

**SANTA ANA COLLEGE INSTRUCTIONS for COMPLETING
OCCUPATIONAL THERAPY ASSISTANT APPLICATION**

****Applicants must have completed all prerequisites classes before submitting an application.
Students will not be placed on the waitlist until all official transcripts have been received****

Please return all completed forms and documents to:

**SANTA ANA COLLEGE
Attn: Michelle Parolise, OTR/L
1530 W. 17th St.
Santa Ana, CA 92706**

1. _____ OTA Application
 - ❖ Apply to the college at www.sac.edu to obtain a student ID#
 - ❖ Complete all sections, be sure to initial and date after “XX” on sections A & D
 - ❖ Indicate the semester (fall or spring) and year you would like to start the program

2. _____ Official Transcript (s)
 - ❖ All college/university transcript(s) must be official in sealed envelope.
 - ❖ Submit all official transcripts and application to the OTA office.
 - ❖ Transcripts will NOT be evaluated without a student ID#, be sure to apply to college.
 - ❖ Allow at least two to four weeks processing time for verification of OTA application.

3. _____ Official High School Transcript Must be on File at Admissions Office
 - ❖ This is REQUIRED if you DO NOT have an AA/AS or BA/BS degree from an accredited United States institution.
 - ❖ Graduates from foreign countries (without a US degree) must have transcript officially evaluated stating the equivalent of US senior high school graduation.

4. _____ A Copy of your Valid CPR Card (American Heart Association – Healthcare Provider BLS or Professional Rescuer) **Applications will be accepted without CPR card but it must be submitted prior to starting the program**

5. _____ Satisfactory Completion of ALL Prerequisites (Five year recency required on Anatomy & Physiology)
 - ❖ College Test of English Placement (reading section only) with a minimum score of 25 or above. Students scoring below 25 will be referred to the Student Success Center.
 - ❖ Santa Ana College Math Test, Level III, showing score of 18 or above, or completion of Intermediate Algebra Math 080 or 081 with a grade of “C” or better.
 - ❖ *English 101 (4 units)
 - ❖ *Speech Communication (3 units) 101, 102, 140, 145, or 152
 - ❖ *Anatomy & Physiology (4-8 units) Biol 149 or Biol 239 & 249
 - ❖ *Psychology 100 (3 units)
 - ❖ *Or equivalent courses. All prerequisite courses require grade of ‘C’ or better.

Please take your time completing this packet. Answer all requested information. Any incomplete packet will be returned to the applicant. Return the completed packet to the OTA office.

THANK YOU FOR YOUR COOPERATION!

Michelle Parolise, Program Director of Occupational Therapy Assistant

OCCUPATIONAL THERAPY ASSISTANT PROGRAM APPLICATION

****Select the term and year you would like to start the program****

Fall (online/evening/weekend): _____ Year: _____

Spring (on campus/daytime): _____ Year: _____

First available: _____

A.
Student ID# _____ Email Address _____

Name _____
Last First Middle

Cell (____) _____ Home (____) _____ Work (____) _____

Address _____
Street City ST Zip

I understand it is my responsibility to keep my address and phone numbers current with the Admissions and OTA office.

XX Initial _____ Date _____

B. Year _____ Year _____

*Verified by Official Transcripts Year Year College/Univ College/Univ
_____ 1. High School Graduate _____ GED _____ AA/AS _____ BA/BS _____

_____ 2. Placement Scores Reading _____ Test Date _____
25 CTER

_____ 3. RSCCD Math Placement Level III _____ Test Date _____ or _____
18

_____ 4. Valid CPR Card _____ American Heart Assoc – Healthcare Provider ~ Issued _____ Exp _____
_____ American Heart Assoc – Professional Rescuer ~ Issued _____ Exp _____

C. **A MINIMUM GRADE OF 'C' OR BETTER IS REQUIRED IN ALL PREREQUISITE COURSES**

5 year recency required on Sciences	Course Name & Number	Sem Units	Grade	College/ Univ. Name
_____	5. *English 101 (4 units)	_____	_____	_____
_____	6. *Speech Communication (3 units) 101, 102, 140, 145, or 152	_____	_____	_____
_____	7. *Anatomy & Physiology (4 units) Biology 149, or 239 and 249	_____	_____	_____
_____	8. *Psychology 100 (3 units) (*or equivalent course)	_____	_____	_____

D. I understand that I am responsible for completing the general education requirements for the AS degree prior to the completion of the OTA program. A list of general education requirements are listed in the college catalog. You will need to schedule an appointment with the Counseling Center for a review of your general education requirements.

XX Initial _____ Date _____

E.
Student Signature _____ Date _____

For administrative purposes, please provide an emergency contact.

Name	Address	Phone#	Relationship
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