

Career Technical Education (CTE) & Vocational Programs Class Schedule

Free CTE & Vocational Classes for the Workplace CENTENNIAL EDUCATION CENTER

January 23 through June 7, 2014

| E108 Open Lab Classes | | | | |
|--|---------|---|-------|--|
| | Days | Time | Room | |
| VBUS 118 Intro to Windows | | | | |
| VBUS 124 Windows and Keyboarding I | Open La | Open Lab Hours Monday, Tuesday, Wednesday and Thursday 8:00 am - 9:00 pm | | |
| VBUS 125 Windows and Keyboarding II | | | | |
| VBUS 244 Introduction to Databases/Ms Access | _ | | | |
| VBUS 245 Intro to Desktop Publishing/ Publisher | Fridays | | | |
| VBUS 258 Navigating the Internet | | Fridays 8:00 am – 12:00 pm Saturdays 8:00 am – 12:00 pm | | |
| VBUS 260 Word Processing/Ms Word | | | | |
| VBUS 262 Spreadsheet/Ms Excel | | | | |
| VBUS 304 Intro to Electronic Presentation/PowerPoint | | | | |
| VBUS 259 Orientation to Computers Note: Only for students challenging the course | | | | |
| Special Lab Class | | | | |
| VBUS 243 Introduction to Customer Skills | M/W | 8:00 am - 12:00 pm | E-108 | |

| Teacher Directed Classes | | | |
|-----------------------------------|------|--------------------|-------|
| | Days | Time | Room |
| VBUS 118 Windows | Т | 8:00 am - 12:00 pm | E-109 |
| VBUS 259 Orientation to Computers | Th | 8:00 am – 10:30 am | E-106 |
| VBUS 260 Word | Th | 8:00 am – 12:00 pm | E-109 |
| VBUS 262 Excel | M/W | 12:00 pm – 3:00 pm | E-109 |
| VBUS 400 Employability Skills | M/W | 8:00 am – 12:00 pm | E-109 |



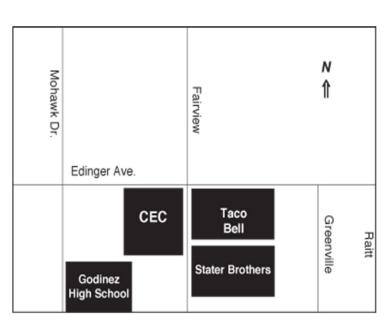


| VBUS 400 Employability Skills | M/W | 3:00 pm – 6:00 pm | E-109 |
|---|------|---------------------|-------|
| VBUS 303 Intro to Adobe Photoshop | T Th | 12:00 pm – 3:00 pm | E-109 |
| VBUS 574 Computer Basics: Hardware and Software * | M/T | 6:00 pm – 9:00 pm | E-106 |
| VBUS 576 Computer Basics: Sys & Networking * | W/Th | 6:00 pm – 9:00 pm | E-106 |
| VBUS 576 Computer Basics: Sys & Networking * | F | 8:00 am – 12:00 pm | E-106 |
| VBUS 576 Computer Basics: Sys & Networking * | S | 8:00 am - 1:00 pm | E-106 |
| VBUS 301 Business Skills (Accounting I)* | W | 8:00 am – 10:00 am | E-106 |
| VBUS 301 Business Skills (Accounting II)* | S | 8:00 am – 11:00 am | E-101 |
| VBUS 301 Business Skills (Accounting II)* | М | 8:00 am – 11:00 am | E-106 |
| VBUS 301 Business Skills (Payroll)* | F | 8:00 am – 10:00 am | E-101 |
| VBUS 301 Business Skills (QuickBooks)* | М | 11:00 am – 12:00 pm | E-106 |
| VBUS 301 Business Skills (QuickBooks)* | F | 10:00 am – 12:00 pm | E-109 |
| VBUS 301 Business Skills (QuickBooks)* | W | 10:00 am – 12:00 pm | E-106 |
| VBUS 301 Business Skills (QuickBooks)* | S | 11:00 am – 12:00 pm | E-109 |
| * Register directly in class | | | |

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Room E108 (714) 241-5736

ceclab.wordpress.com



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