Dear Potential Student,

Thank you for your interest in the Occupational Therapy Assistant Program at Santa Ana College. Included with this letter is information regarding the requirements for the program and the application for the OTA program.

There are four prerequisites to starting the OTA program. These are: Introduction to Psychology, Freshman Composition, Speech Communication, and a 4-unit anatomy and physiology class with a lab. The anatomy & physiology requirement can be taken as a 4-unit anatomy class with a lab and a 4-unit physiology class with a lab OR it can be taken as one 4-unit combined class. If it is taken as a combined class at a college that offers it as a 2 semester series (for example anatomy & physiology 1 & 2 or A & B) then both classes need to be taken to meet the requirement. Anatomy & physiology must be taken within 5 years before starting the OTA program. If taken at Santa Ana College the prerequisite classes are Psych 100, English 101, Speech 101 and Bio 149.

Our program is the only OTA program in a large geographical area (there are only 3 colleges in California that offer this program). We have designed two formats to our program in an effort to meet the needs of as many students as possible. We offer a spring start that is a day time program. For this format classes are scheduled two days per week from 8 until 5:30. The other format is our fall start. In this format lecture classes are held online and lab classes are held two evenings per week, from 6 to 9 pm and on some Saturdays in the third semester.

With either the day program or the online program, there are three semesters of course work in which there is a requirement for fieldwork each semester. Level I fieldwork requires the student to spend 32 hours (over the course of the semester) doing clinical observation. The vast majority of our fieldwork sites require day time hours on week days and the student must arrange this into their schedule. The 4th semester is Level II fieldwork. The Level II fieldwork is placement in a clinical setting for 40 hours per week – there are two 8-week rotations that make up this fieldwork.

If you have any questions please call me at (714) 564-6833.

Sincerely,

Michelle Parolise, MBA, OTR/L
Program Director
Occupational Therapy Assistant Program
OCCUPATIONAL THERAPY ASSISTANT PROGRAM
Michelle Parolise, Program Coordinator
(714)964-6833 • www.sac.edu/ota

Occupational Therapy Assistant Degree (0583)
The Occupational Therapy Assistant Program provides a strong foundation in the skills and knowledge necessary for entry-level occupational therapy assistant competencies. The program is accredited by the, Accreditation Council for Occupational Therapy Education, American Occupational Therapy Association, 4720 Montgomery Lane, P.O. Box 31220, Bethesda, MD, 20824-1220, Phone Number (301) 652-2682. Graduates of the program are qualified to sit for the national certification examination, administered by the National Board of Certification for Occupational Therapy (NBCOT), 12 South Summit Avenue Suite 100, Gaithersburg, MD 20877, Phone Number (301) 990-7979. Students who have completed all requirements will also need to apply for a license to practice in the state of California through the Board of Occupational Therapy, 205 Evergreen Street Suite 2050, Sacramento, CA 95815, Phone Number (916) 263-2294.

Occupational therapy is a discipline, which focuses on function and quality of life. Occupational therapy assistants provide service to individuals with physical, mental or environmental disabilities, across life phases, who need to remediate skills of everyday tasks of work, self care and leisure. The major requires general education courses including: biological, social, and behavioral science, in addition to, occupational therapy courses. The program utilizes classroom instruction and fieldwork experiences to prepare the student to meet certification and employment standards.

Certified Occupational Therapy Assistants (COTA) have the opportunity to work in a wide variety of settings including hospitals, outpatient centers, psychiatric facilities, hand clinics, skilled nursing facilities, school districts and private pediatric clinics. The job market in southern California is excellent and is expected to grow. COTA statistics for Orange County, as reported by the California Labor Market 2009, is that the hourly mean wage is $27.24. The job demand is expected to increase by 25% from 2006-2016.

When applying for the certification examination with the National Board for Certification in Occupational Therapy (NBCOT) students will be asked to answer questions related to topic of felonies. Finger printing is required for application for state licensure with the Board of Occupational Therapy (BOT) and for placement in most level II fieldwork sites. For information about limitations based on felonies students are advised to call NBCOT and BOT anytime prior to the application process.

PROGRAM ORIENTATION:
Orientation to the program are scheduled in the months of January, February, March, April, May, June, July, September, October, and November. See website for times and location of meeting. Any interested student is welcomed to attend. For more information, contact the OTA office at (714) 564-6833.

ADMISSION PROCEDURES:
Apply to Santa Ana College. Download the OTA packet from our website for an application. Submit application and transcripts to the OTA office. Call the Testing Center to schedule an appointment to complete tests.

Completion of the following tests: (Required of all applicants except those that have a baccalaureate degree.) These tests are for purposes of guidance and for establishment that pre-requisite skills of 101 and 101L have been met.

College Test of English Placement (reading section only) with a minimum score of 25 or above. Students scoring below 25 will be referred to the Student Success Center.

Santa Ana College Test in Math, Level III, showing a total score at 18 or above, or completion of Intermediate Algebra 080 or 081 with a grade of “C” or better.

English 101 or 101H, with a grade of C or better.

Oral Communication Skill (3 units) - Satisfactory completion of Speech Communication 101 or 101H, 102, 140, 145,152.

Biology 149, Human Anatomy & Physiology (4 units) OR *Biology 239, Anatomy and *Biology 249, Human Physiology (8 units total) with a grade of C or better.

Psychology 100 or 100H with a grade of C or better. (This is a prerequisite for Psychology 250.)

* Students contemplating transfer to four-year institutions should take these courses. Evidence of a physical examination and appropriate immunizations must be submitted verifying the applicant’s physical ability to perform the fieldwork requirement of an Occupational Therapy Assistant (OTA).

Admission into the program will be based on “first to complete all of the requirements, first admitted”. Students who successfully complete all requirements but who are not accepted because of limited class size will have priority in the next class.

including hospitals, outpatient centers, psychiatric facilities, hand clinics, skilled nursing facilities, school districts and private pediatric clinics. The job market in southern California is excellent and is expected to grow. COTA statistics for Orange County, as reported by the California Labor Market 2009, is that the hourly mean wage is $27.24. The job demand is expected to increase by 25% from 2006-2016.
Major requirements for the Associate Degree in Occupational Therapy Assistant:

<table>
<thead>
<tr>
<th>FIRST YEAR</th>
<th>FIRST SEMESTER</th>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>O.T.A. 100</td>
<td>Medical Terminology and Documentation</td>
<td>1</td>
</tr>
<tr>
<td>O.T.A. 101</td>
<td>Foundations of Occupation and Occupational Therapy</td>
<td>4</td>
</tr>
<tr>
<td>O.T.A. 101L</td>
<td>Exploration of Occupation</td>
<td>2.5</td>
</tr>
<tr>
<td>O.T.A. 110</td>
<td>Human Occupation Across Lifespan</td>
<td>3</td>
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</table>

<table>
<thead>
<tr>
<th>FIRST YEAR</th>
<th>SECOND SEMESTER</th>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>O.T.A. 102</td>
<td>Psychosocial Function and Dysfunction</td>
<td>4</td>
</tr>
<tr>
<td>O.T.A. 102L</td>
<td>Psychosocial Components of Occupation</td>
<td>2.5</td>
</tr>
<tr>
<td>O.T.A. 115</td>
<td>Human Disease and Occupation</td>
<td>2</td>
</tr>
<tr>
<td>Psychology 250</td>
<td>Abnormal Psychology</td>
<td>3</td>
</tr>
<tr>
<td>O.T.A. 111</td>
<td>Applied Kinesiology</td>
<td>1</td>
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</table>

<table>
<thead>
<tr>
<th>SECOND YEAR</th>
<th>THIRD SEMESTER</th>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>O.T.A. 103</td>
<td>Physical Function and Dysfunction</td>
<td>4</td>
</tr>
<tr>
<td>O.T.A. 103L</td>
<td>Physical Components of Occupation</td>
<td>2.5</td>
</tr>
<tr>
<td>O.T.A. 201</td>
<td>Contemporary Models of Occupational Therapy Practice</td>
<td>4</td>
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</table>

<table>
<thead>
<tr>
<th>SECOND YEAR</th>
<th>FOURTH SEMESTER</th>
<th>UNITS</th>
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</thead>
<tbody>
<tr>
<td>O.T.A. 202</td>
<td>Level II Fieldwork – Part I</td>
<td>6</td>
</tr>
<tr>
<td>O.T.A. 203</td>
<td>Level II Fieldwork – Part II</td>
<td>6</td>
</tr>
</tbody>
</table>

REQUIRED FOR MAJOR                            UNITS 45.5

Please Note: Psychology 250 is the only core course that may be taken prior to starting the program.

PREREQUISITES                                UNITS

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology 149 OR Biology 239* AND Biology 249*</td>
<td>4-8</td>
</tr>
<tr>
<td>Speech Communication 101 or 101H, 102, 140, 145, 152</td>
<td>3</td>
</tr>
<tr>
<td>English 101 or 101H</td>
<td>4</td>
</tr>
<tr>
<td>Psychology 100 or 100H</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>14-18</td>
</tr>
</tbody>
</table>

Additional requirements for the Occupational Therapy Assistant Associate Degree:

Course                                                                 | Units |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>U.S. History or Political Science (American Institutions)</td>
<td>3</td>
</tr>
<tr>
<td>Humanities</td>
<td>3</td>
</tr>
<tr>
<td>Cultural Breadth</td>
<td>3</td>
</tr>
<tr>
<td>Communication and Analytical Thinking</td>
<td>3</td>
</tr>
<tr>
<td>Math Requirement – Completion of Math 080 or Math 081 or above OR score on the SAC math placement test indicating placement in a course higher than Math 080</td>
<td>0-4</td>
</tr>
<tr>
<td><strong>Total General Education Units</strong></td>
<td>12-16</td>
</tr>
<tr>
<td><strong>TOTAL UNITS</strong></td>
<td>71.5-79.5</td>
</tr>
</tbody>
</table>

NONDISCRIMINATION POLICY

The Rancho Santiago Community College District complies with all Federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender or disability. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. Harassment of any employee/student with regard to race, color, national origin, gender or disability is strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to District’s Title IX Officer and/or Section 504/ADA Coordinator.

Rancho Santiago Community College District
Title IX Office and Section 504/ADA
John Didion, Coordinator
2323 N. Broadway
Santa Ana, CA 92706
714-480-7489
SANTA ANA COLLEGE INSTRUCTIONS for COMPLETING OCCUPATIONAL THERAPY ASSISTANT APPLICATION

**Applicants must have completed all prerequisite courses before submitting the application. Students will not be placed on the waitlist until all official transcripts are received**

Please return all completed forms and documents to:
SANTA ANA COLLEGE
Attn: Michelle Parolise
1530 W. 17th St.
Santa Ana, CA 92706

1. _____ OTA Application
   ❖ Apply to the college at www.sac.edu to obtain a student ID#
   ❖ Complete all sections, be sure to initial and date after “XX” on sections A & D
   ❖ Indicate the semester (fall or spring) and year you would like to start the program

2. _____ Official Transcript(s)
   ❖ All college/university transcript(s) must be official in sealed envelope.
   ❖ Submit all official transcripts and application to the OTA office.
   ❖ Transcripts will NOT be evaluated without a student ID#, be sure to apply to college.
   ❖ Allow at least two to four weeks processing time for verification of OTA application.

3. _____ Official High School Transcript Must be on File at Admissions Office
   ❖ This is REQUIRED if you DO NOT have an AA/AS or BA/BS degree from an accredited United States institution.
   ❖ Graduates from foreign countries (without a US degree) must have transcript officially evaluated stating the equivalent of US senior high school graduation.

4. _____ A Copy of your Valid CPR Card (American Heart Association – Healthcare Provider BLS or Professional Rescuer) **Applications will be accepted without CPR card but it must be submitted prior to starting the program**

5. _____ Satisfactory Completion of ALL Prerequisites (Five year recency required on A&P)
   ❖ College Test of English Placement (reading section only) with a minimum score of 25 or above. Students scoring below 25 will be referred to the Student Success Center (reading test must be completed within 2 months of submitting an OTA application).
   ❖ Santa Ana College Math Test, Level III, showing score of 18 or above, or completion of Intermediate Algebra Math 080 or 081 with a grade of “C” or better (not required to apply but must be completed by the 3rd semester in the program).
   ❖ *English 101 (4 units)
   ❖ *Speech Communication (3 units) 101, 102, 140, 145, or 152
   ❖ *Anatomy & Physiology (4-8 units) Biol 149 or Biol 239 & 249
   ❖ *Psychology 100 (3 units)
   ❖ *Or equivalent courses. All prerequisite courses require grade of ‘C’ or better.

Please take your time completing this packet. Answer all requested information. Any incomplete packet will be returned to the applicant. Return the completed packet to the OTA office.

THANK YOU FOR YOUR COOPERATION!
Michelle Parolise, Program Director of Occupational Therapy Assistant
OCCUPATIONAL THERAPY ASSISTANT PROGRAM
APPLICATION

**Select the term and year you would like to start the program**

Fall (online/evening/weekend): __________ Year: ________
Spring (on campus/daytime): __________ Year: ________
First available: __________

A. 
Student ID# ____________________________ Email Address ________________________________________

Name ______________________________________________ ____________________________________________
Last       First        Middle

Cell (_____) ____________________ Home (_____) ____________________ Work (_____) ____________________

Address ___________________________________________ _____________________________________________
Street       City    ST  Zip

I understand it is my responsibility to keep my address and phone numbers current with the Admissions and OTA office.

XX Initial ____________________     Date ____________ ________

B. 
*Verified by Official Transcripts

Year _______ Year _______

1. High School Graduate _______ GED _______ AA/AS ___________ College/Univ ___________ BA/BS ___________

Year _______ Year _______

2. Placement Scores

Reading _______ Test Date __________

25 CTER

Level III _______ Test Date __________ or __________

Year _______ Year _______

3. RSCCD Math Placement

18

4. Valid CPR Card

___American Heart Assoc – Healthcare Provider ~ Issued_________ Exp_________ __

___American Heart Assoc – Professional Rescuer ~ Issued_________ Exp__________

C. **A MINIMUM GRADE OF ‘C’ OR BETTER IS REQUIRED IN ALL PREREQUISITE COURSES**

5 year recency required on Sciences

Course Name & Number Sem Units Grade College/ Univ Name

5. *English 101 (4 units) ___________________ ________     _____     _______________________

6. *Speech Communication (3 units)

101, 102, 140, 145, or 152 ___________________ ________     _____     _______________________

7. *Anatomy & Physiology (4 units)

Biology 149, or 239 and 249 ___________________ ________     _____     _______________________

8. *Psychology 100 (3 units)

(*or equivalent course)

D. I understand that I am responsible for completing the general education requirements for the AS degree prior to the completion of the OTA program. A list of general education requirements are listed in the college catalog. You will need to schedule an appointment with the Counseling Center for a review of your general education requirements.

XX Initial ____________________     Date ____________ ________

E. 
Student Signature______________________________ _________________  Date ___________________

For administrative purposes, please provide an emergency contact.

Name    Address       Phone#   Relationship
Santa Ana College
Occupational Therapy Assistant Program
E-mail: parolise_michelle@sac.edu; (714) 564-6833
Website: www.sac.edu/ota

Are you interested in learning about the Occupational Therapy Assistant Program? Come to one of our Informational Orientation sessions and I will answer all of your questions.

OTA Orientation Schedule Spring 2012

Wednesday - January 18th in W-101 at 5pm

Wednesday - February 8th in W-101 at 5pm

Wednesday - March 7th in W-101 at 5pm

Wednesday - April 11th in W-101 at 5pm

Wednesday - May 9th in W-101 at 5pm

Wednesday - June 13th in W-101 at 5pm

Wednesday - July 11th in W-101 at 5pm

RSVP is not necessary!!!
Placement Testing

Call for appointments and instructions:

Santa Ana College

❖ Location: Testing Center, L-221
❖ Appointments are required for testing. Call 714.564.6147 or go to http://www.sac.edu/students/admissions/placement_testing/ to schedule an appointment.

*************************************************** ****

CPR Card

Must be from American Heart Association
❖ BLS for Healthcare Providers
❖ Visit americanheart.org or call 877.242.4277 to find a class near you.
Santa Ana College Campus Map

SANTA ANA COLLEGE FACILITIES

A  Cesar Chavez Building / Business / Computer Lab
B  Middle College High School
C  Fine Arts / Art Gallery
D  Dunlap Hall / Amphitheatre (west of bldg.)
E  Fitness Center
F  Locker Rooms
G  Cock Gym
H  Hammond Hall
I  Classroom Building
J  Auto Shop / Quick Center
K  Welding / Auto Diesel
L  Nealley Library
M  Planetarium
N  Music Building
P  Phillips Hall Theatre
Q  Concession
R  Russell Hall
S  Administration Building / Admissions / Counseling
T  Technical Arts
U  Johnson Center / Student Business Office / Bookstore / Gallery / International Students Program
V  Early Childhood Education Center
W  Exercise Science
X  Security / Safety
Z  Maintenance

PARKING

1  Staff Parking
2-3  Visitor Parking
4-5  Staff Parking
6-13  Student Parking (except as posted)

Permit Dispenser ($2.00 for 8 hours)

(tobacco use permitted in parking lots only.)