



SAC Facilities Committee
Oct. 17, 2017
1:30p.m. – 3:00p.m.
SAC Foundation Board Room, S-215

THE FACILITIES COMMITTEE is the participatory governance committee responsible for identifying and prioritizing capital projects including scheduled maintenance projects. It serves as an information and exchange body on facilities projects that are in construction or that are being planned.

Santa Ana College Participatory Governance Structure Handbook (May 27, 2015)

Agenda

1. Welcome and Introductions
2. Public Comments
3. Approval of Minutes: ACTION
 - Sept. 19, 2017
4. Project Updates – Carri Matsumoto/ Darryl Taylor/ Matt Schoeneman INFORMATION
 - Central Plant Presentation
 - Bond Projects Update
 - SAC Active Project Update
 - Scheduled Maintenance Projects
5. Standing Reports (5mins.) INFORMATION
 - HEPSS Task Force – Don Mahany
 - Facilities Report – Frank Fonseca
 - Environmental Task Force – Susan Sherod
6. Accreditation INFORMATION
7. Old Business INFORMATION
 - Pilot Door Lockdown Program
8. New Business
 - Bulletin Boards – John Steffens
 - Service Animals on Campus
9. Other

Next Meeting - Tuesday, November 21, 2017

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

	<ul style="list-style-type: none"> • Roof Replacements • Waste Oil Tank Replacement • Door Replacements • Dance Room Floor Repair • Painting • Carpet Replacements • Lighting Contact/Relays • Hazardous Materials Abatement <p>CAPITAL PROJECTS</p> <ul style="list-style-type: none"> • Russell Hall Replacement (Health Sciences Building) • Emergency Blue Phone & Path of Travel • Chavez Hall Renovation • Barrier Removal Exterior • Football Field Fence & Gate • Orange County Sheriff's Regional Training Academy-Block Wall • All Call Fire Alarm • CEC Mural <p>PROP 39 PROJECTS</p> <ul style="list-style-type: none"> • Energy Management Systems • LED Lighting – SAC, SCC, Digital Media Center and OC Sheriff's Regional Training Academy <p>CURRENT PROJECTS</p> <ul style="list-style-type: none"> • Door Locks and Access Control • District-Wide Security Radio Communication Infrastructure • District-Wide Emergency Blue Phone & ADA Path of Travel <p>POTENTIAL FUTURE INCREASES TO CONSTRUCTION COSTS</p> <ul style="list-style-type: none"> • Impact of Hurricane(s) • Local Impacts to Construction Market <p>ADA SELF-EVALUATION AND TRANSITION PLAN</p> <ul style="list-style-type: none"> • District-Wide effort is underway for self-evaluation to update the ADA Transition Plan and complete this update by June 2018 	
	<p>DISCUSSION/COMMENTS</p> <p>Don Mahany provided an overview of the September 7, 2017 HEPSS meeting (attached).</p> <p>Frank Fonseca provided the following Facilities update report.</p> <ul style="list-style-type: none"> • May 1st- September 19th Received 597 Work Orders, Completed 540, 57 pending • Cesar Chavez partial remodel of computer lab A-106-1 • Learning Center Building D-307 installed 150 new student chairs • Installed new carpet in H-105 • W-107 small gym; refinished entire gym floor due to water damage • Install exterior moisture barrier at north and east side of W-107 • Received (2)- cost proposals to paint exterior/interior C-Building; exterior of S-Building • Installation of new carpet in R-307 and installed new tiered seating for 	<p>5. STANDING REPORTS</p> <p>HEPSS (Health, Emergency Preparedness, Safety and Security) Task Force</p> <p>Facilities Report</p>
		<p>ACTIONS/ FOLLOW UPS</p>

	<p>students</p> <ul style="list-style-type: none"> • R-114 Lecture room replaced broken tablet arm chairs with new • Installed (15) exterior lights around J Building Automotive/Diesel • Replaced carpet in several classrooms at CJTC • Continuing to replace/repair exterior lighting throughout campus with LED lights • Received cost proposal to upgrade restrooms in L-Building lobby & R-Building 1st floor women's (partitions, fixtures, paint, mirrors) • Ballast replacement in R-building (39 total); work completed by AlleyCat Construction • Installed hydration systems at: Spot, R, S, H, F, Softball field home dugout; Future installation at L, C, Softball field visitors' dugout • Major mechanical improvement in Building T elevator; required by State Inspection • Installed 1,000 sq. ft. of Bermuda sod/turf • Replaced backflow devices in Building R and Track & Field • Received cost proposal for tree trimming service at SAC and CEC • Water leak in U-Building, theater classroom was moved to U-103 • S-201 added data and power to 6 workstations • L Building added (4)-circuits to provide power to printers • Painted exterior Village Buildings 100, 200, 300 • Repairs done at SAC swimming pool: <ul style="list-style-type: none"> a. Repaired pool chemical port in pool b. Rebuilt (2)- boilers c. Installed new backwash controller for pool system d. Installed new chemical feeder to monitor chemical balance 	
	<p>Environmental Task Force</p>	<p>Susan Sherod expressed the need of space on campus for a Sustainability Resource Center.</p>
<p>6. ACCREDITATION</p>		<p>Dr. Collins reported that a mid-term report was completed and mailed out to the ACCJC. The report highlights what we are doing on campus in regards to the follow-up to the last accreditation visit. He also reported that a new mission statement has been created for the college and will be branded throughout.</p>
<p>7. OLD BUSINESS</p>		<p>DISCUSSION/COMMENTS</p> <p>Eve Kikawa proposed the following:</p> <ol style="list-style-type: none"> 1. Utilize the space in between Buildings C and P to show films for Theatre and TV/Video Communication, have music concerts and dances with live music. As well as paint the walls with murals. 2. Provide work space for Fine Arts students by utilizing the space between Music and Phillips Hall. She explained that they would need a tent and a portable floor for this idea.
<p>8. NEW BUSINESS</p>		<ol style="list-style-type: none"> 1. Lt. Baker reported that a request was generated to have students use Parking Lot 1 on Saturdays and Sundays. Students and staff must display a parking permit.
		<p>Present to Kimo Morris and the District Sustainability Committee for feedback.</p> <p>ACTIONS/ FOLLOW UPS</p> <p>ACTIONS/ FOLLOW UPS</p> <p>Eve Kikawa will research the cost and specific details then present it to the Facilities Committee for further consideration.</p> <p>ACTIONS/ FOLLOW UPS</p> <p>Eve Kikawa moved to allow student and staff to park with a valid parking permit in Parking Lot 1 on Saturdays and Sundays</p>

<p>with a review to be done in 3 months for any negative impact. 2nd Marty Rudd.</p>	<p>2. Monica Zarske stated that adjunct faculty requested to purchase parking permits annually. Jennie Adams reported that this may be feasible. This request has been tabled until further research is completed by the Auxiliary and will be brought back to this committee.</p> <p>3. An issue was brought to the committee by the Student Health Center staff regarding the current status of campus lactation rooms. Dr. Collins reported that lactation rooms will be designed in the new buildings. However, in our current buildings, we do not provide lactation rooms. Currently, the process is to use the Student Health Center where you can find a more sterile environment for lactation purposes. Veronica Oforlea added that staff have been accommodated in other private rooms when the need arises. There have not been any student requests for lactation rooms at this time.</p>	<p>9. OTHER</p>
<p>ACTIONS/ FOLLOW UPS</p>	<p>DISCUSSION/COMMENTS</p> <p>None Next meeting – October 17, 2017</p>	<p>SUBMITTED BY Maria Cardona 9/21/2017</p>

Facilities Committee
 October 17, 2017
 HEPSS report
 From October 5, 2017

Santa Ana College inspires, transforms and empowers a diverse community of learners. 2017

MEMBERSHIP

Rebecca Barnard	Renee Miller	Michael Collins	Frank Fonseca	Susana Salgado
Scott Baker	Veronica Oforlea	Nilo Lipiz	Donald Mahany	Amanda Trama
Don Maus	Toni Bland	Amy Treat, DSPS	Norma Castillo	Maria Cardona

*Bold font indicates members in attendance
 Meeting called to order – 1:00p.m.*

Old Business	DISCUSSION/COMMENTS	ACTIONS
Emergency Response Training for maintenance and Operations	<ul style="list-style-type: none"> • All new faculty should have received Safety and Security Training <ul style="list-style-type: none"> ○ Back to school night or Flex training 	Mahany/ Baker
Doors	<ul style="list-style-type: none"> • This is a work in progress There are 19 doors scheduled for a Beta test 	Bland / Collins Work in progress
New Business	DISCUSSION/COMMENTS	ACTIONS
Great Shake Out	Cover and, Hold, Is the campus ready for the Great Shake Out Drill and what do we need to do to prepare. October 19 th Security is ready for this event	Baker
Student Stress post Las Vegas incident	Many of our students were directly involved or know someone who was involved with the Las Vegas Incident Psychological Services responded with many notifications to staff and students inviting everyone to express their concerns and receive information about coping skills October 5 th 10:00 – 12:00, Oct 11 12:00-1:30 Their phone number is 564-6216. Many thanks to Psychological Services for quick response meeting the needs of our students and staff.	Mahany
BAT Team	Behavioral Assessment Team Is actually Behavior Intervention Team and they meet on a monthly basis. A very informative discussion took place as result of the Las Vegas disaster.	Oforlea / Collins
Update on RAVE	We are changing to RAVE; do we have a plan yet?	Mahany/ Baker

