

Professor F. Richard Manzano, J.D.

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Class: Business 105, Legal Environment of Business

Text: You may buy the special edition or the hard cover version. The content is the same in both editions. Legal Environment Of Business Custom Sac Pkg Author: Cross
ISBN: 9781285131047

All assignments are based on the 9th edition. If using an edition other than the 9th edition make sure the chapters covered are the same chapters as in the 9th edition.

Course Objectives: Students will become acquainted with laws important in the business world. Students will be aware of various legal and ethical problems in the world. Students will have an appropriate legal background for the study of accounting finance, management, banking, insurance, and real estate.

Course Description: A study of the courts, torts (including product liability), crimes, contracts, employment, partnerships, corporations, government regulation, and international law.

Student Evaluation: There will be numerous assignments, consisting of group discussions and analysis, objective and essay tests, chapter assignments, posted on Blackboard. Each assignment will be given a numerical value (i.e. 10 points, 20 points and so on. **The points will be weighted with 30% for assignments, 30% for discussion assignments and 40% for Unit tests.** After the grades are weighted, the letter grade will be assigned as follows: 90-100% = A; 80-89 = B; 70-79 = C; 60-70 = D; >60 = F

Check the assignment folder on a regular basis. Due dates are posted in the assignment folder. If you have a valid reason to turn in a late assignment, you are required to state in the comment box for the assignment the facts that may mitigate your late submission. Assignments submitted after the due date will receive 0 points. The instructor in his discretion may award partial points for late assignments if the reason given in the comment box mitigates the lateness of the assignment. There are no extra credit assignments.

Blackboard: In addition to the lecture and assignments in the classroom, assignments for the class can be accessed at <http://rscdd.blackboard.com>. You may access this web site from home, the library or the student labs at SAC. When you are officially enrolled in the class, you will have access to the Blackboard class web page. The student is expected to monitor the Blackboard web site and complete all assignments in a timely manner when posted on the web site. The schedule of reading and assignments will be posted on the web site. The student will be able to access their current grade and credit for assignments on the Blackboard web site.

Honesty Policy: A student found cheating on any exam or assignment, will not receive credit for that exam or assignment, and may result in a failing grade in the class. The student will not be allowed to drop and receive a W for the course. Cheating is defined to include but not limited to presenting any work that is not entirely the students own work as well as copying other students work or using any unauthorized material during a test or assignment. The college catalog academic honesty policy will be followed. Students should read the policy in the current catalog. Plagiarism will not be tolerated. Be sure to cite your source of information used for all assignments and exams.

Class Questions: All questions regarding assignments must be asked on the discussion board. Students may respond to other student's questions. Professor Manzano does not monitor the web site 24/7. Questions will be responded to on a regular basis. The only questions that should be e-mailed to Professor Manzano are questions regarding your grade; all other questions must be asked on the discussion board.

Attendance Policy: In accordance with the college drop policy, students who do not access the class web site or submit the "first assignments" by the due date may be dropped for no show. Students who fail to turn in the weekly assignments and or participate in the discussion boards will be considered "absent" and may be dropped from the class for "excessive absence." **Students are responsible to officially drop the class or they will receive a letter grade based on their performance.**

Student Assistance: This is an online class and there are not any set office hours. Students should post all class questions in the class question forum unless there is a privacy issue. If the question involves a privacy issue Professor Manzano will respond to the student email. Do not email general class questions that do not have a privacy issue.

The Santa Ana College Distance Education office has tutorials and renders assistance to students. The web page is: <http://sac.edu/AcademicAffairs/DistanceEd>. The phone number is 714-564 6725.

Legal Questions: *Professor Manzano will only answer questions pertaining to the material covered in class. Do not ask personal legal questions. Professor Manzano will not give legal advice. If you have a legal question, you are advised to consult your attorney. Professor Manzano will not represent students.*

Accommodations for Disabilities

Students with verifiable disabilities who want to request academic accommodations are responsible for notifying their instructor and Disabled Students Programs and Service (DSPS) as early as possible in the semester. To arrange for accommodations, contact DSPS by phone (714) 564-6260 or (714) 564-6384 (TDD for students that are deaf) or stop by the DSPS Center in U-103.