



SAC Facilities and Safety Committee Meeting
 Sept. 19, 2023
 1:30pm – 3:00pm
 Zoom Meeting

THE FACILITIES and SAFETY COMMITTEE is the participatory governance committee responsible for identifying scheduled and other maintenance projects to ensure an aesthetic and safe environment for faculty, staff, students, and community. It serves as an information and exchange body on facilities projects that are in construction or that are being planned.

Santa Ana College Participatory Governance Structure Handbook (March 2022)

Agenda

1. Welcome and Introductions	
2. Public Comments	
3. Approval of Minutes May 16, 2023	ACTION
4. Action Items	
5. Facility Planning, Construction and District Support Services Reports <ul style="list-style-type: none"> Project Update Report – Joe Melendez Addendum to the Facilities Master Plan Update – Joe Melendez/Tae Kim 	INFORMATION
6. Standing Reports (5 mins) <ul style="list-style-type: none"> Student Report Facilities Report – Shannon Kaveney Safety & Security – Dave Waters Risk Management – Don Maus 	INFORMATION
7. Accreditation – Monica Zarske (5 mins)	INFORMATION
8. Old Business <ul style="list-style-type: none"> Protocols for Use of Instructional Space for Events ARs Related to Safety (AR3500, AR3515, AR3516, AR3505) 	ACTION
9. New Business <ul style="list-style-type: none"> Review Committee Goals/Goal Setting Template Membership for Current Academic Year Participatory Governance Handbook Review - https://www.sac.edu/committees/Documents/SAC_PG_Handbook_January2023.pdf Digital Media Center 	DISCUSSION
10. Future Agenda Items <ul style="list-style-type: none"> Total Cost of Ownership of Facilities Scheduled/Deferred Maintenance for Centennial Education Center – DO Facilities Planning Presentation 	INFORMATION
Next Meeting: October 17, 2023	INFORMATION

**Facilities & Safety Committee
AY 23-24**

Membership

- VP, Admin Services Co-Chair or voting alternate - Bart Hoffman
- Faculty Co-Chair - Jason Huskey
- VP, Academic Affairs or voting alternate – Jeff Lamb
- VP, Student Services or voting alternate – Vaniethia Hubbard
- VP, Continuing Education or voting alternate – Jim Kennedy
- Assoc. Dean, DSPS – Krystle Taylor
- Director, Physical Plant & Facilities – Shannon Kaveney
- Director, Auxiliary Services – Jennie Adams
- **2 Additional Administrators** – Bill Reardon
- **6 Academic Senate Reps** (3 appointed in even years and 3 in odd years) –
Monica Zarske
Nicole Patch
Amberly Chamberlain
Darren Hostetter
Alejandro Moreno
Crystal Jenkins
- **Up to 2 Faculty Representatives from the Campus Maintenance Subcommittee** –
- **Up to 4 Classified Reps** –
- District Safety & Security Rep – Lt. Waters
- Risk Management Rep – Don Maus
- **Health and Wellness Rep** –
- CSEA Representative – Mark Ou
- Student Representative: **Adriana Acenas**

**Facilities & Safety Committee
Meeting Schedule
AY 23-24
(1:30pm – 3:00pm)**

Sept. 19, 2023

- Review Committee Goals
- Membership for Current Academic Year
- Capital Improvements Report

Oct. 17, 2023

Nov. 21, 2023

Dec. 19, 2023 – recommend to cancel

Feb. 20, 2024

Mar. 19, 2024

Apr. 16, 2024

- Total Cost of Ownership

May 21, 2024

- Approval of Meeting Schedule
- Safety and Security Training Calendar