



ACADEMIC SENATE

SANTA ANA COLLEGE MISSION STATEMENT

"The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, and technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community." Vision Themes of Santa Ana College: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. New American Community

BUSINESS MEETING AGENDA

Date: **Tuesday, March 11, 2014**
Time: **1:30 to 3:30 p.m. Business Meeting**
Location: **A-130**

- I. **Call to Order**
- I. **Accept Agenda**
- II. **Public Comments — (Three-minute time limit)**
- III. **Approval of Minutes**
- IV. **Reports—**
 - A. **President**—John Zarske
 - B. **Secretary/Treasurer**—Madeline Grant
 - C. **Curriculum**—Monica Porter
 - D. **Facilities** —Elliott Jones
 - E. **SACTAC** – George Sweeney
 - F. **Accreditation** —Bonnie Jaros
 - G. **SCC** —Joyce Wagner
 - H. **FARSCCD** – Jeff McMillan
 - I. **Planning & Budget** —Ray Hicks
 - J. **ASG Representative** – Brian Perez
 - K. **Division Senators** – (two-minute time limit)

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|--------------------------------------|---------------------------|-----------------------------|
| 1. Adjunct Faculty | 6. Health Sciences | 11. Math |
| 2. Business | 7. Human Services | 12. Science |
| 3. Continuing Education | 8. Humanities | 13. Social Sciences |
| 4. Counseling | 9. Kinesiology | 14. Student Services |
| 5. Fine & Performing Arts | 10. Library | 15. Technology |

- V. **Topics**
 - A. **Bachelor's Degree at Community Colleges**
 - B. **DSPS Video**
 - C. **PAPR/TracDat Planning Workgroup**
 - D. **Centennial Celebration**

VI. **Adjournment**

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate



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Approved Business Meeting Minutes March 11, 2014

Members Present

<i>Dana Bassett</i>	<i>Renee Miller</i>
<i>Steve Bautista</i>	<i>Madeleine Nguyen</i>
<i>Cherie Bowers</i>	<i>Monica Porter</i>
<i>Marley Cervantes</i>	<i>John Ross</i>
<i>Susan Gaer</i>	<i>Stacy Russo</i>
<i>Madeline Grant</i>	<i>Sheila Shain</i>
<i>Victoria Gray</i>	<i>Gabriel Shweiri</i>
<i>Ben Hager</i>	<i>Teresa Simbro</i>
<i>Ray Hicks</i>	<i>Brian Sos</i>
<i>Louise Janus</i>	<i>Robert Stucken</i>
<i>Jungwon Jin</i>	<i>Sandra Wood</i>
<i>Luis Pedroza</i>	<i>George Wright</i>
<i>Jeff McMillan</i>	<i>John Zarske</i>

Absent

Jodi Coffman
Jarek Janio
Elliott Jones
Kristen Robinson
Ken Sill

Guests

Joyce Wagner

I. Call to Order

A. President Zarske called the meeting to order at 1:35 pm.

II. Agenda Accepted – A motion to approve the agenda made by Cherie Bowers and seconded by Steve Bautista was unanimously approved.

III. Public Comments —

- A.** SAC Teacher Education students did an amazing job as they supported the National Association of Community College Teacher Education Program (NACCTEP) national conference, which was co-hosted by SAC and held in Anaheim on March 1-3, 2014. SAC students served as ambassadors and presented a session titled Mi Viaje (My Journey) which was very powerful. Attendees from across the country enjoyed the conference and the students. Dr. Martinez is on the Executive Board of NACCTEP and provided the official conference welcome.
- B.** Steve Bautista ran and completed the LA Marathon.
- C.** Thank you for the Faculty Workroom - especially from the adjunct faculty.
- D.** Emergency Drill - no instructions over intercom & better communication with the night faculty that the drill was cancelled would have been appreciated.
- E.** Thank you to Maintenance for opening classrooms for faculty.
- F.** The 20th edition of Kindercaminata was Friday Mar 11 - thank you to all who participated. SAC students were again fantastic.

IV. Approval of the Minutes—

A. February 25, 2014 – Motion to approve the senate minutes of February 25th as amended was made by Teresa Simbro and seconded by Louise Janus . The motion was unanimously approved.

V. **Reports—**

A. President—John Zarske

At the RSCCD Board meeting Jim Kennedy approved as VP of Cont. Ed. The Chancellor's Task Force on district security will be meeting this week to develop recommendations. Loy Nashua and Syed Rizvi made an excellent presentation about the VRC & VSO programs at SAC and SCC. State Academic Senate Plenary meeting for Spring 2014 will be in San Francisco – April 10-12th. The Area D meeting will be March 22nd. Please read the proposed Senate Resolutions and provide feedback to your senate representatives.

College Hour seems to be off the table.

B. Secretary/Treasurer—Madeline Grant

There was a significant increase in the number of nominations for the Awards of Excellence this year. Faculty "Office Ours" will be Thursday, March 13 at 5:00 at BJ's at the Outlets of Orange. The Distinguished Faculty Workgroup has met and is working on ideas and opportunities to raise the awareness of the award and the recipients. Suggestions include plaques for faculty doors "Distinguished Faculty Year", stoles to be worn at graduation, involvement in convocation breakouts and professional development workshops. A proposed one time expenditure of approximately \$1,000 was approved by the Senate. Monica Porter and I attended a regional Senate CTE conference which provided wealth of information regarding curriculum, articulation, model curriculum development and funding opportunities. CTE faculty are encouraged to attend these meetings in the future.

C. Curriculum—Monica Porter

Paula Canzona provided an updated CI-D list to the Curriculum Council. All courses included in ADTs must be on CI-D list or the degree will lose its approval. The current Class Substitution process is working effectively and will not be changed. The CIC website is being updated, please check the resources posted. Monica Porter will be attending the regional Curriculum meeting on Fri, March 14th and will report back to the Senate.

D. Facilities — No Report

The Senate asked that the Facilities Committee be notified of a problem on the west end of the H Building where a step is impeding wheelchair access. Ceiling/Roof leaks have been reported in B30, I203/4 and the Auto Building. A request to have all clocks set correctly was made.

E. SACTAC – George Sweeney

TAG has requested the purchase of SiteImprove which will crawl through district websites to find broken links, etc. requiring attention. Remote Access continues to be problematic and a request has been made for an immediate solution. It was recommended that a district license for the Adobe Suite be purchased as it is more cost effective. A resolution to fund replacement of computers on campus is being developed. Discussion about the SACTAC reporting structure and membership are ongoing.

F. Accreditation —John Zarske

"Final" drafts currently being written. A college forum will take place on Friday, March 21st.

G. SCC —Joyce Wagner

The "final" draft will be completed by the end of March. A draft for college planning process is being developed. Science Night is scheduled for March 14th. The hiring process started for the President has begun with a completion date scheduled for the end of semester. The Brown Act update requiring roll call voting is being considered for Senate and CIC which would list the names of those voting in the minority.

H. FARSSCD – Jeff McMillan

The Santa Ana mixer was held March 5th. Nominations for open positions and a 1 year position to replace Mike Kelcher for the FARSSD Board are now open. Working conditions issues continue to be brought to the attention of the union. FARSSCD is awaiting feedback from the District Cabinet regarding discussions with the Chancellor and the Vice Chancellor of Human Resources which have focused on the problem of administration overreacting and reacting in a heavy handed manner. It has been recommended that the chain of command on campus be used before going to District HR. FARSSCD President is considering a faculty forum to get more information on the situation.

I. Planning & Budget —Raymond Hicks

Meeting held during the week of March 3rd revealed that funds received from the state are currently 4% deficient however it is expected that most of the deficit will be made up by the end of year (up to 1% deficit). Replacement of technology will need to be part of future planning and budgets and the number of faculty being hired for Fall 2014 continues to fluctuate between 25 and 29.

J. ASG Representative: Submitted in writing (see attached)

K. Division Senators: No reports

VI. Topics

A. Bachelor's Degree at Community Colleges

Generally speaking the faculty are supportive of Bachelor's degrees being offered at community colleges, with the understanding that funding, facilities, staffing, and technology issues must be addressed prior to expanding college offerings.

B. DSPS Video – Tabled for future agenda

C. PAPR/TracDat Planning Workgroup

Department Chairs with PAPR experience are requested to participate as we begin the implementation process with TracDat.

D. Centennial Celebration

The planning process is beginning. Faculty will play an integral role in a proposed "Open House" during the Spring 2016 semester. In addition input and ideas are being requested.

The meeting was adjourned at 3:00 pm.

Respectfully submitted,



Madeline A. Grant
Secretary, SAC Academic Senate