

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

FACULTY INSTITUTE

Fall 2016 – Spring 2017

FLEX WEEK AUGUST 15 – 19, 2016

Monday, August 15, 2016

DISTRICT OFFICES

8:00 a.m. – 12 Noon District Office/Board Room 107

District Orientation

Judyanne Chitlik, Vice Chancellor, Human Resources

- **Welcome by Chancellor** – Dr. Raúl Rodríguez
- **HR Orientation**
- **Payroll Process**, Diane Kincheloe, Payroll Manager
- **Benefits**, Diane Loya, Benefits Analyst
- **District Safety and Security/Title IX**, Alistair Winter, Assistant Vice Chancellor, Human Resources
- **SchoolsFirst Federal Credit Union**
- **Tour of the District Offices**

12 Noon – 1:00 p.m. **Luncheon with the Chancellor**

1:00 p.m. – 3:00 p.m. **Afternoon Session**

- **Welcome by College Presidents – College Mission and Goals**
Dr. Linda Rose, Santa Ana College
Dr. John Hernandez, Santiago Canyon College
- **Welcome by Academic Senate Presidents- Introduction to the Academic Senate/Participatory Governance**
Dr. Elliott Jones, Santa Ana College
Michael DeCarbo, Santiago Canyon College
- **Welcome by the Faculty Association of the Rancho Santiago Community College District (FARSCCD)**
Narges Rabii-Rakin, President
- **Admissions and Records**
Tuyen Nguyen, Assistant Dean of Admissions and Records/SCC
Mark Liang, Dean of Enrollment and Support Services/SAC
 - How to Access Rosters/Grades
 - How to Add and Drop Students
 - Wait Lists

4:00 p.m. – 4:30 p.m. **Welcome Reception with the Board of Trustees** District Office/Board Room 107

PLEASE REMAIN AFTER THE RECEPTION TO BE FORMALLY PRESENTED TO THE BOARD OF TRUSTEES AT THE BOARD MEETING

Tuesday, August 16, 2016

Santiago Canyon College

9:00 a.m. – 2:00 p.m. **Joint SCC/SAC Equity Institute “The Neuroscience and Psychology of Decision Making in Higher Education”
with Kimberly Papillon, Esq. Room E-204**

Joseph Alonzo, Director of Student Equity and Success/SCC

Dr. George Sweeney, Student Equity Coordinator/SAC

Dr. Melinda Womack, Professor of Communication/SCC

Dr. Christine Umali-Kopp, Professor of Psychology/SCC

Wednesday, August 17, 2016

ACADEMIC SENATE RETREATS

Santiago Canyon College

Room E – 203

9:00 a.m. – 12 Noon Senate Meeting

12:30 p.m. – 1:15 p.m. Faculty Potluck

Santa Ana College

Location TBA

9:00 a.m. – 11:00 p.m. Research Office Open House

Janice Love, Director of Research

11:30 a.m. – 12:30 p.m. Lunch with Academic Senate and Department Chairs

1:00 p.m. – 3:00 p.m. Student Success: It's Personal: Classroom Support and Management
Carlos Lopez, Vice President of Academic Affairs
Dr. Sara Lundquist, Vice President of Student Services
Faculty Partners

- Student Success: It's Personal and the 6 Student Success Factors
- Setting Expectations in the Course Syllabus and Course Orientation
- Keeping Students Focused/Maintaining Classroom Decorum
- Student Code of Conduct, key resources and protocols
- DSPS and VAWA Supports

Thursday, August 18, 2016

Department/Division Meetings (TBD by specific Departments)
Please contact your Department Chair or Division Deans for meeting time and location

Friday, August 19, 2016 COLLEGE CONVOCATIONS

Santa Ana College

8:00 a.m. – 10:00 a.m. Phillips Hall Theatre/Building P

12 Noon – 1:00 p.m. Catered Lunch Room TBA

1:00 p.m. – 2:00 p.m. **Tour of Campus and Facilities** Cesar Chavez Building/Room A-130
Carlos Lopez, Vice President of Academic Affairs
Dr. Sara Lundquist, Vice President of Student Services

Santiago Canyon College

10:30 a.m. – 12 Noon Lunch Humanities Building/H-114
Catered Lunch to immediately follow Convocation

1:00 p.m. – 2:00 p.m. **Setting Expectations for Classroom Decorum** Room H-114
Dr. Marilyn Flores, Vice President of Academic Affairs
Ruth Babeshoff, Vice President of Student Services

- Classroom and Student Management
- Student Code of Conduct
- Disruptive Student Behavior
- Academic Dishonesty

2:00 p.m. – 4:00 p.m. **Tour of Campus and Facilities**
Ruth Babeshoff, Vice President of Student Services

SEPTEMBER 2016 MEETING

Friday, September 9, 2016 DISTRICT OFFICES

9:00 a.m. – 12 Noon District Offices/Board Room 107

Tenure Review Process and Faculty Portfolios

Judyanne Chitlik, Vice Chancellor of Human Resources
Narges Rabii-Rakin, FARSCCD President
Shelly Jaffray, Dean of Humanities and Social Sciences
Carolyn Breeden, Dean of Arts, Humanities, and Social Sciences

- **Tenure Review Process**
- **Self-Evaluation**
- **Creation of Faculty Portfolios**
- **Faculty Panel/ Q&A/ Myths and Misconceptions in the Tenure Review Process**

OCTOBER 2016 MEETING

Friday, October 14, 2016

Santa Ana College

9:00 a.m. – 12 Noon Cesar Chavez Building/ Room A-210

Cherylee Kushida, Coordinator of Distance Education/SAC

- **On-Line/Educational Technology/Distance Education**
- **Learning Management Systems**
- **Using Technology (Review of On-Line Resources at SAC)**
- **Blackboard**

Santiago Canyon College

9:00 a.m. – 12 Noon Room H-114

- **Discussion: Best Practices in Teaching and Learning Techniques with 2015-2016 Faculty Cohorts**
Dr. Marilyn Flores, Vice-President of Academic Affairs/SCC
Michael DeCarbo, Academic Senate President, SCC

NOVEMBER 2016 MEETING

Friday, November 18, 2016

Santa Ana College

9:00 a.m. – 12 Noon Cesar Chavez Building/Room A-210

- **Discussion: Best Practices in Teaching and Learning Techniques with 2015-2016 Faculty Cohorts**
Carlos Lopez, Vice President of Academic Affairs/SAC
Dr. Elliott Jones, Academic Senate President/SAC

Santiago Canyon College

9:00 a.m. – 12 Noon Building B/Room 208

Scott James, Coordinator of Distance Education/SCC

- **On-Line/Educational Technology/Distance Education**
- **Learning Management Systems**
- **Using Technology**
- **Blackboard**

DECEMBER 2016 MEETING

Friday, December 2, 2016

DISTRICT OFFICES

9:00 a.m. – 12 Noon District Offices/Board Room 107

- **End of Semester Debrief Discussion**
Dr. Marilyn Flores, Vice President of Academic Affairs/SCC
Carlos Lopez, Vice President of Academic Affairs/SAC
Ruth Babeshoff, Vice President of Student Services/SCC
Dr. Sara Lundquist, Vice President of Student Services/SAC
Michael DeCarbo, President of the Academic Senate/SCC
Dr. Elliott Jones, President of the Academic Senate/SAC
- **Turning in Grades**
Tuyen Nguyen, Assistant Dean of Admissions and Records/SCC
Mark Liang, Dean of Enrollment and Support Services/SAC

12 Noon – 1:00 p.m.

Lunch with the Chancellor

FLEX WEEK FEBRUARY 6 – 10, 2017

Monday, February 6, 2017

9:00 a.m. – 12:00 p.m. **Santiago Canyon College** Room H-114

- **Innovative Teaching Strategies That Promote Student Success**
Discussion of On-Course and other strategies to assist student of all levels of preparation
Dr. Marilyn Flores, Vice President of Academic Affairs/SCC
Michael DeCarbo, President of the Academic Senate/SCC

- **Instructional and Student Support Services Site Visit**
Tour and learn about the following areas: MASH Center, STAR Center, Tutoring Center, Academic Success Center, Counseling, Transfer Center, Library, Writing Center and BSI.
Dr. Marilyn Flores, Vice President of Academic Affairs/SCC
Michael DeCarbo, President of the Academic Senate/SCC

9:00 a.m. – 12 Noon **Santa Ana College** Cesar Chavez Building/Room A-130

- **Student Equity**
Dr. George Sweeney, Student Equity Coordinator
- **SSSP**
Dr. Micki Bryant, Dean of Counseling
- **Instructional Support Service**
Luis Pedroza, Librarian
Kathy Walczak, Learning Center Coordinator
- **Basic Skills Initiative and Professional Development**
Mary Huebsch, BSI and Professional Development Coordinator

Wednesday, February 8, 2017

ACADEMIC SENATE RETREATS

Santiago Canyon College Building E/Room 204

9:30 a.m. – 2:30 p.m.
Michael DeCarbo, President of the Academic Senate/SCC

Santa Ana College Room/TBD

9:30 a.m. – 12:30 p.m.
Dr. Elliott Jones, President of the Academic Senate/SAC

Thursday, February 9, 2017

Department/Division Meetings (TBD by specific Departments)
Please contact your Department Chair or Division Dean for time and location.

Friday, February 10, 2017

COLLEGE CONVOCATIONS

Santa Ana College
8:00 a.m. – 10:00 a.m. Phillips Hall Theatre/Building P

Santiago Canyon College
10:30 a.m. – 12 Noon Santiago Canyon College/Room H-106

Department/Division Faculty Meeting (TBD by specific Division)
Please contact your Division Dean for time and location.

FEBRUARY 2017 Meeting

Friday, February 24, 2017

Santa Ana College
9:00 a.m. – 12 Noon Cesar Chavez Building/Room A-130

Accreditation and Institutional Effectiveness
Dr. Bonita Jaros, Coordinator of Institutional Effectiveness/Accreditation Liaison Officer/SAC
Dr. Jarek Janio, SLO Coordinator
Carlos Lopez, Vice President of Academic Affairs
Dr. Sara Lundquist, Vice President of Student Services

- **Faculty Role and Responsibilities**

Santiago Canyon College
9:00 a.m. – 12 Noon Room H-114

Accreditation and Institutional Effectiveness
Aaron Voelcker, Dean of Institutional Effectiveness/Library/Academic Support/SCC

- **Faculty Role and Responsibilities**

MARCH 2017 MEETING

Friday, March 17, 2017

DISTRICT OFFICES

9:00 a.m. – 12 Noon District Offices/Boardroom 107

Interdisciplinary Discussion on Integrated Learning

Carlos Lopez, Vice President of Academic Affairs/SAC

Dr. Marilyn Flores, Vice President of Academic Affairs/SCC

Michael DeCarbo, President of the Academic Senate/SCC

Dr. Elliott Jones, President of the Academic Senate/SAC

APRIL 2017 MEETING

Friday, April 21, 2017

9:00 a.m. – 12 Noon **Santa Ana College** Cesar Chavez Building/Room A 128

Continuation: Discussion of Best Practices in Teaching and Learning Technologies

Carlos Lopez, Vice President of Academic Affairs/SAC

Dr. Elliott Jones, President of Academic Senate/SAC

9:00 a.m. – 12 Noon **Santiago Canyon College** Room H-114

Continuation: Discussion of Best Practices in Teaching and Learning Technologies

Dr. Marilyn Flores, Vice President of Academic Affairs/SCC

Michael DeCarbo, President of Academic Senate/SCC

MAY 2017 MEETING

Friday, May 12, 2017

DISTRICT OFFICES

9:00 a.m. – 1:00 p.m. District Offices/Boardroom 107

End of the Academic Year Debrief

9:00 a.m. – 12 Noon **End of the Academic Year Debrief/Evaluation**

Dr. Marilyn Flores, Vice President of Academic Affairs/SCC

Carlos Lopez, Vice President of Academic Affairs/SAC

Dr. Sara Lundquist, Vice President of Student Services/SAC

Ruth Babeshoff, Vice President of Student Services/SCC

Michael DeCarbo, President of Academic Senate President/SCC

Dr. Elliott Jones, President of Academic Senate President/SAC

12 Noon – 1:00 p.m. **Lunch with the Chancellor**



Santa Ana College

1530 West 17th Street, Santa Ana, California 92706 (714) 564-6000

New Faculty Institute
February 24, 2017
Accreditation Basics

Bonita Jaros, Ph.D., Accreditation Liaison Officer, SAC

Accreditation Status

- ▶ Santa Ana College is accredited by the **Accrediting Commission for Community and Junior Colleges (ACCJC)** of the **Western Association of Schools and Colleges (WASC)**, 10 Commercial Blvd., Suite 204, Novato, CA 94949; (415) 506-0234, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the **U.S. Department of Education**. Additional information about accreditation, including filing complaints against member institutions, can be found at: www.accjc.org.

- ▶ In addition to the current ACCJC college-wide accreditation, specified programs at Santa Ana College are also accredited by external accrediting bodies:
 1. Automotive Technology: National Automotive Technicians Education Foundation (NATEF)
 2. Emergency Medical Technician: Orange County Emergency Medical Services (OCEMS)
 3. International Business: National Association of Small Business International Trade Educators (NASBITE)
 4. Occupational Therapy Assistant: Accreditation Council for Occupational Therapy Education (ACOTE)
 5. Paralegal Studies: American Bar Association (ABA)
 6. Pharmacy Technology: American Society of Health-System Pharmacists (ASHP)
 7. Registered Nursing: Approved by the Board of Registered Nursing (BRN) and accredited by the Accreditation Commission for Education in Nursing (ACEN)
 8. Basic Fire Academy and Fire Officer Training (State Fire Marshall's Office--SFMO)
 9. American Psychological Association (APA): for Doctoral Internship Program

Accrediting Commission for Community and Junior Colleges
WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES

this is to attest that

SANTA ANA COLLEGE



was evaluated in 2014-2015 and is an

ACCREDITED INSTITUTION

Date of Commission action 1/15

Next regular evaluation in 2020-2021

Steven M. Kinsella
Commission Chairperson

Richard A. Bero
President

What is Accreditation?

Accreditation is the process for evaluating and assuring the quality of education used by the American higher education community.

and assures...



the public that accredited colleges meet the standards.

education earned is of value to the student.

employers, trade or profession-related licensing agencies, and other colleges and universities can accept a student's credentials as legitimate.

It also makes a college eligible for federal grants and student financial aid

Which of the following is true?



- Accreditation is a voluntary system of self regulation developed to evaluate overall educational quality and institutional effectiveness
- It compares colleges to best practices in education.
- It punishes colleges based upon audits.
- It grades and ranks colleges based on standards.
- It is a means of monitoring colleges.
- It guarantees the quality of education to the federal government and the public.

The Stages of an Accreditation Cycle



- Every six years (every seven starting S16), there is a comprehensive Self Evaluation Report and an external evaluation site visit.
- After the visit, the Commission meets and issues a report in January with recommendations for continued improvement.
- Starting S16, there is full reaffirmation of accreditation for seven years or a sanction with special reports required and/or an abbreviated visit scheduled.
- **All colleges do a Midterm Report with Responses to Recommendations.**
- All colleges do an Annual Report and an Annual Financial Report

Most Common Reasons for Sanctions



- Program review problems
- Planning Resource Allocation INTEGRATION
- Planning using assessment results
- Board roles and responsibilities
- Internal governance issues
- Financial management or stability

The SAC Midterm Report

RECOMMENDATION 1

In order to meet the Standards, the team recommends that the College institutionalize a process with identified responsibility that ensures the integration, assessment, analysis and use of assessment results, and documented dialogue of learning outcomes. Learning outcomes include course learning outcomes, program learning outcomes, student services outcomes, administrative unit outcomes, and institutional learning outcomes. (Standards I.B.1, I.B.2, I.B.3, I.B.5, I.B.6, I.B.7, II.A.1.c, II.A.2.a, II.A.2.e, II.A.2.f, II.A.6, II.A.6.c, II.B.4, II.C.2, III.C.2, III.D.4, IV.A.5, IV.B.2.b, IV.B.3.g)



RECOMMENDATION 2

In order to meet the Standards, the team recommends that the College establish, implement, and document a regular cycle of evaluation to include effectiveness of planning processes, training, decision-making, communication, resource allocation, and governance practices. (Standards I.B.3, I.B.6, I.B.7, II.A.6.c, III.C.2, III.D.4, IV.A.5, IV.B.3.g)

RECOMMENDATION 3

In order to meet the Standards, the team recommends that the College make public all student learning outcomes for programs, certificates, and degrees, and ensure and document the regular cycle of assessment of all courses and programs in support of continuous quality improvement. (Standards II.A.1.c, II.A.2.a, II.A.2.e, II.A.2.f, II.A.6)

RECOMMENDATION 4

In order to increase effectiveness, the team recommends that the College increase research capacity and data analysis to support decision-making and integrated planning. (Standards III.A.5.b, III.A.6, IV.B.2.b)

NOTE: The citations are related to the pre-June 2014 Standards

The New Standards

- **Standard I: Institutional Mission, Academic Quality and Effectiveness**
 - A. Institutional Mission
 - B. Assuring Academic Quality and Institutional Effectiveness
 - C. Institutional Integrity



- **Standard II: Student Learning Programs and Student Services**
 - A. Instructional Programs
 - B. Library and learning Support Services
 - C. Student Support Services
- **Standard III: Resources**
 - A. Human Resources; B. Physical Resources
 - C. Technology Resources; D. Financial Resources
- **Standard IV: Leadership and Governance**
 - A. Decision-Making Roles and Processes
 - B. Chief Executive Officer
 - C. Governing Board
 - D. Multi-College Districts and Systems

What is Institutional Effectiveness?

- » • Clearly stated Mission and Vision
- Appropriate Access of all College policies and processes to the Public
- Integrated Program Review and Assessment
- Up-to-date Programs and Services
- Continuous Improvement of Student Success and Achievement
- Planning and Resource Allocation Integration
- Effective Governance Structures

SAC Mission and Vision

»» **Santa Ana College Mission:** The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santa Ana College Vision Themes:
I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community.

Group Activity



SLO/PLO/ILO Integration

http://www.sac.edu/committees/TLC/Documents/Institutional_%20Learning_Outcomes_How_To_from_TLC%2009-15-14.pdf

http://www.sac.edu/program_Review/Pages/default.aspx

How do you see course/program/institution-level outcomes integrating?

How does this respond to the accreditation exigency to integrate planning and resource allocation?

Resources for Faculty



Accreditation page—

<http://www.sac.edu/Accreditation/>

Institutional Effectiveness page—

http://www.sac.edu/IE_A

TLC page— <http://www.sac.edu/committees/TLC/>

Research page— <http://www.sac.edu/research/>

Questions? Comments? Concerns?



- Now...
- If you think of anything later...
 - Call Bonnie at x46989/ jaros_bonita@sac.edu
 - Call Carlos Lopez at x46080/ lopez_carlos@sac.edu
- Check [accjc.org](http://www.accjc.org) and <http://www.sac.edu/Accreditation/Pages/default.aspx>
or <http://www.sccollege.edu/Accreditation/Pages/default.aspx>



obrigado

Dank U

Merci

mahalo

Köszí

спасибо

Grazie

Thank
you

mauruuru

Takk

Gracias

Dziękuję

Děkuju

danke

Kiitos