenda Items	INFORMATION
Next Meeting: March 21, 2023	INFORMATION

***Santa Ana College Mission Statement:*** Santa Ana College inspires, transforms, and empowers a diverse community of learners.

**Facilities & Safety Committee  
AY 22-23**

**Membership**

- VP, Admin Services Co-Chair or voting alternate - Bart Hoffman
- Faculty Co-Chair - Jason Huskey
- VP, Academic Affairs or voting alternate – Jeff Lamb
- VP, Student Services or voting alternate – Vaniethia Hubbard
- VP, Continuing Education or voting alternate – Jim Kennedy
- Assoc. Dean, DSPS – (VACANT)
- Director, Physical Plant & Facilities – Shannon Kaveney
- Director, Auxiliary Services – Jennie Adams
- **2 Additional Administrators** – Bill Reardon
- **6 Academic Senate Reps** (3 appointed in even years and 3 in odd years) – Jim Isbell, Monica Zarske, John Zarske, Nicole Patch, Amberly Chamberlain, Darren Hostetter
- **Up to 2 Faculty Representatives from the Campus Maintenance Subcommittee** –
- **Up to 4 Classified Reps** –
  - District Safety & Security Rep – Lt. Waters
  - Risk Management Rep – Don Maus
  - Health and Wellness Rep – Dr. Rebecca Barnard
  - CSEA Representative – Mark Ou
- Student Representative: Ruben Hernandez, Alternate – Joseph Jimenez

**Facilities & Safety Committee  
Meeting Schedule  
AY 22-23**

(1:30pm – 3:00pm)

**Sept. 20, 2022**

- Review Committee Goals
- Membership for Current Academic Year
- Capital Improvements Report

**Oct. 18, 2022**

**Nov. 15, 2022**

**Dec. 20, 2022** – recommend to cancel

**Feb. 21, 2023**

**Mar. 21, 2023**

- Total Cost of Ownership

**Apr. 18, 2023**

**May 16, 2023**

- Approval of Meeting Schedule
- Safety and Security Training Calendar