

Santa Ana College
Economics/Geography Department Meeting

Agenda for February 2, 2016

D-105

Attendees: Bill Courter, Gus Montes, Javier Galvan, Philippe Andrade

- I. Review Social Sciences Curriculum Committee meeting
- II. SLOs for 2015 and 2016
- III. Bill's banked leave fall 2016
- IV. Gus Department Chair beginning fall 2016
- V. other

**SAC RESOURCE ALLOCATION REQUEST
FY 2015/16**

SAC MISSION STATEMENT
The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

DIVISION: Humanities & Social Sciences

SUBMITTED BY: Matthew A. Beyersdorf

Directions:

- * Enter items that have been included in your 2014/15 approved or revised program review that require additional funding
- * Sort request by division/department priority. Prioritize by numerical value, 1 being highest priority of need.
- * Dean/Director submits an electronic copy of this request along with supporting evidence to Administrative Services with a copy to area VP
- * All Resources Allocation Requests need to be submitted no later than **December 12, 2014**

GL Account	Department	Request Description Personnel/Facility/Technology	How does your request relate to dept/division goal?	How does your request relate to the college mission?	Priority	Estimated Cost FY 15/16	POTENTIAL SOURCE OF FUNDS General Fund/Grants/Other Funds	FOR CABINET USE ONLY. REQUEST APPROVED YES/DEFERRED
	English	Personnel: 50 additional LHE at the Learning Center (15 for the fall, 10 for intersession, 15 for spring, and 10 for summer) in order to meet student demand in the Learning Center. That demand includes DLA review, workshops, and one-on-one conferencing with students from various disciplines across the campus with writing concerns. The English Department has received an overwhelming response, and students are waiting up to an hour for instructors to check DLAs. It is clear that there is student demand for the Learning Center; now, it is time to ensure that adequate instructional support is there for the students. Also, this demand is just from students in English class, and the Learning Center hopes to accommodate students from all disciplines in the coming semesters.	One of the English Department's PSLOs is for students to develop written communication skills in any discipline by following appropriate grammar and punctuation rules. To achieve these goals, the English Department has created and is creating specific DLAs that enhance students' skills in reading, critical thinking, and writing. Additionally, we are finally providing a place where students can come and have their questions answered in regard to their writing assignments.	Santa Ana College's core mission is to prepare credit students for transfer. Santa Ana College also supports program based on tutoring and supplemental instruction, such as the Learning Center. By augmenting the number of English writing faculty hours in the Learning Center, the college will likely see higher retention and course completion rates in all our credit transferable courses.	1	\$60.00 x 50 =\$3,000		
	English	Technology: Mediate fourteen classrooms in the D Building that currently do not have computers, overhead projectors, speakers, and DVD players.	An important English Department SLO is for students to improve their communications skills by using proper MLA rules. To support that goal, we employ the use of technology. Specifically, in every English class, the use of videos, images, maps, charts, Word, and the Internet are used as an impetus for language expression and as a tool to teach students proper research and writing skills per the appropriate MLA rules	SAC is committed to maintaining facilities and equipment. SAC's mission also aims to offer a dynamic learning environment for credit courses, which can certainly be enhanced via audio-visual materials.	2	\$6,000 x 14 rooms (computers, overhead projectors, speakers, DVD players, and installation) = \$84,000		
	English	Personnel: One English instructor, especially an instructor with a linguistics background.	The English Department is committed to offering literature classes that have not been offered in several semesters so that students following the new A.A.-T. will be able to complete it. In addition to the expected increase in demand for literature classes, there is an expected demand for English 104 (Language and Culture), English 104H (Honors Language and Culture), and English 206 (Introduction to Language Structure and Use); these courses should be taught by an instructor with a linguistics background.	Santa Ana College's core mission is to prepare credit students for transfer. In order to assist those students who wish to transfer per the requirements of the A.A.T., more English literature and writing instructors are needed to meet those student demands.	3	\$100,000.00		
For Administrative Services use only:			Date Received:	Total		\$187,000.00		

2014-15- SAC BUDGET PRIORITIES

General Priorities

- Legal Mandates and Compliance *
- Health & Safety of the Learning and Working Environment
- Student Completion Initiatives
- Program & Services Sustainability

Specific Priorities

FTES Production

1. Credit
2. Non Credit
 - 2a. Enhanced
 - 2b Non Enhanced

FTES Support

1. A & R, FA, Counseling
2. Tutoring, Library, Study Center, Supplemental Instruction

Support Services

1. Health & Safety
2. Maintain Existing Facilities & Equipment
3. Appearance
4. Go Green

* Includes but not limited to: AB1725, ADA, Title V, etc

Approved 10/1/2013

Santa Ana College/Fine & Performing Arts Division
Department Chairs Meeting
February 28, 2017 @ 3:15 – 4:30pm in A-109

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The mission of Santa Ana College Division of Fine and Performing Arts aligns with the college mission to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. The various departments prepare students for transfer to four-year institutions for further enhancement of subject knowledge; for employment and careers in the performing arts and professional media, education, or allied fields. The division fosters creativity, academic excellence, and the practical application of learning in a dynamic, student-centered environment. There is to be a particular focus in departments on the intersection of arts and technology.

AGENDA

1. Lottery Monies
2. RAR for 2017-18
3. FTES and efficiency
4. Fall 2017 Schedules
5. Course Level Assessment – SLO's and the Syllabus
6. PLO Assessment – department review
7. Using rubric format for Assessment Review
8. Continuous improvement
9. Hiring Committee
10. Tenured Faculty Reviews
11. Committees
 - a. Division Assessment
 - b. Accreditation
 - c. Division Website
 - d. College Now and Dual Enrollment
 - e. IEPI Pathway
12. Events and other Announcements



Agenda for Today

- ▶ BUSINESS
 - ✓ Faculty Cheat Sheet
 - ✓ Template for SAC F&PA Syllabi
 - ✓ Brochures for Programs
 - ✓ Assign SLO and PLO Assessment

- ▶ 5 YEAR STRATEGIC PLAN for DIVISION
 - What is A Strategic Plan
 - My Vision
 - My Plan
 - Breakout Session: Departments
 - Report Back

Santa Ana College: Fine & Performing Arts Division
Department Chairs Meeting
Tuesday, October 11, 2016 at 3:45 pm, A-109

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AGENDA

1. Curriculum Committee/A-109 Structure
2. Budget- RAR 2015-16 and Budget – RAR 2016-17
3. Budget – Lottery Funds – by end of October 2016
4. Intersession – adding more classes?
5. Bulletin Boards!!
6. Division Furniture List
7. Digital Media Day/ Lynda.com – Linked In
8. Student Arts-A-Palooza Review
9. TrackDat/ Annual Review/ PAPER
10. Ice House Facilitator Training
11. Tenure Track Review Process Update
12. New Tenure Track faculty positions

Agenda: F&PA Chairs Meeting: Tuesday August 30, 2016 at 3:45 pm

1. Approval of Minutes from August 13, 2016 Chairs Meeting
2. Evaluating Assessments – SLO, PLO, ILO/ Trac-Dat
3. Arts-A-Palooza event
4. Counselor Anna Meckes – How do we connect?
5. Division Update to Dr. Rose
6. Brochures
7. Copy of Santa Ana City Community Arts and Cultural Master Plan
8. I will give you report of our efficiency and list of courses in your dept. to discuss for spring changes before the Sept 22 deadline

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