

Santa Ana College

Undergraduate certificate in Microsoft Office Professional

Program Length: 12 months

Students graduating on time

0% of Title IV students complete the program within 12 months¹

Program Costs*

\$912 for in-state tuition and fees

\$4,845 for out-of-state tuition and fees

\$870 for books and supplies

\$0 for off-campus room and board

Other Costs:

No other costs provided.

Visit website for more program cost information: www.sac.edu/AcademicProgs/Business/BusinessApplications

*The amounts shown above include costs for the entire program, assuming normal time to completion.

Note that this information is subject to change.

Students Borrowing Money

0% of students who attend this program borrow money to pay for it²

The typical graduate leaves with

N/A* in debt³

The typical monthly loan payment

N/A* per month in student loans with N/A* interest rate⁴.

The typical graduate earns

\$35,921 per year after leaving this program⁵

Graduates who got jobs

N/A* of program graduates got jobs

*We are not currently required to calculate a job placement rate for program completers.

Program graduates are employed in the following fields:

Executive Secretaries and Executive Administrative Assistants: <http://onetonline.org/link/summary/43-6011.00>

Secretaries and Administrative Assistants, Except Legal, Medical, and Executive: <http://onetonline.org/link/summary/43-6014.00>

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Licensure Requirements⁶

*Program has no licensure requirements in any state.

Additional Information:

No additional notes provided.

Date Created: 1/30/2017

These disclosures are required by the U.S. Department of Education

Footnotes:

- ¹ The share of students who completed the program within 100% of normal time (12 months). (12 months).
- ² The share of students who borrowed Federal, private, and/or institutional loans to help pay for college.
- ³ The median debt of borrowers who completed this program. This debt includes federal, private, and institutional loans.
- ⁴ The median monthly loan payment for students who completed this program if it were repaid over ten years at a NA* interest rate. NA* interest rate.
- ⁵ The median earnings of program graduates who received Federal aid.
- ⁶ Some States require students to graduate from a state approved program in order to obtain a license to practice a profession in those States.
- ⁷ **State Job Placement Rate: N/A**
- ⁸ **Accredditor Job Placement Rate: N/A**

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