

FACULTY LEADERSHIP MEETING

October 17, 2013

2:00 – 4:00, Rm. A-113

MINUTES

1. **CEC Status Update – Jim Kennedy**
The City of Santa Ana Recreation and Planning Board is meeting on October 23rd at 5:30. The CEC lease renewal will be one of the agenda items.
2. **SAC SCE Annual Goal Development – Rob Jenkins**
Rob Jenkins distributed and discussed a document titled, Strategic Planning Ideas 2013-2014. There will be a retreat to discuss Strategic Planning in spring and several 15 minute meetings beforehand.
3. **Managing Challenging Students and Sign up for Alert U on your cell phone – Jim Kennedy**
 - Jim distributed and discussed two handouts titled, Managing Challenging Students and Sign up for Alert U on your cell phone.
 - Everyone has the right and responsibility to call “911”. Site directors are the site administrators.
 - Chris Kosko is on the Behavioral Assessment Team for the college. Chris will work with Patty and Julia for the mentally ill.
4. **Adult Education Consortium – Jim Kennedy**
 - The criteria for funding are one community college and one unified school district.
 - A Noncredit Town Hall Meeting will be held on October 28th at 1:00 p.m.
5. **Budget Priorities Listing – Jim Kennedy**
Please send Irene a copy of your Priority List.
6. **Curriculum Update – Henry Kim, Julia Vercelli, Mary Stephens**
Henry Kim distributed and discussed the documents titled, SAC SCE Curriculum Committee Dates, Elements of Course Outline of Record (COR) and Checklist, and The Follow-Up Report, Writing Student Learning Outcomes, Institutional Assessment Guidelines Report.
7. **Academic Senate Update – Jarek Janio, Susan Gaer**
Susan Gaer is the new CEC Academic Senator.
8. **Other**
 - The CEC Information Fair will be held on October 23rd from 9:00 a.m. – 12:00 p.m.
 - Carrie Patton will forward Irene the directions for PA/PR submissions.
 - Jim strongly encourages a Student Government Representative to attend the Leadership meetings.

The Santa Ana College School of Continuing Education is a responsive community leader dedicated to adult student success through innovative educational programs and services. The School of Continuing Education prepares students to transition to college, improve language and workforce skills, increase civic involvement, and promote lifelong learning.