

**Santa Ana College: Occupational Therapy Assistant Program**

**Spring/Fall 2018 Student Application Checklist**

PLEASE SUBMIT THIS CHECKLIST WITH YOUR COMPLETED APPLICATION

Last Name Smith First Name John

1. ☒ **OBTAIN A SAC STUDENT ID NUMBER:** Potential students must apply to the college.
2. ☒ **DOWNLOAD AND COMPLETE THE OTA APPLICATION:** Your application should consist of two single sided pages in which you have selected only ONE ENROLLMENT FORMAT (Spring, Fall, or First Available).
3. N/A **PROVIDE OFFICIAL HIGH SCHOOL TRANSCRIPTS:** Only if you DO NOT hold an AA/AS or BA/BS degree from an accredited United States institution.
4. ☒ **SATISFACTORY COMPLETION OF ALL PREREQUISITES, OR THEIR EQUIVALENTS, WITH A GRADE OF "C" OR BETTER.**
  - ☐ Biology 149,
  - ☐ Communication Studies 101/101H, 102, 140, 145, or 152,
  - ☐ English 101/101H,
  - ☐ Psychology 100
5. ☒ **PROVIDE OFFICIAL COLLEGE TRANSCRIPTS:** Must be in an official sealed envelope.
6. N/A **DEMONSTRATE COMPLETION OF THE MATH REQUIREMENT:** Official transcripts with a BA/BS degree or an Intermediate Algebra course, or your score on the SAC Math Placement test must be provided.
7. ☒ **REVIEW APPLICATION FOR COMPLETENESS**
8. ☒ **DELIVER YOUR APPLICATION MATERIALS TO THE OTA PROGRAM BY THE DEADLINE:**
  - Monday, September 25, 2017 by 5 p.m.
9. \_\_\_\_\_ **STATUS EMAIL:** By November 17, 2017 students will be notified via email regarding the status of their acceptance into the OTA program.

PLEASE TYPE OR PRINT LEGIBLY IN BLUE OR BLACK INK

NOTE: Official transcripts pertinent to your earned degree must be included with this application unless your degree was earned from SAC or Santiago Canyon College.

NOTE: Official transcripts pertinent to the prerequisite courses must be included with this application unless they were completed at SAC or Santiago Canyon College.

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Initial

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Educational Background Verified	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Prerequisites Complete	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Math Requirement Satisfied	<input type="checkbox"/> Yes-Degree or Math Course or SAC Placement Test	
	<input type="checkbox"/> No	
Official Transcripts Verified	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Missing/Incomplete Items	<input type="checkbox"/> Yes To Be Returned to Student On:        /        / <input type="checkbox"/> No	
Application Review Complete	<input type="checkbox"/> Yes-Date:        /        /	
Name of Individual Completing Review		