

INSTITUTIONAL LEARNING OUTCOME ASSESSMENT REPORT, SAC

Division: Business Departments: Legal Studies

ILO Diversity

Courses: Para 101 Law Office management

Semester: Fall Year: 2017

Faculty Members: R. Manzano

Institutional SLO	Departments	Methods of Assessment	Outcomes	GE Categories (credit)/ Program (SCE)	Plan for Implementation	Reassessment	Outcome	Plan for Implementation
Diversity	Legal Studies (Paralegal)	Policy Handbook	99% of students who completed the course demonstrated mastery of the outcome. .ratings 6.9/7		The policy handbook assignment was revamped and incorporated into each module.	Spring 2018		

Notes and References:

Signature Faculty Division Curriculum Committee Co-Chair _____ Date _____

Signature Division Dean _____