



SAC FACILITIES MEETING
MINUTES – APRIL 20, 2021
1:30P.M. – 3:00P.M.
 Zoom Meeting

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore	Marty Rudd, Co-Chair	Nicole Patch	Sarah Salas	Mike Turrentine
Jim Kennedy	Christine Leon	Tommy Strong	Roy Shahbazian		
Vaniethia Hubbard	Robert Ward	Monica Zarske		District Liaison	
Jeffrey Lamb	Veronica Oforlea	John Zarske		Carri Matsumoto	Darryl Taylor
Jennie Adams					
			Bold = present		
Guests				Campus Safety & Security	
Darren Hostetter	William Nguyen	Sunia Malhota, Steinberg Hart		Lt. Scott Baker	
Dawn McKenna	Ellen Alanis	Rob B., Steinberg Hart		ASG Representative	
				Lilly Angel	
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:40pm Adjourned at 2:41 pm.	
2. PUBLIC COMMENTS					
3. MINUTES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Approval of Mar 16, 2021			Motion moved to approve the March 16, 2021 minutes by John Zarske, 2 nd by Christine Leon. Abstention by Veronica Oforlea.	
4. PROJECT UPDATES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Project Update Report – Carrie Matsumoto Carri Matsumoto reported that Matt Schoeneman will no longer be joining				

these meetings because the Student Johnson Center (SJC) project is ultimately completed. Moving into the SJC will begin within four to eight weeks. The Science Center project is still working through the window adhesion remediation. The completion time for the Science Center will be summer. The Health Science Building project has started. The fencing has been placed around the building, offices and trailers have been set up and construction is underway.

RSCCD Facilities Master Plan (FMP) Updates

Carri reported that the District will be facilitating the existing FMP. Updates will be made to the SAC and SCC FMPs. She shared her FMP presentation (here). District Facilities would like to get some items completed from the FMP this calendar year. She explained the process they plan on using to get the projects completed. Typically, FMPs are updated every 5-10 years. FMPs need to align with updated Educational Master Plans, as well as the Student Success Metrics Funding and Guided Pathways. She added that there is a need to evaluate our three state funded application projects, Applied Technology Center, Library Replacement Project and Fine and Performing Arts Complex that replaces several buildings. These projects may no longer qualify or be eligible for state funding. Each college can only convert one of those applications at some point into a final project proposal for the state. This year, SCCs project is no longer eligible for funding, so they do not have any proposed projects to apply for as part of the state funding process. SAC has three projects that will be evaluated to see if they can continue as initial applications. This does not mean that the capital construction plans submitted to the state encompasses all the projects that are on your FMP. We also need to identify top priority projects for future funding and evaluate which projects are more viable to be state funded. This will help determine what projects are in line for state funding or funded by bonds. There is a list of criteria that makes a project eligible for state funding.

Carri further explained the decision making process for the FMP updates. With new capital projects, usually a campus workgroup is created. The workgroup is made up of different constituents and is consulted with. Then the updates are reviewed by President’s Cabinet and then to the Chancellor’s Cabinet.

There was discussion regarding whether or not the decision making process should include College Council. Dr. Hoffman assured that College Council would absolutely review the FMP updates.

Carri proposed that the SAC Facilities Committee be the workgroup for the decision making process for the FMP updates.

	<p>Carri reported that one of their goals is to identify as many facility needs as possible during the next several months. She suggested that the currently used Facility Resource Allocation Request forms be sent to her department for review and identify any facility needs.</p> <p>Suniya Malhotra added that the critical part of this process is to prioritize the facility needs and to make sure all the needs have been identified before they are prioritized.</p> <p>Dr. Hoffman suggested that each area review and submit any requests for this purpose as soon as possible.</p> <p>Carri added that the goal is to have an update by the end of the year.</p>	
5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Student Report	None	
Facilities Report	<p>Robert Ward reported the following items that are taking place:</p> <ul style="list-style-type: none"> • Irrigation matters at SAC and CEC • Maintenance tasks at the vaccination POD six days a week • Scoreboard replacement will be taking place within the next 60 days • Working with the new construction areas to maintain clear roadways 	
6. ACCREDITATION		ACTIONS/ FOLLOW UPS
	No report	
7. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None	
8. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>AR 6750 Vehicle Operation and Parking</p> <p>Lt. Baker reported that the AR 6750 has been reviewed and redlined by this committee. It now needs to be approved and moved forward for Board approval.</p>	Motion moved to approve the AR 6750 by Robert Ward and 2 nd by Jennie Adams.
9. FUTURE AGENDA ITEMS	DISCUSSION/COMMENTS	
	<ul style="list-style-type: none"> • Block Schedule Presentation – Facilities Implication 	
10. OTHER	DISCUSSION/COMMENTS	
	<p>Next Meeting: May 18, 2021</p>	

SUBMITTED BY Maria Cardona