

### Welcome to the Learning Center SPRING 2024

## Services Available Through Learning Center

- Tutoring: writing, math, sciences, social sciences, EMLS, modern languages, Medical Assisting.
- Workshops: English, Math, Biology
- DOTAs: English, Modern Languages, Criminal Justice, History
- Conversation Circles: practice English speaking and listening
- Services are in-person in Dunlap Hall and online through Zoom in Canvas; however, you must register for the Learning Center and make an appointment through your Starfish account (except for writing tutoring and DOTAs which are drop-in)



## Access to In-person or Online Tutoring by:

Registering to LRN 095 through Self-Service & Self-enroll through Canvas

> Registration is required by all students who wish to use tutoring services

## 1. Log in to Self-Service with your Student Credentials.





Sign in with your organizational account

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Password

Keep me signed in



Login authentication screens are changing. Learn More - Single Sign-On FAQs Retrieve Username or Reset Password

#### For Students:

- WebAdvisorID@student.sccollege.edu
- WebAdvisorID@student.sac.edu
- Example: ab12345@student.sac.edu

#### For Employees:

- LastName FirstName@sccollege.edu
- LastName FirstName@sac.edu
- LastName\_FirstName@rsccd.edu
- Example: Smith\_John@rsccd.edu

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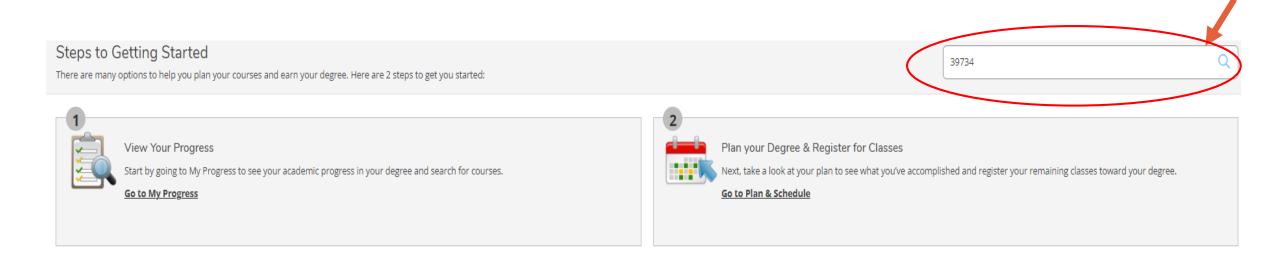
## 2. Under Home screen, click 'Student Planning'

### Hello, Welcome to Colleague Self-Service!

Choose a category to get started.

Student Finance	Financial Aid
Here you can view your latest statement, make a payment online and purchase student parking permits.	Here you can access financial aid data, forms, etc.
Tax Information	Student Planning
Here you can change your consent for e-delivery of tax information.	Here you can search for courses, plan your terms, and schedule & register your course sections.
Every exact the course catalog.	Grades Here you can view your grades by term.
Academic Attendance Here you can view your attendances by term.	

# 3. On the search bar, type in section number "**39734**". Then click on 'Magnifier' symbol.



## 4. Click on 'View Available Section for LRN-95'.

### Search for Courses and Course Sections

### < Back to Planning Overview

Search for courses...

Ο

Filter Results Hide	Filters Applied: None						
Availability	LRN-095 Supervised Tutoring (0 Credits) Add Course to Plan						
Open and Waitlisted Sections Open Sections Only	Supervised individual and group tutoring to assist students in reading, writing, and mathematics, science, business, and software applications for students enrolled at Santa Ana College School of Continuing Education and/or Santa Ana College course(s) for which tutoring is requested. Referral by counselor or instructor based on assessed academic need.						
	Requisites: None Locations: SAC Continuing Education						
Learning Support (1)							
Locations	View Available Sections for LRN-095						
SAC Continuing Education (1)							
Terms	Image     Image     Image     Image     Image						



Search for Courses and Course Sections

### < Back to Planning Overview

Filter Results	Hide	Filters Applied: None								
Availability	^	LRN-095 Supervised Tutoring (0 Credits) Add Course to Plan Supervised individual and group tutoring to assist students in reading, writing, and mathematics, science, business, and software applications for students enrolled at Santa Ana								
<ul> <li>Open and Waitlisted Sections</li> <li>Open Sections Only</li> </ul>		College School of Continuing Education and/or Santa Ana College course(s) for which tutoring is requested. Referral by counselor or instructor based on assessed academic need. Requisites: None								
Subjects		Accations: SAC Continuing Education								
Learning Support (1)		View Available Sections	s for LRN-095		^					
SAC Continuing Education (1)	^	Spring 2024 -Cont Ed.								
Terms	^	LRN-095-39734 Supervised Tutoring			Add Section to Schedule					
Spring 2024 -Cont Ed. (1)		Runs from 2/12/2024 - 6/	9/2024							
Days of Week	^	Seats 🚺	Times	Locations	Instructors					
Time of Day	^	9999 / 9999 / 0	TBD 2/12/2024 - 6/9/2024	SAC Continuing Education, A - Cesar Chavez Bldg A-106 1 Laboratory	Walczak, Katharine L. ( <b>1 Laboratory</b> ) Vu, Dahlia N. ( <b>1 Laboratory</b> )					
Select time range	~		TBD 2/12/2024 - 6/9/2024	SAC Continuing Education, D - Dunlap Hall D-307						
Starts by Ends by				1 Laboratory						
hh:mm AM/PM hh:mm AM			TBD 2/12/2024 - 6/9/2024	SAC Continuing Education, L - Library L- 204 1 Laboratory						
Instructors	^			Laboratory						

Search for courses...

## 6. Verify information as shown below. Then, click 'Add Section'.

### Section Details

### LRN-095-39734 Supervised Tutoring

Spring 2024 -Cont Ed.

Instructors	Walczak, Katharine I .	( <u>Walczak_Katharine@sac.edu</u> )
	Vu, Dahlia N.	( <u>Vu_Dahlia@sac.edu</u> )
Meeting Information	2/12/2024 - 6/9/ SAC Continuing 2/12/2024 - 6/9/	Education, A - Cesar Chavez Bldg A-106 (1 Laboratory) 2024 Education, D - Dunlap Hall D-307 (1 Laboratory)
Dates	2/12/2024 - 6/9/	2024
Seats Available 🚺	9999 / 9999 / 0	
Credits	0	
Grading	Pass/Fail	
Requisites	None	
Course Description	writing, and mat for students enr Education and/o	vidual and group tutoring to assist students in reading, thematics, science, business, and software applications folled at Santa Ana College School of Continuing or Santa Ana College course(s) for which tutoring is rral by counselor or instructor based on assessed
Additional	Suponvised Tuto	rint Math Contor and Learning Contor *** ***
C	Close	Add Section

## 7. Click 'Back to Plan Overview'.

Search for Courses and Course Sections Search for courses... Back to Planning Overview Filters Applied: None Filter Results Hide LRN-095 Supervised Tutoring (Q Credits) Add Course to Plan Availability ~ Supervised individual and group tutoring to assist students in reading, writing, and mathematics, science, business, and software applications for students enrolled at Santa Ana College School of Continuing Education and/or Santa Ana College course(s) for which tutoring is requested. Referral by counselor or instructor based on assessed academic need. Open and Waitlisted Sections Open Sections Only **Requisites:** None Locations: Subjects ~ SAC Continuing Education Learning Support (1) View Available Sections for LRN-095  $\sim$ Locations ~ Spring 2024 -Cont Ed. SAC Continuing Education (1) LRN-095-39734 Terms Add Section to Schedule Supervised Tutoring Runs from 2/12/2024 - 6/9/2024 Spring 2024 -Cont Ed. (1) Seats 🚯 Times Locations Instructors Days of Week ~ 9999 / 9999 / 0 SAC Continuing Education, A - Cesar Chavez Bldg Walczak, Katharine L. (1 Laboratory) TBD A-106 Vu, Dahlia N. (1 Laboratory) Time of Day 2/12/2024 - 6/9/2024 1 Laboratory Select time range... TBD SAC Continuing Education, D - Dunlap Hall D-307 2/12/2024 - 6/9/2024 1 Laboratory Starts by Ends by TBD SAC Continuing Education, L - Library L-204 hh:mm AM/PM hh:mm AM/PM 2/12/2024 - 6/9/2024 1 Laboratory

~

8. Click 'Regis	ter N	10m	r' or	click	('Reg	ister'		
Plan your Degree and Schedule your courses						Search for courses		Q
Schedule     Timeline     Advising     Petitions & Waivers		Print			Remove Planned Courses	Planned: 0 Credits	Register Enrolled: 0 Credits	Now Waitlisted: 0 Credits
LRN-095-39734: Supervised Tutoring	8am	Sun	Mon	Tue	Wed	Thu	Fri	Sat
<ul> <li>✓ Planned</li> <li>Credits: 0 Credits, Pass/Fail only Grading: Pass/Fail Instructor: Walczak, Katharine L. Instructor: Vu, Dahlia N. 2/12/2024 to 6/9/2024 Seats Available: 9999</li> <li>✓ Meeting Information</li> </ul>	9am 10am 11am 12pm 1pm							
View other sections	2pm 3pm							

## 9. You are now successfully register for Learning Center

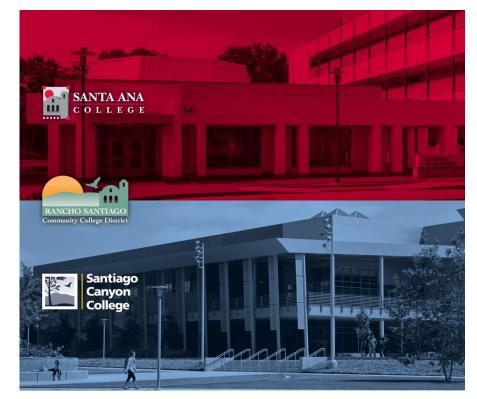
### Plan your Degree and Schedule your courses

Schedule Timeline Advising Petitions & Waivers			
Spring 2024 -Cont Ed. +			
Filter Sections		🔒 Print	
LRN-095-39734: Supervised Tutoring	*	Sun	
✓ Registered, but not started	12am		
Credits: 0 Credits, Pass/Fail only	1am		
Grading: Pass/Fail Instructor: Walczak, Katharine L. Instructor: Vu, Dahlia N.	2am		
2/12/2024 to 6/9/2024  V Meeting Information	3am		
Drop	4am		
Diop	5am		
✓ View other sections	6am		

## 9. Self-enroll to SAC Online Tutoring

### Click on the link <u>https://rsccd.instructure.com/enroll/TJ48TG</u>

Sign-in to Canvas with your Student credentials





#### Login authentication screens are changing. Learn More - Single Sign-On FAQs Retrieve Username or Reset Password

For Students: • WebAdvisorID@student.sccollege.edu • WebAdvisorID@student.sac.edu Example: ab12345@student.sac.edu

For Employees:

- LastName\_FirstName@sccollege.edu
- LastName\_FirstName@sac.edu
  LastName FirstName@rsccd.edu

Lastivame\_nrstivame@rsccd.ed
 Example: Smith\_John@rsccd.edu

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## 10. Go to your Dashboard

Click on Enroll in Course

Enroll in Online Tutoring - Spring 202	24				
You are enrolling in Online Tutoring - Spring 2024					
View Privacy Policy	Enroll in Course				

• A message will appear stating you have successfully enrolled in the course.

• You will be able to access tutoring in the listed Conferzoom hours

## On Your Canvas Dashboard



Online Tutoring - Spring 2024 Online Tutoring - Spring 2024 Spring 2024

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### Online Tutoring - Spring 2024 > Pages > HomePage

Immersive Read

Spring 2024

Home

TechConnect Zoom

Modules

Discussions

Assignments







**Register** for Online Tutoring in Self-Service If you are not registered, <u>click here</u>  $\Rightarrow$  for directions.



Monday - Thursday: 10:00 a.m. - 7:00 p.m. (In-person and Online)

Friday: 10:00 am. - 2:00 p.m. (In-person and Online)

Saturday: 10:00 a.m. - 2:00 p.m. (Online only)