



SANTA ANA
COLLEGE

Health Sciences/Nursing Department

1530 W. 17th Street, Santa Ana, CA 92706



For entry to the first semester, Fall 2023

Dear Nursing Program Applicant:

Thank you for your interest in the Santa Ana College Registered Nursing (RN) program. This packet contains the Santa Ana College Nursing Program's multi-criteria admission process information and application instructions, along with the Registered Nursing Multi-Criteria Application itself. The application process for entering first semester in Fall 2023 will be accomplished through email and using copies of official transcripts. **Please read the instructions very carefully.**

Attention: Licensed Psychiatric Technicians must meet with the Program Director or designee to determine placement and attach letter indicating permission to enter first semester.

SELECTION:

Proportionally, the Students invited to enter will be selected based on:

- 20% of the available admission spaces for Fall 2023 will be filled with randomly selected students of the qualified applicants.
- 75% of the available admission spaces for Fall 2023 will be filled with students with the highest number of points. In the case of a tie in points, a lottery will be conducted. An additional 20 students will be selected as alternates.
- 5% of the available admission spaces for Fall 2023 will be filled with students re-entering the program.
- Applicants who are not selected for entry are encouraged to re-apply during the next application period (September 1, 2023 – September 15, 2023) for possible entry into Spring 2024. **We do NOT maintain a waiting list for first semester entry.**

ACCEPTANCE:

1. Notification of Acceptance letters will be mailed no later than week of April 24, 2023. You must contact the Health Sciences/Nursing Office by May 8, 2023 by e-mail (nursing2@sac.edu), or by phone (714-564-6825) to confirm that you will be taking one of the available spaces in Fall 2023. The notification letter will include information about two mandatory orientations.
 - The first mandatory orientation will be on May 16, 2023 from 9am to 12pm, via Zoom.
 - The second mandatory orientation is TBA in August 2023 from 9am to 3pm, in room TBA/Zoom.

2. Acceptance to the nursing program is tentative until:

- You obtain/reactivate a Santa Ana College student I.D. number by applying to the college.

AND

- Official transcripts from ALL colleges/universities are received by Admissions and Records

AND

- Official transcripts from high school showing graduation are received by Admissions and Records, unless the college/university transcript shows a posted degree on the transcript.

AND

- Official ATI TEAS Version 6/Version 7/HESI/PAX-RN score sheet (results) are received by the Nursing Office.

⇒ To send official TEAS results to the Nursing Office, applicants must contact ATI at www.atitesting.com to have official transcripts sent to “Santa Ana College TEAS” (unless you tested at Santa Ana College).

⇒ To send official HESI results to the Nursing Office, applicants must contact Elsevier at <https://evolve.elsevier.com> to have official transcripts sent to Santa Ana College Nursing Office.

⇒ To send official PAX-RN results to the Nursing Office, applicants must contact the National League for Nursing at www.nln.org and select “Testing Services,” to have official results sent to Santa Ana College Nursing Office.

AND

- Official AP scores from the College Board are received by Admissions and Records, if applicable.

AND

- Official evaluated international transcripts are received by Admissions and Records, if applicable.

These requirements must be met by June 1, 2023 or an alternate will be invited to enter the SAC Nursing Program in your place.

*****For application submissions only, email SACNursingFirstSemesterApplications@sac.edu**

For any questions, email nursing2@sac.edu

NOTE: If we are not able to contact you at the information you provided and/or you do not respond to our phone contact to enter the program within two business days, your application may be disqualified or considered as an alternate.

Thank you, and I hope to see you in the Santa Ana College Nursing Program.

Mary Steckler

Associate Dean of Health Sciences
Director of Nursing
Santa Ana College

STEP 1: QUALIFICATIONS

ALL CHECKED = ELIGIBLE.

To be eligible to apply for admission to the nursing program, you must:

- Be at least 18** years of age at the time of admission.

AND

- Have **COMPLETED** the Nursing Program prerequisites or equivalents from a SAC recognized accredited institution: **Anatomy** (Bio 239), **Physiology** (Bio 249), **Microbiology** (Bio 139 or Bio 229) and **Freshman Composition** (English 101 or 101H).

⇒ Science prerequisites must have been completed within the last 7 years (completed no earlier than Spring 2017). Each science course must be passed with a grade of “C” or higher (a grade of “Pass” will be allowed for classes taken in Spring 2020-Fall 2021) and the combined GPA of the science courses must be 2.5 or higher. If the combined sciences’ GPA is under 2.5, you are **NOT** eligible to apply.

⇒ Freshman Composition (English 101 or 101H) must be from a United States institution and must be passed with a grade of “C” or higher (a grade of “Pass” will be allowed for classes taken in Spring 2020-Fall 2021).

AND

- Have passed the Test of Essential Academic Skills** (TEAS) ATI TEAS Version 6 / 7 with a score of at least 62% or higher on the first attempt, after documented remediation, or after one year from the previous attempt. HESI and PAX-RN results may be accepted if the results indicate an equivalent score and tested in equivalent subject areas. **Note:** *ATI TEAS Version 6 / 7 (HESI or PAX-RN) results are accepted within 365 days from a previous attempt only if there is also documented remediation due to having failed the test.*

⇒ Attach unofficial TEAS results; do **NOT** have official results sent to Santa Ana College, unless you are notified that you have been accepted and directed to do so.

If you checked all 3 boxes above, you are eligible to apply to Santa Ana College’s Nursing Program’s First Semester that will begin in Fall of 2023.

YOU MAY PROCEED TO THE NEXT STEP

STEP 2: FILL OUT THE APPLICATION

READ THE FOLLOWING CAREFULLY AND FULLY.

Print the application Cover Sheet and Form; confirming you have the application for entry to Fall 2023 (***Applications with other dates will be disqualified***).

Complete the Cover Sheet with your name only. Complete the Application Form including your signature that attests to all answers being true.

The Application Parts:

Part A. PERSONAL INFORMATION

Part B. NAMES OF COLLEGES/UNIVERSITIES ATTENDED. If there is not enough room, please attach an additional page. **Please spell out the name of all colleges; DO NOT use acronyms.**

Part C. PREREQUISITE INFORMATION

Science prerequisites:

⇒ Calculate your combined sciences GPA by assigning points as follows: A=4, B=3, C=2, P=2;

Add the total number of points for the science courses and divide by 3.

For example: Anatomy was a B (3), Physiology was an A (4), Microbiology was P (2) = 9 divided by 3 = 3.0 Science GPA.

(If you completed two combined Anatomy/Physiology classes [required to be taken at the same institution] use the “anatomy” section to fill in your 1st semester of A&P information and then use the “physiology” section to fill out your 2nd semester of A&P information.)

Your combined sciences GPA **must** be at least 2.5 in order for you to be eligible to apply.

Part D. POINTS

⇒ Place a checkmark next to any category for which you are qualified to receive points.

⇒ Enter your points for that category in the column labeled “My Points.”

⇒ Total your points for your own reference. The evaluators will review all attached documents and determine the number of points.

Part E. Sign and date your application.

*****Scan the Cover Sheet, Pages 1 – 4 of Application, and all supporting documents in PDF or Word Doc, JPEG will NOT be accepted**

Verify legibility before emailing to

SACNursingFirstSemesterApplications@sac.edu

YOU MAY PROCEED TO THE NEXT STEP

STEP 3:

ATTACH SUPPORTING DOCUMENTATION

Read the following carefully and fully.

You need to scan (**PDF or Word Doc**) and attach the following legible documents:

1. **Copy of OFFICIAL*** high school graduation transcripts (*not a diploma*) or **Copy of OFFICIAL*** GED results (graduation transcripts or GED results are not needed if you have a college degree showing on your college transcripts). Include transcripts from The College Board if you have AP scores (official transcript will be required, if selected).

*High school transcripts **MUST** have the following (nothing can be hand-written/typed in): **your name, school's full name and graduation date.**

2. **Copy of OFFICIAL** transcripts from accredited United States' colleges/universities you have attended (**including Santa Ana College and Santiago Canyon College**). Official sealed transcripts will be required if selected.
 - If the course was not completed in the state of California, include a copy of the course or syllabus.
 - International transcripts must be evaluated by a Regionally Accredited Evaluation Company. A copy of official evaluation is to be submitted (sealed official evaluation will be required, if selected).

*College/university transcripts **MUST** have the following (nothing can be hand-written/typed in): **your name, school's full name and graduation date, if applicable.**

ALL transcripts must be scanned (**PDF or Word Doc, no JPEG**), attached, and emailed with your application, otherwise your application will be considered incomplete and will be disqualified.

3. **Copy of your results page from atesting.com** ATI TEAS Version 6 / 7 (or HESI or PAX-RN) with your name listed on the form. Do NOT have ATI send your scores for your application. If your results are not attached, your application will be considered incomplete and will be disqualified. Official transcript will be required, if selected.
4. Other supporting documentation, if applicable. Refer to the application checklist to verify what is considered acceptable documentation.

YOU MAY PROCEED TO THE NEXT STEP

STEP 4: SUBMIT THE APPLICATION

You must **submit** ONE EMAIL containing your coversheet, pages 1-4 of application, supporting documentation, and transcripts as attachments in **PDF or Word Doc** between the dates and times of **February 1, 2023 at 12:00 AM** and no later than **11:59 PM on February 15, 2023**.

Your application **must** be completed and signed with all of the materials attached or your application will be disqualified. It is up to you to ensure that all documents are attached. If you have submitted your application but need to add something; **a new complete application** with all the supporting documentation must be emailed before the deadline. **The previous submission and all supporting documentation will be voided and the new submission will be reviewed and evaluated.**

You must email your application, supporting documentation, and transcripts in PDF or Word Doc - JPEG will NOT be accepted to:

SACNursingFirstSemesterApplications@sac.edu

DO NOT submit Nursing Application and supporting documents to SAC Admissions and Records, as they are not evaluating your SAC Nursing Application.

A courtesy email will be sent verifying your submission of documents. By no means does this imply that your application is complete and accepted. It is the student's ultimate responsibility to make sure application is complete when submitted with all supporting documentation to avoid disqualification.

Questions??

Call the Health Sciences/Nursing Office

(714) 564-6825

Nursing2@sac.edu

This Checklist is to assist you as you gather your paperwork. Application and materials listed below are to be emailed in PDF or Word Doc to the Health Sciences/Nursing Office between **February 1 – February 15** (deadline is 11:59 PM on February 15th):

- ___A) **Application** Email all documents required for the Registered Nursing Program Student Application. Application must be completed accurately, honestly, and signed. Confirm the application being submitted is for entry to **Fall 2023**; other applications will be disqualified.
- ___B) **Copy of OFFICIAL High School/GED Transcripts.** Your name, school's full name, and graduation date must be on the transcripts (not hand-written/typed in). If applicable, AP scores from The College Board must be included. Upon acceptance to the program, official AP scores must be received in Admissions and Records by **June 1, 2023**.
- ___C) **Copy of OFFICIAL Colleges/Universities Transcripts – please include any pertinent schools attended (if you have a college degree showing on your college transcripts, then the high school/GED transcripts are not required).** Your name, school's full name, and graduation date must be on the transcripts (not hand-written/typed in), **no ACRONYMS**. Diplomas are not accepted. If applicable, copy of official evaluated international transcripts must be included. Upon acceptance to the program, all official evaluated international transcripts must be received in Admissions and Records by **June 1, 2023**.
- ___D) **Copy of results page from atesting.com Test of Essential Academic Skills (TEAS) ATI TEAS Results Version 6/7, (HESI and PAX-RN will be accepted) – Do NOT have official results sent (they will not be considered).**
Submit results of:
- The first time you took the test **OR**
 - Testing within 1 year but following documented remediation after the first failure (attach evidence of remediation) **OR**
 - Testing after 1 year following a failure **OR**
 - Testing after 1 year to improve results.
- Upon acceptance to the program, you must contact the appropriate organization to send official ATI TEAS/HESI/PAX-RN score sheet (results); official results must be received by **June 1, 2023**.
- ___E) **St. Joseph Hospital Employment Verification** (if applicable)
Pertains to St. Joseph Hospital of Orange and St. Joseph Heritage employees only. Letter on letterhead from Human Resources confirming at least **6 months current employment** and a copy of your employee badge are required. St. Joseph Hospital of Orange and St. Joseph Heritage employees are given prioritization for no more than 10 spaces annually and will be **placed into the Extended Campus Program**.
- ___F) **Proof of Relevant Work Experience** (if applicable)
Letter on letterhead from Human Resources stating number of hours, dates and years of employment (within 3 years) with title and duties described.
- ___G) **Veteran status** (if applicable)
Copy of DD-214 showing above a dishonorable discharge.
- ___H) **Statement of Relevant Life Experience** (if applicable)
Letter to identify and describe the life experience(s) being claimed.
- ___I) **Refugee Status** (if applicable)
Copy of an I-94 Arrival/Departure Card.
- ___J) **Low Family Income** (if applicable)
Evidence of fee waivers or CalWORKs recipient within the last 3 years, current student Financial Aid letter, or EFC ≤ \$4995, with your name and the school name listed.
- ___K) **Proficiency in a Second Language** (if applicable)
Letter in English stating fluency (speaking, reading, and writing) in another language and explaining how fluency was obtained.

**Cover Sheet and Application begin
on the following page.**

**(You do not need to include the previous pages with your
application. The information is for your records.)**



Include with your application and supporting documentation.

For OFFICE USE only.

COVER SHEET

Entry for Fall 2023 application: Yes No

Name: _____

Date on email: _____ **Time on email:** _____

College graduate: Yes No; if no, high school graduate/GED transcripts required

Science GPA: _____ **English grade:** _____

Signed: Yes No; if not signed, application is disqualified

Category	Evaluator #1	Evaluator #2	Other	Comments
Academic Degree				
Science GPA				
English				
Pharmacology				
Med Term				
GE Courses				
Continue Ed Courses				
TEAS				
Healthcare Work/Vol				
Veteran				
Life Experiences				
Fluency In 2 nd Language				
TOTAL				



PLEASE PRINT THE FOLLOWING INFORMATION:

Required Document

PART A

Name: Last		First		Middle	
Maiden or previous name (s) used					
Cell Phone #		Alternate Phone #		E-mail Address	
Mailing Address:			City		State Zip Code
Are you applying as a St. Joseph Hospital of Orange/Heritage Employee (verification letter and copy of employee badge required) <input type="checkbox"/> Yes <input type="checkbox"/> No			Are you a Licensed Psychiatric Technician (LPT) <small>LPTs must include a letter from the Director of Nursing</small> <input type="checkbox"/> Yes <input type="checkbox"/> No		Circle one: • High School grad • GED • College degree
MUST BE COMPLETED (For statistical purposes only)	Birth Date: (mm/dd/yyyy)	Gender: (circle one) • Female • Male	Ethnicity (circle one): African-American, Alaskan Native, American Indian, Asian, Filipino, Hispanic, Other Non-White, Pacific Islander, White Non-Hispanic		Primary Language at Home:

PART B: NAMES OF COLLEGES AND UNIVERSITIES ATTENDED **DO NOT USE ACRONYMS** (List in order, beginning with the most recent)

Did You Graduate?	Degree Awarded	Grad Date	Name	City	State

NOTE: Copy of official transcripts pertinent to earned degrees, pre-requisites, and nursing curriculum must be included with this application. Name, school, and graduation date must be on transcript (hand-written/typed in information will not be accepted). **NO ACRONYMS- spell out the name of colleges**

PART C: FULLY COMPLETE THE TABLES BELOW WITH COURSE INFORMATION

Course	Term/Year	Taken at (College)	Course # & Course Title	Units	Grade
Anatomy					
Physiology					
Microbiology					

Sciences GPA	Calculate Sciences' GPA: A=4 points, B=3 points, C=2 points, P = 2 points. Add GPA points of Anatomy, Physiology and Microbiology and then divide by 3. If below 2.5, you are NOT eligible to apply.	Sciences' GPA

Course	Term/Year	Taken at (College)	Course # & Course Title	Units	Grade
English					

Go to Page 2

PART D

Criteria	Maximum Points	Explanation	Required Documentation	My Points
Academic Degree	8	<p>____ BS/BA or higher = 8 points</p> <p>____ AS/AA = 4 points</p> <p style="text-align: center;">(Only one degree will be counted)</p>	Copy of official transcripts	
GPA	54	<p>____ Sciences GPA for Anatomy, Physiology, and Microbiology.</p> <p style="text-align: center;"><u>Scores</u> <u>Points</u></p> <p style="text-align: center;">3.6 – 4.00 = 24</p> <p style="text-align: center;">3.1 – 3.59 = 18</p> <p style="text-align: center;">2.8 – 3.09 = 12</p> <p style="text-align: center;">2.5 – 2.79 = 6</p> <p style="text-align: center;"><2.5 = Ineligible</p> <ul style="list-style-type: none"> • All 3 science courses must be completed within 7 years (no earlier than Spring 2017) and require a grade of “C” or higher (“P” will be accepted for courses in Spring 2020-Fall 2021) • An overall GPA of 2.5 or higher for Sciences is required. <ul style="list-style-type: none"> ○ Each prerequisite can be repeated one time for a better grade within the 7 year recency. ○ No penalty will be assessed for withdrawing from courses. <p>5 points for each A, 3 points for each B, 1 point for each C, 1 point for each P: (all classes below require a minimum of a “C” or [“P” during Spring 2020-Fall 2021])</p> <p>____ English 101 (must be from a United States’ Institution)</p> <p>____ Pharmacological Concepts for Nursing (catalog description must contain “nursing process” and be for the Registered Nurse)</p> <hr/> <p>____ 2 points will be awarded for one Medical Terminology course with a minimum of a “C” or [“P” during Spring 2020-Fall 2021]; any Medical Terminology course is accepted, including courses taken in high school (must be seen on transcript). Points will only be given once regardless of the number of Medical Terminology courses completed.</p> <hr/> <p>2 points for a General Education course completed in each category, for the Nursing degree (or equivalency), with a minimum of a “C” or [“P” during Spring 2020-Fall 2021]:</p> <p>____ Sociology 100/100H ____ Psychology 100/100H</p> <p>____ Humanities† ____ Math 080/081/083/084 or higher</p> <p>____ Communication Studies (Speech) 102 or 145</p> <p>____ American Institutions course†</p> <p>2 points for courses toward continuing education in Nursing, with a minimum of a “C”, or [“P” during Spring 2020-Fall 2021]:</p> <p>____ Math 219/219S ____ Chemistry 119/209/210/219</p> <p>____ Critical Thinking course†</p> <p>† See SAC Catalog, www.sac.edu for corresponding course options.</p>	<p>Copy of official transcripts</p> <p>If course was not completed in California, include a copy of course syllabus.</p> <p>Copy of official transcripts</p> <p>Copy of official transcripts</p> <p>Copy of official transcripts</p>	

PART D continued

Criteria	Maximum Points	Explanation	Required Documentation	My Points																												
ATI TEAS Version 6/7 HESI (must have math, reading, science, English) PAX-RN (must have math, reading, science, vocabulary)	15	For first-time testers OR testing within 1 year but following documented remediation after the first failure (attach evidence) OR testing after 1 year following a failure OR testing after 1 year to improve results: <table style="margin-left: 40px;"> <tr> <td><u>Scores</u></td> <td><u>Points</u></td> <td></td> </tr> <tr> <td>90 – 100</td> <td>=</td> <td>15</td> </tr> <tr> <td>79 – 89.99</td> <td>=</td> <td>12.5</td> </tr> <tr> <td>74 – 78.99</td> <td>=</td> <td>10</td> </tr> <tr> <td>69 – 73.99</td> <td>=</td> <td>7.5</td> </tr> <tr> <td>66 – 68.99</td> <td>=</td> <td>5</td> </tr> <tr> <td>63 – 65.99</td> <td>=</td> <td>2.5</td> </tr> <tr> <td>62 – 62.99</td> <td>=</td> <td>1</td> </tr> <tr> <td>< 62</td> <td>=</td> <td>Ineligible</td> </tr> </table>	<u>Scores</u>	<u>Points</u>		90 – 100	=	15	79 – 89.99	=	12.5	74 – 78.99	=	10	69 – 73.99	=	7.5	66 – 68.99	=	5	63 – 65.99	=	2.5	62 – 62.99	=	1	< 62	=	Ineligible	(HESI and PAX-RN results will be pro-rated; at least 70 required for HESI, 114 for PAX-RN.) Any repeat test results that are submitted within 1 year of the original test date and not accompanied with remediation documentation will be deemed ineligible and disqualified.	Copy of ATI results with student name listed from atitesting.com ATI TEAS, HESI, or PAX-RN results Do NOT have ATI send TEAS results directly to SAC Nursing until directed to do so.	
<u>Scores</u>	<u>Points</u>																															
90 – 100	=	15																														
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62 – 62.99	=	1																														
< 62	=	Ineligible																														

Criteria	Maximum Points	Explanation	Required Documentation	My Points																														
Relevant Work Points can be combined to a maximum of 20 points.	20	_____ Nursing Assistant, Emergency Medical Technician, Medical military experience, Medical Assistant (Back Office), Physical Therapy, Occupational Therapy/Assistant, Healthcare-related experience (Direct patient care within the last 3 years) <table style="margin-left: 40px;"> <tr> <td><u>Hours</u></td> <td></td> <td><u>Points</u></td> </tr> <tr> <td>1000 +</td> <td>=</td> <td>20</td> </tr> <tr> <td>751-999</td> <td>=</td> <td>16</td> </tr> <tr> <td>501-750</td> <td>=</td> <td>12</td> </tr> <tr> <td>250-500</td> <td>=</td> <td>8</td> </tr> </table> _____ Phlebotomist, Hospital-based unit clerical or telemetry staff, Healthcare related therapists (Respiratory, Radiology, Telemetry, Dental Hygienist/Assistant), Medical Assistant (Front Office) (work experience within the last 3 years) <table style="margin-left: 40px;"> <tr> <td><u>Hours</u></td> <td></td> <td><u>Points</u></td> </tr> <tr> <td>1000 +</td> <td>=</td> <td>14</td> </tr> <tr> <td>751-999</td> <td>=</td> <td>11</td> </tr> <tr> <td>501-750</td> <td>=</td> <td>8</td> </tr> <tr> <td>250-500</td> <td>=</td> <td>5</td> </tr> </table> _____ Other relevant work will be evaluated and determined on a case-by-case basis = 0-20 points _____ Volunteer in a Healthcare related area = 4 points (must have at least 200 hours within the last 3 years; maximum 4 points for volunteering)	<u>Hours</u>		<u>Points</u>	1000 +	=	20	751-999	=	16	501-750	=	12	250-500	=	8	<u>Hours</u>		<u>Points</u>	1000 +	=	14	751-999	=	11	501-750	=	8	250-500	=	5	Will ONLY accept a DATED letter from Human Resources on LETTERHEAD confirming dates and hours within last 3 years with title and description of duties as proof of relevant work experience.	
<u>Hours</u>		<u>Points</u>																																
1000 +	=	20																																
751-999	=	16																																
501-750	=	12																																
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Criteria	Maximum Points	Explanation	Required Documentation	My Points
Veteran	2	_____ DD-214 showing higher than the dishonorable discharge classification	DD-214	

PART D continued

Criteria	Maximum Points	Explanation	Required Documentation	My Points
Life experience	5 1 point for each area; can be combined to a maximum of 5 points.	<input type="checkbox"/> Disabilities <input type="checkbox"/> First generation of family to attend college <input type="checkbox"/> Need to work <input type="checkbox"/> Disadvantaged social or educational environment <input type="checkbox"/> Difficult personal or family situations or circumstances <input type="checkbox"/> Refugee (copy of I-94 card is required) <input type="checkbox"/> Low family income (evidence of fee waivers from any college or CalWORKs/Federal Aid recipient <u>within the last 3 years</u> or current student Financial Aid letter or documentation from FAFSA of Expected Family Contribution (EFC) less than \$4995 is required). Your name and the school's name must be listed.	Write a small paragraph identifying categories claimed and description of the area(s) except as noted for refugee status and low family income	
Fluency in a second language	2	<input type="checkbox"/> Fluency in a second language other than English	Write a small paragraph in English if fluent (speaking, reading, writing) in another language and how fluency was obtained	
Total Points				

PART E

I certify that my answers are true and complete to the best of my knowledge for all pages of this application. If this application leads to enrollment, I understand that false or misleading information in my application may result in denial of admission and/or dismissal from the nursing program.

Applicant Signature

Date

You must email your application, supporting documentation, and transcripts in PDF or Word Doc to:

[**SACNursingFirstSemesterApplications@sac.edu**](mailto:SACNursingFirstSemesterApplications@sac.edu)

DO NOT submit Nursing Application and supporting documents to SAC Admissions and Records, as they are not evaluating your SAC Nursing Application.

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Questions??

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(714) 564-6825

nursing2@sac.edu