



Santa Ana College * Criminal Justice Academies

Orange County Sheriff's Regional Training Academy
15991 Armstrong Avenue * Tustin, CA 92782
714 566-9200 FAX 566-0055

Independent Student Admission Procedures

CJA 099A is identified as the Orange County Sheriff's Basic Police Academy program. Academy entrance requirements for independent (non-sponsored) students must be met prior to gaining academy admission. The following prerequisites and requirements are applicable to the Basic course:

- Santa Ana College reserves 15% of each class for self-sponsored students, provided they meet all application deadlines and prerequisite requirements. Unfilled positions are released to sponsoring agencies at application filing deadline.
- Students must successfully complete CJA 010, *Pre-Employment Preparation for Law Enforcement* course prior to application deadline.
- Students must satisfactorily complete the California *POST Entry-Level Law Enforcement Test Battery* (PELLETB) reading and writing skills examination prior to submitting CJA file and application.
- Students must schedule a counseling session with the Criminal Justice Academies Coordinator to begin admission process. Students should be prepared to discuss their goals, education, preparation, employment history, and personal background history including arrests, prior drug use and financial history.
- Students must complete and return the CJA File application at least 60 days before start of academy. The file includes acknowledgements, disclaimers, a Personal History Questionnaire, and copy of student's valid California Driver's License. This file is obtained during the CJA Coordinator counseling session.
- Students must certify their physical health for the course by obtaining and providing the college with results of a medical examination verified by a licensed physician. Must be completed at least 45 days prior to the start of academy.
- Students must obtain from the California Department of Justice written certification that there is nothing in their criminal history background which would disqualify them from owning, possessing, or having under their control any firearm. Must be completed at least 45 days prior to start of academy.
- Students must provide a certified copy of their driver's license status and driving record from the California Department of Motor Vehicles. Must be completed at least 45 days prior to start of academy.
- Students must participate in a formal preparation assessment with CJA staff to determine overall preparation for the academy. If students have not completed CJA 009B *Physical Fitness for Law Enforcement Applicants* course, they must successfully complete a fitness agility test as determined by CJA staff.
- Students are advised to complete CJA 041 *Training Academy Preparation* course, and CJA 009B *Physical Fitness for Law Enforcement Applicants* course prior to admission into academy.
- Admission into the Basic Academy will be granted upon completion of all prerequisites and requirements and with the approval of the Criminal Justice Academies Coordinator.