

SANTA ANA COLLEGE FACULTY HIRING REQUEST

The following information will be used by the senate to assist in the ranking of faculty hiring requests.

Department: English
Number of Positions Being Requested: Two
Position: English faculty
Job description: To teach developmental and transfer English courses

• **SECTION 1: Narrative**

List the goals in your Department Portfolio that justify this request. Also, explain the value to the program and the institution as a whole. Elaborate on whether the position is to cover current courses or a program expansion. See attached criteria. Use additional pages as necessary.

Goals

Two of the department's goals are to better meet student demand for classes and to improve the ratio of full-time to part-time faculty. By increasing the number of full-time instructors, the department believes that successful course completion and retention rates will improve, particularly in the developmental classes. Most students, whether they are in a certificate, a license, or a traditional program, are required to take an English class. English is not an elective under Plans A, B, or C; it is required. The department is also requesting two new positions because of the required one hour per week in the Writing Center for students enrolled in 060 and 061. The majority of our students test into these two courses, so the Writing Center has had to increase its hours, each hour being staffed by an instructor. This requirement has greatly impacted scheduling for both full and part-time faculty.

Currently the department has 14 full-time faculty who teach 193 LHE and 27 part-time faculty who teach 164 LHE, enough LHE to hire 10.93 full-time instructors. Additionally, most of the full-time faculty teach well beyond 15 FTES. Finally, one of our full-time instructors is planning to retire in June 2012.

• **SECTION 2: HISTORY OF THE REQUEST**

Is this a replacement or a new position? New
If it is a replacement, when did the vacancy occur? _____
Name of the person replaced. _____

• **SECTION 3: FULL TIME, PART TIME INFORMATION FOR 2011**

1. How many full time faculty are in the department?
_14_____
2. How many adjunct faculty are in the department?
_27_____
3. How many LHE are taught by full-time faculty?
_193_____
4. How many LHE are taught by part-time faculty?
_164_____
5. How many FTES were generated by the department? Spring 2011 408.45

SANTA ANA COLLEGE FACULTY HIRING REQUEST

The following information will be used by the senate to assist in the ranking of faculty hiring requests.

Department: History
Number of Positions Being Requested: Two
Position: Full-time History faculty
Job description: Teach the whole spectrum of history courses

• **SECTION 1: Narrative**

List the goals in your Department Portfolio that justify this request. Also, explain the value to the program and the institution as a whole. Elaborate on whether the position is to cover current courses or a program expansion. Use additional pages as necessary.

Goals

The History Department needs to meet student demand for classes and to improve the ratio of full-time to part-time faculty. The department also needs additional faculty to teach the courses listed on the History AAT. Although the department presently consists of four full-time faculty, two of these faculty are close to retirement, one is out on medical leave, and the fourth member is half assigned to the Ethnic Studies department. The department simply does not have the ability to serve all the students who must take these courses and had to scramble to find part-timers to fill the schedule of the faculty member out on leave. History is required for the American Institution Plan A, the CSU United States History, Constitution, and American Ideals Plan B, and is an elective under Area 4 for IGETC Plan C. Understanding history, not just American history, is also one of the most important disciplines for students to become critical thinkers and involved citizens of the world.

• **SECTION 2: HISTORY OF THE REQUEST**

Is this a replacement or a new position? New
If it is a replacement, when did the vacancy occur? _____
Name of the person replaced. _____

• **SECTION 3: FULL TIME, PART TIME INFORMATION FOR 2012-2013**

1. How many full time faculty are in the department?
4
2. How many adjunct faculty are in the department?
11
3. How many LHE are taught by full-time faculty?
144
4. How many LHE are taught by part-time faculty?
78.6

5. How many FTES were generated by the department?
_308.3_____