COALS	OBJECTIVE	ACTIVITY TYPE	PRIORITY	TIMELINE	DEPARTMENT(S)	TEAMS	PROGRESS	FISCAL NEEDS (Approximate)	COMMENTS	
		Teaching, Planning, Infrastructure, Curriculum Dev., Technology, Facilities, etc.	High (1), Medium (2), Low (3)					Unrestricted (General fund)	Restricted (Grant funded)	
tudent Achievement Provide student access to high quality academic and instructional support	1.1 Expand The Learning Center to include other disciplines outside of the division.	1.1 Increase the number of instructors and classified staff to accomodate growing student demand.		1.1 Fall 2015	All	1.1 Dean/Faculty/Staff	1.1 Ongoing	\$300,000		
I rover subset access to angle quarky stastance and accusted that a support of programs that focus trained and program completion while promoting a learning community environment that is innovative, student-centered, and elebrates student achievement	1.2 Foster a culture of communication through meetings and common flex activities	1.2 Develop more professional development workshops for faculty to be held in The Learning Center. A workshop already presented was on retention in online classes. Planned workshops include writing DLAs, working with veterans, and understanding the COMMON CORE curriculum.	1	1.2 Spring 2014		1.2 Dean/faculty/staff	1.2 Ongoing			
Enrollment ncrease enrollment in academic credit courses and foster student retention and	2.1 Expand accelerated "Express 2 Success' program.	2.1 Have added new courses to "Express 2 Success" such as History, EMLS, and Reading, in addition to the already scheduled English, Spanish, and Anthropology courses.		2.1 Ongoing	2.1 All	2.1 Dean/Dept Chair/Faculty	2.1 Ongoing	 2.4 Need approx. \$100,000 per year for new adjunct hired. 		
ompletion of classes and pathways that lead to transfer and completion of basic kills prerequisites while meeting annual FTES targets, and adhering to any base provide the statement of any statement of the stat	2.2 Monitor enrollment to ensure	2.2 Monitor as needed.		2.2 Ongoing	2.2 All	2.2 Dean	2.2 Ongoing			
	movement toward division FTES target	2.3 Monitor as needed.		2.3 Ongoing	2.3 All	2.3 Dean	2.3 Ongoing			
	2.3 Plan for cuts/additions to schedule	2.4 Continue to hire adjunct in English, Spanish, French, Chinese, Japanese, Reading, and Economics.		2.4 Ongoing	2.4 All	2.4 Dean/Dept Chair/Faculty	2.4 Ongoing			
	2.4 Aid department chairs in the development of a pool of qualified adjunct	2.5 Have completed AAT degrees in English, Geography, History, and Political Science.		2.5 Completed by Fall 2014		2.5 Dean/Dept Chair/Faculty	2.5 All AATs in the Division will be completed when all the state-wide			
	instructors	2.6 Enrollment is robust in all Division departments with the exception of ESL/EMLS and Reading. Five of the EMLS department goals are tied to enrollment:	:	2.6 Ongoing	2.6 ESL/EMLS and Reading	2.6 Dean/Dept Chair/Faculty	committees have completed the templates.			
	2.5 Continue to monitor AATs from the state to work on completion.	forge greater ties to CEC; target Generation 1.5 students who display ESL issues; continue to meet with SAUSD high school English faculty to promote enroliment in SAC EMLS courses; collaborate with the International Student Office to increase enroliment; and partner with CTE programs.	1	2.7 Ongoing 2.8	2.7 All	2.7 Dean/Dept Chair/Faculty 2.8	2.6 Ongoing			
	2.6 Increase enrollment in ESL/EMLS and Reading and advocate for a college reading	2.7 One hundred percent of departments have completed a cycle of SLO course assessment. All departments will complete SLO program assessment by		November 30, 2013	2.8 All	Dean/Faculty	2.7 Ongoing 2.8			
	requirement.	April 30, 2014. 2.8 Dean developed and distribued Pathway checklist to each department.					2.8 Dean will meet with Math & Science Division Dean in January 2014 to			
	2.7 Continue to monitor and improve calendar of SLO course and program	uburbueb Patriway checkis to each department.					develop comprehensive Pathways			
	assessment. 2.8 Create a pathway checklist for each						model.			
	department.									
Resources										
uman What goals have you set to address the need for classified and faculty personnel? How re these goals related to the generation of FTES in your Division?	Hire four new tenure-track faculty positions in English, History and The	Working on job announcements Spring 2014.		Spring 2014	English, History & The Learning Center	Dean English/History/The Learning center department faculty.	In Progress	\$400,000		
re these goals related to the generation of FTES in your Division? a Advocate for humanl resources to develop a dynamic and robust credit program for Il students	positions in English, History and The Learning Center. (This goal will generate more FTES because				coming center	center department lacuity.				
i ausena	since full-time faculty are more vested in		1							
	their classrooms, student success, retention, and persistence will increase).									
hysecal What goals have you set to address the physical needs of your Division? How are these oals related to the generation of FTES in your Division?	Plan and prepare for upcoming move to	3.1 Division Secretary attended Deans meeting November 2013 on how to pull cash flow reports from Report Repository.		3.1 Training completed by Fall 2013.	3.1 Dean & Division Staff	3.1 Dean & Division Staff	3.1 Ongoing			
oals related to the generation of FTES in your Division? . Planning/Fiscal	"The Village". Find more fiscal resources for Learning Center (Supplemental	3.2 Division Secretary has collected department requests and will have all supply and lottery funds encumbered by May 2014.		3.2 Ongoing	3.2 Dean & Division	3.2 Dean & Division Staff	3.2 Ongoing			
ncrease awareness and understanding of the SB361 Budget model and planning cycle	Instruction will result in increased student success, retention, and persistence)	3.3 Dean checks to make sure department planning is tied to budget.		3.3 Ongoing	Staff	3.3 Dean/Faculty	3.3 Ongoing			
mong Department Chairs and Division Secretaries	3.1 Continue to train division staff to understand the Division budget and	3.4 Division Secretary and Dean monitor budget monthly.		3.4 Ongoing	3.3 Dean & Division Staff	3.4 Dean & Division Staff	3.4 Ongoing			
a Advocate for fiscal, physical resources to develop a dynamic and robust credit program or all students	Datatel.	3.5 English, History & The Learning Center faculty have advocated for tenure track positions. The FPC and the Deans supported these positions.		3.5 Hire faculty by Spring 2014.	3.4 Dean & Division Staff	3.5 Dean/faculty	3.5 Ongoing as needs arise			
	3.2 Collect faculty budget requests, monitor supply and lottery fund accounts and expend funds when appropriate.		1		3.5 Dean					
	3.3 Monitor resource allocation requests to ensure that planning is tied to budget.									
	3.4 Monitor division budget									
	3.5 Identify department need for full-time faculty and assist faculty in advocating for new hires.									
Curriculum			1							
LO's (Course; Degree; Certificate; Program) What goals have you set to address the development, assessment, and improvement of LO's in your Division? When will your Division reach proficiency? What goals have	Continue course SLO assessment &	Monthly Division meetings will be working meetings to continue course SLO assessment and reassessment.		Ongoing	All	Dean/Hum and SS faculty	100% of all Division courses had SLOs at the end of Fall 2013. Dean	N/A		
ou set to ensure your Division reaches proficiency by Spring 2014?	ו כסגאבאאוולוון.						has developed a Course SLO progress, assessment, and			
			1				reassessment checklist sheet.			
							Division will reach SCQI by May 2014.			
When will your Division reach Sustainable Quality Improvement? What goals have you										
et to ensure your Division reaches SQI by Spring 2014? MC										
Vhat goals have you set to ensure that AAT/AST degrees are established, as appropriate, a your Division by fall 2013?how many AAT/AST's will be established?	Create 100% of AATs required by the state.	Division has eight active AATs: Psychology, Anthropology, English, Geography, Political Science, History, Spanish, and Sociology.	1	All AATs in the Division will be completed when all the state-wide committees have completed the templates.	All	Dean/Hum/SS faculty	Ongoing	N/A		
trogram Review Vhat goals have you set to assist faculty with the Program Review process?-includes	100% of departments will complete SLO	Monthly Division meetings will be working meetings. Faculty will continue to develop & assess program SLOs. Will reach SCQI by May 2014.		Spring 2014	All	Dean/Hum/SS faculty	Monthly Division meetings will be	N/A		
valuation of the current process	program assessment.						working meetings. Faculty will continue to develop & assess	,		
			1				program SLOs. Will reach SCQI by May 2014.			
Fechnology										

Santa Ana College – Division Plan - GOALS - 2014-2015 GOALS	BJECTIVE	АСПУПТ ТУРЕ	PRIORITY	TIMELINE	DEPARTMENT(S)	TEAMS	PROGRESS	FISCAL NEEDS (Approximate)		COMMENTS
(TOTOM)		Teaching, Planning, Infrastructure, Curriculum Dev., Technology, Facilities, etc.	High (1), Medium (2), Low (3)					Unrestricted (General fund)	Restricted (Grant funded)	
Examine current methods of delivery for Distance Education offerings to determine	4.1 Ensure on-line/hybrid instructors follow	4.1 Dean will continue to meet with Distance Ed coordinator to discuss Distance Ed teacher training. Dean works with faculty to research strategies to		4.1 2014-2015	4.1 All	4.1 Dean/Faculty/Distance Ed	4.1 Three faculty have completed			
efficiency and student success	new Distance Ed guidelines	increase student retention and success rates in on-line courses.			4.2 All	Coordinator	the training. Ten are enrolled for			
				4.2 2014-2015	4.4 The Learning Center		Spring 2014 and three are enrolled			
4a	4.2 Find funding to create more mediated	4.2 All departments in the Division have asked for equipment dollars and mediated classrooms. Continue to work with VP of AA to find monies.				4.2 VP of AA/Dean	for Summer 2014.			
Provide faculty with access to appropriate training in the use of technology in the	classrooms in the D building									
classroom and online	-						4.2 Ongoing			
		4.3 Dean and Division staff will continue to "cross train" each other on EMT, MIS, Datatel, and Curricunet througout semester.						4.2 \$500,000 to mediate all		
4b	4.3 Update training for Division staff on	4.4 The Learning Center Coordinator along with Dean and faculty will research and work with IT to select appropriate system.	1					remainder rooms in Dunlap Hall		
Access and use date used in enrollment management, scheduling, and curriculum	EMT, Datatel, and Curricunet.					4.3 Dean/Division Staff	4.3 Ongoing	4.4 TBD		
							4.4 Ongoing			
40				4.3 Ongoing		4.4				
Examine current use of technology in academic support centers (English, Reading,	4.4 Adopt a tracking system in The Learning			4.4 Spring 2014		Dean & The Learning Center				
	Center that will enable the faculty to		1		1					1
	determine which activity improves student		1	1	1	1				1
	success.									